

Draft until signed
Minutes of Dry Drayton Parish Council (DDPC) Meeting
Tuesday 12th March 2019 at 8pm, Dry Drayton Village Hall

Present: R Stamford (RS) (Chairman), D Wyatt (DW) (Vice Chairman), F Northrop (FN) (Councillor)

Attending: S Etherington-Meech (SEM) (Clerk/RFO), Cllr L Harford (LH) (County Councillor), Cllr D DeLacey (DD) (District Councillor), Cllr D Ousby (DO) (Madingley Parish Council), Joe Baker (JB) (Greater Cambridge Partnership), Laura Gates (LG) (Greater Cambridge Partnership), Fiona Peck (FP) (Prospective Councillor), Simon Miller (SM) (Prospective Councillor), Joe Dolan (JD) (Prospective Councillor), 9 members of the public

19/03/1 Co-option – 3 councillor vacancies

RS thanked the parishioners whom had put themselves forward for co-option and explained 4 applications had been received although 1 applicant is unable to be elected at present, 3 vacancies are to be filled. The 3 eligible applicants were FP, SM and JD. RS proposed co-option of FP, FN seconded all councillors present agreed, RS proposed co-option of SM, DW seconded all councillors present agreed and finally RS proposed co-option of JD, DW seconded and all councillors present agreed. FP, SM and JD all signed an acceptance of office in the presence of the clerk, were given DDPC code of conduct and a register of interest form that is to be returned to the clerk within 28 days of the meeting. The 3 new co-opted councillors joined RS, FN and DW for the remainder of the meeting. RESOLVED.

19/03/2 Apologies for absence

Cllr E Pyle

19/03/3 Declarations of Interest and Dispensations

None

19/03/4 Public Forum

The public asked for an update on the cycleway. RS explained that although grant funding has been awarded there will be a £5,000 shortfall that DDPC will have to contribute, DDPC have agreed to pay this with £5,000 they have in a s.106 account. A member of the public had sent over details of an A14 community fund scheme to assist with the £5,000, DO explained that Madingley Parish Council (MPC) received funding through this scheme for traffic calming in the village. RS explained that if the s.106 monies are not used within the correct timescale, time could run out and the monies will be given back to the developer. RS advised the public to still highlight for future projects such as traffic calming or footpath improvements. The Dry Drayton Community Enterprise will need monies to improve the lower section of the Drift footpath, this public were in favour of this.

The next item the public raised was their concern over the footpath closures proposed by PX Farms. They feel losing all the footpaths will be a significant loss and change for on foot access as the replacements are for a longer route which are not necessarily beneficial for leisure walking. It was felt that the shortest across field access would be suitable to keep so pedestrians could still walk to Scotland Road across this path. Concerns were also raised that if abolishment occurs of the public rights of way they would never come back. Rectory Farm to Childerley was highlighted as a good route as it was wide and walkable until PX Farms owned it and signposts were removed and many paths with adjoining fields were bought and boundaries moved. RS advised that DDPC will collate all the responses the clerk receives for the consultation and feedback to Cheffins.

19/03/5 Minutes of meeting held on Tuesday 12th February 2019

Minutes were amended at Point 19/02/7 d) – Replacement bus shelter to read ‘... FN suggested the bus shelter maybe used by the secondary school pupils – a member of the public believes it is not used by children.’ then signed as a true and accurate copy with the

amendment.

19/03/6

County Councillor and District Councillor Reports

Cllr L Harford – See Appendix 1. Further to her report LH wanted to advise Dry Drayton that the charge for computer use in libraries has now been removed.

