

**Draft until signed**  
**Minutes of Dry Drayton Parish Council (DDPC) Meeting**  
**Tuesday 7<sup>th</sup> June 2022 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS**

**Present:** Cllr S Aldersley (Chair), Cllr T Houlihan (Vice-Chair), Cllr E Pyle (Councillor), Cllr D Smith (Councillor)

**Attending:** Mrs S Etherington-Meech (Clerk/RFO), Cllr E Murphy (County Councillor), Cllr R Stobart (District Councillor), Sue Carlisle & Cinnamon Bair (Dry Drayton Village Hall Management Committee), David Wyatt & Revd Canon Sue Wyatt (St Peters & St Paul Church), Jo Baker (Greater Cambridge Partnership), Laura Gates (Greater Cambridge Partnership), 11 members of the public

**1. To Accept Apologies for Absence**

All councillors were in attendance. Cllr C Garvie (District Councillor) sent an apology for absence.

**2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Cllr Aldersley declared a non-pecuniary interest in Item 8.6 – Matters for discussion/correspondence received – To discuss quotations and agree a contractor for the mounting of the Jubilee and slab benches (Cllr Aldersley uses Percheron Agri Services (Toby Dean) for personal works).

**3. To Agree to hold a Public Forum**

The public had a discussion in relation to Item 8.8 and the increased air traffic from Luton airport:

- The National Air Traffic Service (NATS) wanted to split the approaches to Stansted and Luton due to the increased volume of air traffic they predict will occur in the next 2-3 years.
- For safety reasons due to the increased volume of traffic NATS has proposed a new route that comes north of Cambridge along the A14 from Ipswich, as most traffic coming to Luton is from Eastern Europe.
- The publicised basis for the proposal was to fly over Cambridge to stack over St Neots.
- The public consultation for the proposal was publicised as running from October 2020 to February 2021. However, it only ran from 19<sup>th</sup> October 2020 to 5<sup>th</sup> February 2021, the public believe this is more realistically only three months not five months as advertised.
- A member of the public believes that although the consultation was collecting public opinion no notice was actually taken of comments received. This was confirmed to them in writing from NATS.
- Due to the proposed interests of safety the proposal went through and was effectively adopted from 26<sup>th</sup> February.
- All traffic is coming through the north of Cambridge to stack in St Neots. All are turning left immediately past Cambridge in an arc stretching from Cambourne in the north to Comberton in the south, with many coming over Bar Hill and Dry Drayton. A member of the public believes this could be for fuel saving.
- Sunday evenings are bad with possibly as much as 1 plane every 2 minutes or less.
- Proposal was that traffic would filter through a route coming in through Toseland, Papworth and St Neots. However, the member of the public believes that from flight data 75% of traffic is flying over the parish within a 1–2-mile radius of Dry Drayton at 7,500 to 8,000 feet with noise spreading as though the [lanes are directly overhead.
- Concerns over flight levels were expressed by the member of the public as planes should be 7,500 feet or higher over village, dropping to 5,500 feet. south of Bourn. One night at 11.50pm a plane was at 5,000 feet above houses in a 7,500 threshold. If commercial air traffic drops below 7,500 feet, they can come into contact with general aviation thereby creating a potentially dangerous situation.

The member of the public advised that they have written to NATS, CAA and Anthony Browne MP to express their concerns that the consultation was not widespread or well publicised, a three-month consultation period was outrageous, and a stealth approach was taken with the consultation. The response received from NATS advised that it is effectively in the interests of safety and in the event of poor weather air traffic can be informed to fly at certain levels and this is how it is and what is being done. Anthony Browne MP replied and delegated Jamie Newgreen to approach NATS and CAA

directly, however, he has received no response so it must go to the next level. The member of the public will be having a meeting with Anthony Browne MP on 13<sup>th</sup> July 2022.