Cllr D De Lacey – See Appendix 2

19/03/7

Items for discussion

d) (b/f) GCP Phase 2 consultation – 2nd February – 31st March 2019

JB & LG were in attendance to answer any queries regarding the GCP Phase 2 consultation which closes on 31st March 2019. LG advised Dry Drayton the current consultation phase is for phase 2 looking for views on proposals for Madingley Mulch to Cambourne route and a new Park & Ride (P&R) facility. In Autumn 2019 a full end to end route will be presented to the board together with a Park & Ride facility. LG advised that there is no decision on the P&R, and it is not agreed as Scotland Farm and that this was published incorrectly in the parish newsletter and caused confusion. JB advised that he would encourage DDPC to submit a response to the consultation. RS told JB that a concern is that DDPC and the parish have been making comments for the last 5 years with no recognition or feedback, the major concern for Dry Drayton being the huge amount of through traffic that will be created. JB advised that whatever they do is controversial.

The public queried as to how far into the future these proposals account for and it was responded that this is hard to answer, the public are concerned that there is no cohesive plan or joined up thinking and Dry Drayton do not believe there is future planning. FN questioned as to why the Western end of Bourn Airfield is not included in the plans for the P&R, JB advised that the developer there has advised that this site is needed for housing. A range of sites were considered; however, the Waterworks and Scotland Farm are the 2 that came forward. FN also raised the issue of a huge loss of agricultural land with lots already being lost through the A14 works.

SM questioned the merits of one P&R site over another. It was advised that in 14 years the lease for the Madingley P&R site will run out, users of Madingley Road must tackle congestion, it is hoped that Scotland Farm and the Waterworks will avoid congestion. SM asked which site was more expandable, JB advised both sites are potentially expandable, although there are very strong views regarding this. SM advised that as a resident of Dry Drayton he is concerned as to traffic coming through the village and if Scotland Farm P&R is to go ahead, he believes this will create traffic issues within the village he used traffic from St Ives and Fenstanton as an example. JB advised that all views must be submitted by the deadline of 31st March 2019 when it will be presented to the board for a decision.

a) Madingley Parish Council LHI Application (Cllr Ousby) – Resident feedback

DO thanked DDPC for allowing him time on the agenda. DO explained that in July 2018 he was requested to submit an LHI application by the Highway Officers in order for engineers to judge the feasibility of the closure of the Avenue. MPC were advised that this was the best way to progress an application after the extensive consultation that had been carried out by Madingley Parish Council (MPC) with the residents of Madingley. The results of the parish consultation were collated in November 2017 and 75% supported the permanent closure of The Avenue. The Avenue has been closed now since March 2016. DO highlighted that MPC were also concerned over traffic on Dry Drayton Road as there are 5 houses in Madingley on this road, although the majority are on the High Street and Church Road.

An Automated Traffic Counter (ATC) week long traffic survey was carried out by MPC in February 2018 which did show there had been an increase overall of traffic on Dry Drayton Road since the closure of The Avenue. Madingley do constantly review traffic through the village as they have an active speed watch so are aware of lows and types of traffic etc. MPC have done a lot of work on this application and feel they share common issues with Dry Drayton.

RS advised that it would be beneficial for MPC to form a friend with DDPC and its residents and not an enemy. DO attended DDPC January Parish Council meeting and referred to the newsletter, minutes and Cllr Harford's comments and feels the way the information was presented is incorrect and was recorded incorrectly in the minutes. DDPC responded that they feel the LHI application was applied for with no discussion with DDPC, RS advised there should be positively and not negativity between the parishes.

LH advised that both Dry Drayton and Madingley have been identified as areas that are being adversely impacted and the County Council will be receiving funding for monitoring which could take place as early as April 2020. LH is happy to sit with an officer from highways with Madingley and Dry Drayton to discuss the issues raised and LH highlighted that no decisions can be made until monitoring occurs and this cannot take place until the local access road is opened. RS suggested that Madingley and Dry Drayton talk together and put the next 12 months to good use, DO advised that Girton should be encouraged to join also feeling all 3 parishes should meet. DO would like to advise where they are going and wants to hear the views of Dry Drayton and Girton. The public highlighted that if the closure is offered an alternative is needed as HGV's have increased greatly. A separate meeting was proposed to discuss issues and concerns, DO is to advise of suitable dates. Most of the consultees that have replied to the LHI application would like to see the impact and what happens when the local access road opens. **Action** – Meeting with Dry Drayton, Madingley and Girton to be arranged.

b) Cycleway – £5,000 additional funding required from DDPC – s.106?

This has been an agenda item for some time and discussions have already occurred as to using the s.106 monies for the £5,000 contribution to the cycleway. RS proposed this use of the monies, FN seconded, and all present councillors agreed **RESOLVED**.

c) Roundabout naming

RS had a meeting with 26th February 2019 with Cambridgeshire County Council at the roundabout and is still awaiting a response so requested this item is deferred to the next agenda.

e) Rectory Farm - Proposed Public Right of Way Diversion Consultation

Clerk has already received a huge response to this consultation and requested an extension of comments until June 2019, however, Cheffins were only able to offer an extension until 30th April 2019 therefore this must be concluded, and a response drafted by DDPC with all the responses at the next parish council meeting.

f) East West Rail Co Consultation – CamBed Rail Road

This consultation closed Monday 11th March 2019.

g) Dry Drayton Community Enterprise – footpath email

See Item 19/03/4.

h) New website/email address

This item was deferred for discussion at the April meeting.

i) Meeting Dates 2019 – change of frequency

It was discussed that it should be considered for the parish council meetings to be held every 6 weeks rather than monthly, it is agreed for April and May meetings to go ahead and clerk to work out 6 weekly meetings from May onwards with provisional meetings booked for the 3 weeks in between.

19/03/8

Finance and Policy

- a) **Accounts review to date including account balances and reconciliation** – Clerk circulated a finance spreadsheet to councillors before the meeting to show payments and receipts and outstanding payments. Clerk has unfortunately not received an up to date bank statement as Lloyds were unable to process the change of address form that had been sent after the last meeting. The last statement for Lloyds that the clerk had was dated 17th January 2019 and the balance was £17,288.34, as of 31st December 2018 the Cambridge Building Society savings account balance was £7,008.05 and the s.106 monies with NS&I as of 1st January 2019 was £5,132.97.
- b) **Payments received – None**
- c) **Payments to hand**
- i. **Clerks Salary & Expenses (S Etherington-Meech) – 1st Feb-28th Feb - £346.29** - RS proposed payment, all councillors agreed - RESOLVED. RS and FN signed cheque number 001169. *Local Government Act 1972, s. 112 & s.151.*
 - ii. **Dry Drayton Village Hall – Hall Hire Jan-March - £54.00** – RS proposed payment, all councillors agreed – RESOLVED. RS and FN signed cheque number 001170. *Local Government Act 1972, s.133.*
 - iii. **Additional payment received after the agenda was produced – Red Shoes Accounting Services – £43.20** – RS proposed payment, all councillors agreed – RESOLVED. RS and FN signed cheque number 001171. *Local Government Act 1972, s.112 & s.151.*
- d) **Change of address on all bank accounts**
The previous clerk received and forwarded the change of address form filled out at meeting on 12th February 2019 and it was advised by Lloyds that the incorrect form had been completed. A revised form was completed and signed by RS and FN and clerk will send off.
- e) **NALC Clerks Annual Salary Increment 01/04/19**
Clerk advised that she is currently employed at SCP 21 and the National Association of Local Councils (NALC) have now released the salary scales for 2019/20, clerk is due to rise to SCP 22 from 1st April 2019 which is £11.22 per hour, this is the top end of the salary scale clerk is currently on and would be reviewed once her CILCA qualification is completed. All councillors agreed for clerk's annual salary column point to increase from 1st April 2019
- f) **Monthly Standing order for clerk's salary from 28/04/19**
Due to changes with DDPC and the likelihood that meetings may no longer be monthly it was agreed by all councillors that the clerk's basic salary for 7 hours a week should be paid via a monthly standing order rather than by cheque. Lloyds standing order form completed and signed by RS and FN, clerk to send off.
- g) **Amended Asset Register to include laptop – March 2019**
Clerk has added the laptop to the asset register, amended asset register was adopted and accepted by DDPC. **Action** – Clerk to inform insurance company of laptop purchase.