Cllr Aldersley highlighted a public meeting in relation to this issue on 8<sup>th</sup> July 2022 and Cllr Murphy confirmed that it would be beneficial to get as many people as possible to attend this meeting and she will liaise with the organiser of the meeting. Cllr Aldersley suggested liaising with other groups and Cllr Murphy is to provide some contacts. The member of the public confirmed there is currently a period of moratorium (Stage 7) which will run for one year so is effectively a trial year of the proposal, therefore, technically something could be done within this year. SCA thanked the member of the public for the background to this issue.

### **8.2 (b/f) To discuss and finalise an action plan for Operation London Bridge in conjunction with Dry Drayton Village Hall and St Peter and St Paul Church**

The chairman brought forward this item. Cllr Aldersley gave an overview of Operation London Bridge (OLB) and highlighted that DDPC, Dry Drayton Village Hall (DDVH) and St Peter and St Paul Church should work together in this respect.

Revd Canon Wyatt explained that she has not yet received anything directly from the Diocese in relation to OLB. However, after speaking with colleagues and from researching online with other Diocese, expectation is that parish churches would have a book of condolence, photo of the queen, and flowers. As the church is open already people could go in and sign a condolence book. There is also an expectation that there would be a special service gathering on the Sunday within the 10-day mourning period. Cllr Aldersley suggested a virtual meeting to discuss this further with DDVH and the church in order to resolve an action plan at DDPC July meeting.

### **8.3 (b/f) To consider and discuss the ongoing maintenance of the defibrillator (response to emails from Dry Drayton Village Hall Committee)**

The chairman brought forward this item. Cllr Aldersley thanked Cinnamon Bair, Sarah Etherington-Meech, Adrian Bennetton, Graham Carver, and everybody else involved who sorted out the issues in relation to the maintenance of the defibrillator. Cllr Aldersley invited Cinnamon Bair to give an update on this item.

Cinnamon Bair explained that to avoid politics over the confusion of who is responsible for maintenance DDVH went ahead and purchased a new battery and sourced pads for the defibrillator to ensure it was up and running again. Cllr Aldersley advised that from research carried out by Cinnamon and Sarah it appears that the defibrillator was installed in 2015 but no future plans were made or documented for the maintenance, DDVH involvement was agreeing for it to be placed on the village hall building. Cinnamon advised that DDVH Management Committee propose that they would be happy to facilitate maintenance of the defibrillator and place it on their maintenance schedule, if DDPC are willing to provide grants to pay for the maintenance which should be every 5 years and in the region of £200.00.

Cllr Aldersley questioned obsolescence of the defibrillator because if maintenance is engaged it will be 12 years old in 5 years' time. It has been established that the defibrillator is owned by the East Anglian Ambulance Service but as a group, we are responsible for maintenance. Cinnamon Bair advised that this has not yet been investigated. Therefore, Cllr Aldersley proposed, and the councillors agreed a counter proposal to split the maintenance 50/50 between DDPC and DDVH. Cinnamon Bair is to take the counter proposal back to DDVH committee.

Cllr Aldersley highlighted the need for formal checking of the defibrillator and Sue Carlisle confirmed that Graham Carver will be checking the unit on a fortnightly basis as monthly checks were demonstrated to be insufficient. DDVH are provided with a record of testing and have the defibrillator on their maintenance schedule for 2027, Cllr Aldersley raised the point that others must also know how to test the defibrillator. DDPC and DDVH agreed that written records must be made of all matters in relation to the defibrillator.

## **6. (b/f) To Accept a Report from County and District Councillors**

The chairman brought this item forward.  
For Cllr Murphy report see Appendix 3

Cllr Smith asked Cllr Murphy if any temporary surface would be put on the Bar Hill bridge. Cllr Murphy advised that National Highways would pay and carry out repairs. Cambridgeshire County Council understands the urgency and full works rather than a temporary fix will be carried out.

For Cllr Stobart report see Appendix 4

An additional item raised by Cllr Stobart, South Cambs District Council is providing help and opportunities to local businesses or clusters of new businesses and will include an online toolkit. Cllr Stobart and Cllr Garvie will be campaigning for better bus services in the area.

### **8.1 (b/f) Guest Speaker - Michaela Headland - GCP Cambourne to Cambridge – Better Public Transport and Active Travel – update on upcoming consultation**

Jo Baker and Laura Gates from GCP Cambourne to Cambridge (C2C) arrived after Item 6; therefore, the chairman brought this item forward.