19/03/9

Planning

- a) **Applications received for consideration – None received**
- b) **Decision received from SCDC**
- i. **S/4592/18/FL – Courtlands, 40 Oakington Road, CB23 8DD – Change of use from agricultural to garden land – Refused**
 - ii. **S/3447/18/RM – 65 Pettitts Lane, CB23 8BT – Application for approval of reserved matters following OPP S/4554/17/OL for up to 10 dwellings and associated infrastructure and works in respect of appearance, landscaping, layout and scale - Approved**

19/03/10

Date and time of next meeting – Tuesday 9th April 2019 at 8pm (TBC) – It was agreed for this meeting and the May meeting to go ahead and for the frequency of meetings to be discussed and agreed at the next parish council meeting.

Meeting closed at 9.57pm

DRAFT

Appendix 1

Cambridgeshire County Councillor's Report February/March 2019 [For March Meetings]

In May 2018 at a meeting of full **Council** the decision was taken to move the council's headquarters from the six acre site at Shire Hall to a smaller, more flexible, purpose-built building at Alconbury Weald. It is planned that this will be a two storey building which is 'bright, efficient and flexible' and will incorporate a private wing for staff accommodating 350 desks and a public reception area with informal meeting space. Council and committee meetings will take place in a multi-use 90 seater space which can be sub-divided into three rooms with the potential for community use. The County Council is now inviting residents to view and comment on the plans prior to submission of a formal planning application in late spring. It is anticipated that construction will commence towards the end of 2019 with build completion by December 2020. To view plans and read the forecast financial benefits please go to: <https://www.cambridgeshire.gov.uk/news/public-invited-to-view-council-plans-for-new-hq/> Those of you who read the information on the website will see that there was a public engagement event in February. My apologies that details of this were advised to members too late for inclusion in my last report.

Work on the **A14 Cambridge to Huntingdon improvement scheme** continues, as I am sure you are all aware, and despite regular contact with the A14 team, some of the issues that residents raise seem to persist. I have recently reminded the team that an undertaking was given to adjust the lights on the Swavesey and Bar Hill bridges. The problem with road sweeping has not been quite so bad due to recent good weather conditions but I have now had an increasing number of complaints about both the vehicles used for this and the muck-away lorries parking inappropriately. On a more positive note part of the new local access road will be opened this month. It is quite amazing how much of the A14 work has been done and continues to be done out of sight of all but those involved in getting it done. To see what happens on a project of this size you can book a place on "Open Doors 2019" on Saturday 23 March: <http://ow.ly/3Ft930nWkWj>.

On the subject of roads it is time to start thinking again about **Local Highways Improvement scheme** applications. The projects that are being recommended for approval for 2019/20 will be considered by members of the Highways & Community Infrastructure committee on 12 March, 2019. Details of those local projects recommended for approval can be found at item 7 and its accompanying appendix on the agenda for that meeting:

<https://bit.ly/2HbGvCT>

I will talk to each parish separately to discuss how an appropriate project for 2020/21 can be identified and will then arrange for a Highways Project Officer to come out to meet and discuss.