Jo Baker explained that The Cambourne to Cambridge Project Team requested attendance tonight to give an update to the Parish Council and residents about the upcoming public consultation. He explained that the consultation will form part of the Environmental Impact Assessment and focuses on how they can best manage and mitigate the scheme's impacts on the landscape and environment. Consultation closes on 11<sup>th</sup> July 2022 and details and the brochure are available online at <https://consultcambs.uk.engagementhq.com/c2c-eia-2022>

Jo Baker provided an update on the scheme to provide public transport links from Cambourne to Cambridge. Specifically in relation to Dry Drayton the Scotland Farm Travel Hub. The Travel Hub is proposed to be located to the East of Scotland Road to the north of the A428 and will have 2,000 car parking spaces and potential for vehicle charging (Section D in the brochure). He explained that following previous discussions with Dry Drayton there is now an active travel path with additional access to the travel hub for pedestrians, cyclists, and horse riders. After a series of consultations on the scheme they are now at the point of producing an environmental impact assessment.

The following questions were raised:

- Cllr Pyle asked would the Travel Hub still get permission if the active travel path was not approved? Jo Baker confirmed that C2C plans would still go ahead. However, a good case would be made for the active travel path as it is compatible with Greenways where they are attempting to put a network across the whole of the area in order to connect as many villages in Cambridge as possible.
- Cllr Pyle questioned if a study has been carried out of the potential traffic coming through Dry Drayton with the introduction of the Travel Hub. Jo Baker confirmed that transport assessments are part of the environmental assessment and if evidence highlights an increase a mitigation scheme will be considered such as traffic calming measures, e.g., narrowing chicanes, speed bumps etc. He explained that the level of detail would be something GCP would come back and discuss.
- As the Travel Hub will have double the amount of parking spaces as Madingley Road Park & Ride, has analysis been carried out as to from where traffic will be coming? Jo Baker advised that an analysis has been carried out and traffic would be from the West mainly from St Neots area. The Scotland Road Hub would not be advertised from the Northwest or signposted from the A14 as there are other Park & Rides in the North.
- The volume of lorries through the village was raised as a concern including when the building compound is built, and it was also questioned why the Travel Hub is to be built on the A428 side where houses and buildings are. Jo Baker explained that there has been a lengthy process looking at a range of different sites over the last 6 years and this site was chosen.
- Cllr Aldersley highlighted that looking at the diagram in Section D, the active travel path appears to skip sides when it gets to the village and ends at the mini roundabout. Also, it was not clear how it would link to the NMU proposed for the other side of the village. Jo Baker explained that this is correct as they felt they would try not to take out hedgerows and a crossover would occur at a gap in the hedgerows, and he is happy to consider the view of the parish as to where the active travel path should go.

- The public and councillors explained that it is physically impossible for the active travel path to go on the Western side of Scotland Road as it is basically wider but much narrower further down into the village, therefore, it must be on the Eastern side. It was suggested that if it continued on the side which is agricultural land to the point at the roundabout where the lorries have destroyed the verge, it could join the roundabout thereby making the junction wider and safer, which would be a better option. It is also a safer option as it removes the need for the active travel path to cross Scotland Road. Jo Baker explained that they are constricted on space, but he is happy to look into this further. Cllr Aldersley thanked him for taking note of the comments made previously by the Parish Council and requested they are taken on this occasion too.
- Cllr Houlihane highlighted that the proposal must also consider how it connects to the rest of the village and surrounding villages.

Laura Gates advised that there are public sessions coming up which are detailed on the website above. However, if residents are unable to access the consultation online, they can call GCP and ask for a paper copy of consultation, phone number is 01223 699906. The questions are different to previous stages of the consultation so new responses should be submitted.

Cllr Pyle questioned the next steps for the proposal. Jo Barker explained firstly the results of the consultation will be presented to GCP and the Joint Assembly after the closing of the consultation. If the Executive Board approves the scheme, the next step is the Environmental Statement which would form part of the submission of Transport and Works Act Order application to the Department of Transport, which would be expected late 2022. If planning is approved, construction is planned for 2024, with completion expected for 2026.