Please can I also remind you all again about the "Choices for better journeys" consultation that the

Greater Cambridge Partnership is currently carrying out. The deadline for responses is 31 March, 2019. <https://bit.ly/2tX9y4a>

I attended a consultation event at Cambourne for the **East West Rail Bedford to Cambridge Route Option**. Everyone I spoke to there seemed to support the Route E option

which is the one that would see a station at Cambourne. The County Council's **Economy & Environment** committee will consider the council's draft response to the consultation at its meeting on 14 March 2019. The draft response is included at item 5 of the agenda:

<https://bit.ly/2XGoOQB>

Whilst it is sometimes frustrating to sit through a committee meeting of which I am not a member and cannot therefore contribute to the debate, there are also benefits to doing so. Having listened to the debate at the **Communities & Partnerships** [C&P] committee, I was at least able to follow Officers as they left after two reports were presented to offer relevant information that I had been given as a member of the Health Committee. The item the committee considered on the review of domestic abuse resource and outreach provision prompted members to refer to the recent proposal by the council to cease its funding to Orwell Housing, the provider of the all women facility at Whitworth House, Cambridge. This was also covered in a briefing provided for county

councillors recently on Housing Related Support [HRS]. HRS funds a county-wide range of services providing specialist support for more than 1,500 vulnerable people including those at risk of homelessness, domestic violence, addiction and mental health issues. This funding does not cover accommodation costs but is intended to address the issues that contribute to homelessness. HRS was originally funded through a ring-fenced Government grant to county councils who administered it in partnership with district councils. The county council continued to provide the services after that grant was absorbed into its core funding in 2010; its current spending is £7.5m. It is not a statutory service, neither should the support it provides be confused with those statutory services that those who are eligible receive from adults' or children's services. However, although they may not qualify for these statutory services, those currently being supported through HRS provision are still vulnerable. The council is looking at alternative provision through models like the internationally recognised 'Housing First' and is using the 'St Basil's Pathway' as a guide to redesigning HRS services for young people. More information on Housing First can be found at:

<https://hfe.homeless.org.uk/about-housing-first>. The changes proposed through the review of HRS will be implemented over a three year period to manage the impact.

This committee is also the one that approves grants through the **Innovate & Cultivate Fund**. As I have advised previously significant amounts are available through these funds and I encourage our parish councils to look at those projects that have recently secured funding to see whether they or local voluntary organisations cannot also benefit in the future. Agenda pack for Communities & Partnerships meeting: <https://bit.ly/2TmJ4bq>

The NHS is currently developing a local plan and is asking for the help of local people in doing so. Growing pressure on the NHS - an ageing population, more people living with long term conditions and lifestyle choices affecting people's health - means that changes are needed to make sure that everybody gets the support they need. The NHS has produced a long term plan that sets out all the things it wants health services to do better nationally and local plans will be expected to be built around what local people say. Please do give your views: <https://bit.ly/2UrPbl9>

Public Health England [PHE] has released its quarterly data update on its Outcomes Framework. This shows Cambridgeshire to be generally a healthy place to live with a higher than average life expectancy. Indicators show where the county is both better and worse than the national picture. Further information can be found at:

<https://cambridgeshireinsight.org.uk/health/localphi/aphr/>

I recently completed a survey by Deafblind UK. The results they have since advised show that shockingly 92% of respondents know very little about deafblindness or related legislation. There are some very common misconceptions about the term deafblindness which actually means a combination of sight and hearing impairments to the point where an individual's communication, mobility or ability to access information are impacted. Whilst many people with deaf blindness have some hearing and/or sight, this impairment covers a very wide spectrum of disability ranging from struggling to see and hear the television right through to not being able to see or hear anything at all. As someone who has good hearing and sight, the thought of either sense being impaired is frightening enough but a combination of the two must be incredibly hard to deal with. If, like me, any of you are interested in finding out more Deafblind UK has a website: <https://deafblind.org.uk>

The number of applications for **secondary school** places in Cambridgeshire has gone up again. A total of 6,691 applications were received by the deadline of 31 October 2018. More than 5,990 [89.5%] were offered a place at their first preference school with a further 449 [6.7%] being offered a place at their second or third preference school. This significant increase in applications is expected to continue and the county council is planning for this by working with existing schools to increase their capacity and through planning for new secondary schools in the areas where demand is greatest. There is planned investment for this of £200m between 2019 and 2024.

I look forward to receiving any questions or comments that you have about the items in this report or any other matters either at your March meetings or by email.

Lynda lyndaharford@icloud.com; 01954 251775 or 07889 131022; follow me on Twitter: @2Whit2Whoo

Appendix 2

The JDCC on 20 February had one item after a briefing on Transport Assessments for new developments. One significant point made from Members was that the growing number of electric bikes, scooters and buggies means that shared-use paths are less and less appropriate in new developments. The presenting officer agreed entirely and does his best to get this message over to all developers. The item for decision was the provision of a community centre for Darwin Green. The S106 required a centre to be built before the 100th occupation. The developer wished to bring this forward with a temporary centre before the 50th, but in return wished to delay the full provision to the 500th. The temporary centre is tiny, with the developer arguing that alternatives are available eg at Eddington and that something is needed before 100 occupations. I voted against the proposal but it was carried with (in my opinion) once again developers being able to evade the carefully-thought-out conditions built into S106.

The next day (21 Feb) was Council with an overfull agenda as I suggested last month. We also had to have an extraordinary meeting first to agree arrangements for our Chief Executive's retirement. This took quite a while and the scheduled meeting started at about 3.30. There were so many issues I'll just refer you to the agenda and minutes at [tinyurl.com/y65aexdy](https://www.tinyurl.com/y65aexdy) (minutes not yet published). Main issues: we approved a modest pay increase for our staff which at least ensures that all our staff receive the living wage; we `made' (ie approved) the very first Neighbourhood Plan; and we set our budget, with the maximum permitted increase in Council Tax but still with a shortfall. The Leader of the Conservative Group proposed an amendment to the budget to add over .5M for cleaning our larger villages and tackling fly-tipping, but this was defeated.

On 22 February I attended the funeral of Nigel Gawthrop, former Mayor of Cambridge. The start was delayed by the fact that his motorcycle cortege cause traffic chaos in the city, but it was worth the wait. Despite the sadness I think it can be said we gave him a good send-off.

On 27 February there were meetings at the Girton community centres (Orchard Close and St Vincents Close) to discuss their future and that of all the community centres run by SCDC. Although these centres are generally well-used, they are partly financed by the residents of the sheltered communities whether they use them or not. It was a useful fact-gathering exercise and I shall follow developments eagerly.

On the first of March I had the pleasure of being guest of honour at the 8th birthday of the Rotary Club's memory cafe. I attend whenever I can, and it is just wonderful to see blank faces light up and become truly human again as we sing the songs of their youth. For carers, often spouses or daughters, it's time off but also a time to reconnect with the loved one they once knew.

The Leader of South Cambs has a bi-monthly meeting with the leaders of the

other political Groups (and in my case, the non-political grouping). Following the defeat of the Council budget amendment I asked what we could do to achieve some of the aims by cheaper means which sparked a lively discussion and an agreement to explore empowering local parishes to work in their own patches with SCDC support. Would you welcome a 'clear-up pack' for volunteers to use?

On 5 March the Civic Affairs Committee met to re-consider Stapleford's request for an increase in the number of Parish Councillors. We were assured that changes in the Council made it likely that more Councillors would be forthcoming and we agreed the change.

On 6 March Cabinet met, again with a full agenda. Full details at tinyurl.com/y6o6lh6y. Our concerns over our shared ICT provision grow daily: there was a gloomy report from the Scrutiny ICT group and Cabinet agreed ICT needs very careful monitoring. After discussion with all Members who attended, Cabinet agreed to change its proposed response to the East-West Rail consultation, to express concerns about the fact that all proposed routes approach Cambridge from the south, and the implied fact that trains for the foreseeable future would be diesel and not electric. Cabinet also endorsed the work of our Brexit Advisory Group for local businesses.

In pursuit of this administration's goal of sustainability, we recently installed solar panels on our waste depot, to generate about a quarter of the depot's use. The installation is expected to pay for itself within eight years. It is looking actively at other ways to replace dwindling Government grants with income streams.

Douglas de Lacey