Cllr Aldersley thanked Jo and Laura for attending and advised that the consultation would be circulated through social media, etc.

**4. To Approve the Minutes of Meeting held on Tuesday 10<sup>th</sup> May 2022**

RESOLVED (Prop Cllr Pyle, 2nd Cllr Aldersley, unanimous) that the minutes of the meeting be approved and signed by the chairman as a true and accurate record.

**5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1**

- 5.1 No update from Simon Lander
- 5.2 No update
- 5.3 Cllr Aldersley advised to change this item to update of call with Joshua Rutherford
- 5.4 Covered in agenda
- 5.5 Cllr Aldersley advised that the Townsland Trust are in the process of setting up a management committee
- 5.6 Ongoing
- 5.7 Ongoing
- 5.8 Covered in agenda
- 5.9 Resolved
- 5.10 Discussed defibrillator, upgrade to locks on ladies' toilets and stage not to be used.

**6. To Accept a Report from County and District Councillors**

Item brought forward after Item 3 (Public Forum)

**7. To Discuss Planning Matters**

**a. Applications received for consideration**

**i. 22/01806/HFUL - 6 Cottons Field - Single storey side and rear extensions – deadline for comments 9<sup>th</sup> June 2022**

RESOLVED (Prop Cllr Aldersley, 2nd Cllr Pyle, unanimous) that an objection to this application is submitted for the following material considerations:

- Overlooking/loss of privacy
- Light pollution
- Contractor parking

- ii. **22/00972/FUL – Springhill Stables, Oakington Road – Retention of mobile home – Amendment to original application – deadline for comments 23<sup>rd</sup> June 2022**  
RESOLVED (Prop Cllr Aldersley, 2nd Cllr Pyle, unanimous) that the application is supported with the same comments submitted originally in January for the application that a condition is applied so that it must not lead to a more permanent form of accommodation.

**b. Decisions received from South Cambs District Council – no decisions have been received**

**8. Matters for discussion/correspondence received**

- 8.1 Guest Speaker - Michaela Headland - GCP Cambourne to Cambridge – Better Public Transport and Active Travel – update on upcoming consultation**  
Item brought forward after Item 3 (Public Forum)
- 8.2 To discuss and finalise an action plan for Operation London Bridge in conjunction with Dry Drayton Village Hall and St Peter and St Paul Church**  
Item brought forward after Item 3 (Public Forum)
- 8.3 To consider and discuss the ongoing maintenance of the defibrillator (response to emails from Dry Drayton Village Hall Committee)**  
Item brought forward after Item 3 (Public Forum)
- 8.4 To discuss the bad state of repair of the bus shelter and the response from insurance company in relation to a claim**  
DDPC insurance company advised that a claim could be made to replace the glass in the bus shelter, and the excess would be £400.00. Councillors agreed before any decisions are to be made in relation to repairing and maintenance of the damaged bus shelter, quotations are to be obtained for costs involved. It was discussed that replacement of the bus shelter is to be considered in the 2023/24 budget. ACTION – Clerk to obtain quotes for repair works to bus shelter.
- 8.5 To discuss feedback from residents in relation to the location for the Jubilee bench and enquiry from Dry Drayton School for a slab bench to be located in their grounds**  
The Clerk advised DDPC of responses received. The majority were in favour of Pump Green as a location for the Jubilee bench. However, some reservations for this location were raised in the public response. ACTION – Cllr Aldersley to liaise with the residents of Pump Green in relation to this matter before the next meeting.  
It was discussed that one slab bench could potentially be sited in the school grounds and the other on the village green, the chairman adjourned further discussion of this matter to the July meeting.
- 8.6 To discuss quotations and agree a contractor for the mounting of the Jubilee and slab benches**  
**Successful Community Chest Grant Application for £700 towards the Jubilee bench**  
For information the Clerk advised that DDPC were successful in their application for the Community Chest Grant and will receive £700.00 towards the purchase of the Jubilee bench. Cllr Aldersley left the room in order for the quotations for mounting the benches to be discussed. Two out of three quotations were received RESOLVED (Prop Cllr Pyle, 2nd Cllr Smith, unanimous – Cllr Aldersley was not in the room for voting) that once locations are confirmed to instruct Percheron Agri Services to carry out works as their costs were lower and they have carried out similar works locally of a good standard in Histon.
- 8.7 To consider email from OkoGroupe in relation to street trading consent for a semi-mobile café**  
Clerk had emailed the OkoGroupe to confirm attendance for tonight and no reply was received.
- 8.8 To discuss an email received from a resident in relation to the increase in aircraft noise following the change of airway approach for Luton Airport**  
The resident was present at the meeting, so this was discussed during the Public Forum.
- 8.9 To provide an update from Donald O'Shea (Highways) in relation to the repair of the wig wags.**

Clerk advised that Donald O'Shea emailed her on 19<sup>th</sup> May 2022 to inform that they have found a way forward in rectifying the flashing wigwags with the contractor. However, dates are yet to be confirmed. On 29<sup>th</sup> May 2022 Cllr Murphy emailed Donald O'Shea in relation to the poor functioning of the wigwags since July 2021 and emphasised the importance of wigwags working in order to reduce speed and improve safety, requesting resolution of this issue as a matter of urgency.

- 8.10 To discuss Cllr Aldersley's call with Josh Rutherford and Cllr. Murphy (details to be circulated before the meeting) in relation to Highways**  
For Cllr Aldersley notes of meeting see Appendix 5.

Cllr Aldersley advised that the first stage is to decide a list of priorities in relation to Highways and how they will be achieved, for example consideration of traffic calming measures for the parish. Councillors agreed that they want to explore this and start the process. It was discussed that the feedback should be sought from residents via a survey that proposes the list of priorities and requests other ideas. Cllr Aldersley is to publish information in the July newsletter, and it is planned to include a survey in the newsletter during the Autumn. Cllr Stobart suggested that with the results of the survey DDPC consider producing a mini village plan/brochure for residents.

## 9. Consultations

- 9.1 CCC Transport Strategy Stakeholder Engagement Survey 2022 – deadline 19<sup>th</sup> June 2022**  
The councillors agreed that they feel this is not an integrated plan as it does not address the concerns faced by rural communities, there are no solutions, and it only addresses who can use the strategies.
- 9.2 Cambourne to Cambridge Better Public Transport and Active Travel Environmental Impact Assessment - Public Consultation – deadline for comments 11<sup>th</sup> July 2022**  
Discussed in item 8.1 with Joe Baker and Laura Gates – response to be finalised at July meeting for submission.
- 9.3 GCP 'A new road classification for Cambridge' consultation – deadline 18<sup>th</sup> July 2022**  
The councillors agreed that as currently proposed, the proposal brings no benefit for residents of Dry Drayton and other villages. In fact, it is likely that it will bring the opposite and if it does go ahead, it will only be residents of Cambridge who see the benefits.

## 10. Finance and Policy

- a. To accept account review to date and bank reconciliation**  
The bank reconciliation (see Appendix 2) and finance spreadsheet were circulated to all councillors before the meeting, RESOLVED (Prop Cllr Aldersley, 2nd Cllr Pyle, unanimous) to accept and approve the accounts and bank reconciliation.
- b. To advise of payments received between 1<sup>st</sup> May 2022 to 31<sup>st</sup> May 2022 – no payments received**
- c. Direct debits and standing orders paid between 1<sup>st</sup> May 2022 to 31<sup>st</sup> May 2022**
- i. Salary/Overtime/Expenses/Pension (Period 1 & 2) - £703.10** (LGA 1972, s.112)
- d. Online payments made between 1st May 2022 to 31st May 2022**
- i. DDVH – Hall Hire for Apr/May (4 hrs) (Inv no 404 & 423) - £28.00** (LGA 1972, s.133)
  - ii. S Etherington-Meech – Reimbursement for APM refreshments - £37.31**
  - iii. VisionICT – Annual hosted email fee - £129.60** (LGA 1972, s.142)
  - iv. VisionICT – Annual website hosting and support - £225.76** (LGA 1972, s.142)
  - v. Cambridge Restoration – Remaining balance for Jubilee and slab benches - £1,944.79** (Section 106 monies)
- e. Payments to hand**
- i. Brookfield Groundcare – Grass cut 3 of 10 - £360.00 - RESOLVED** (Prop Cllr Aldersley, 2nd Cllr Pyle, unanimous) for payment to be made, payment to be approved online. Public Health Act 1875, s.164; Open Spaces Act 1906, ss.9 and 10; Commons Act 1899

ii. **S Etherington-Meech – Stationery Reimbursement (Paper) - £4.00 - RESOLVED** <sup>(Prop Cllr Aldersley, 2nd Cllr Pyle, unanimous)</sup> for payment to be made, payment to be approved online  
\_ LGA 1972, s. 112

**f. To receive and note the Annual Internal Audit Report for 2021/22**

The Annual Internal Audit Report for 2021/22 was received and noted by the councillors, no actions were required.

**g. To consider and approve the Year-end accounts for 2021/22**

RESOLVED <sup>(Prop Cllr Pyle, 2nd Cllr Houlihane, unanimous)</sup> that the Year-end accounts for 2021/22 be approved.

**h. To consider, approve and sign the Certificate of Exemption**

The Certificate of Exemption was presented and read aloud to councillors by the clerk including the qualifying criteria, RESOLVED <sup>(Prop Cllr Pyle, 2nd Cllr Houlihane, unanimous)</sup> that DDPC met the qualifying criteria for 2021/22, therefore, the certificate was signed and dated by S Etherington-Meech (Responsible Financial Officer) and Cllr Aldersley (Chairman).

**i. To consider, approve and sign The Annual Governance Statement (Section 1 of the AGAR)**

The Annual Governance Statement for 2021/22 (Section 1 of the AGAR) was presented and read to councillors by S Etherington-Meech. The assembled Council members answered accordingly, S Etherington-Meech (Responsible Financial Officer) and Cllr Aldersley (Chairman) signed and dated the form.

**j. To consider, approve and sign the Accounting Statements (Section 2 of the AGAR)**

The Accounting Statements for 2021/22 (Section 2 of the AGAR) were presented by S Etherington-Meech (Responsible Financial Officer). RESOLVED <sup>(Prop Cllr Pyle, 2nd Cllr Houlihane, unanimous)</sup> to approve the Accounting Statement for 2021/22. Cllr Aldersley (Chairman) signed and dated The Accounting Statements.

**k. To consider switching website and emails from org.uk to gov.uk**

Due to time constraints the chairman adjourned this item to the July meeting.

**l. To provide an update on Section 106 monies – both outstanding and spent**

Due to time constraints the chairman adjourned this item to the July meeting.

**m. To discuss current streetlighting energy contract with Drax Energy and discuss any quotations received from other energy suppliers for a new contract**

Due to time constraints the chairman adjourned this item to the July meeting.

**11. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**12. Date and time of next meeting – Tuesday 5<sup>th</sup> July 2022 at 7.30pm at Dry Drayton Village Hall**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

**13. Review of employment policies and procedures**

Due to time constraints Cllr Aldersley adjourned this item to the July agenda

Meeting closed at 10.06 pm

Signed.....Chairman

Date.....

## Appendix 1

### Action Report/Ongoing Issues

5.1	Letter drafted to the Secretary of State in relation to complaints with planning and procedures for 65 Pettitts Lane	SCA/SL
5.2	Update on Swifts Close	SCA
5.3	Zoom meeting with Highways to discuss transport issues and footpaths (between Hill View & Trinity Stables) – on agenda	SCA/EM
5.4	Progress on NMU	EM
5.5	Section 106 projects from Townlands Trust	SCA
5.6	Erection of additional poles for MVAS – clerk to contact Jon Clarke	SCA/SEM
5.7	Update on a time frame from Highways in relation to fixing of wigwags	SEM/EM
5.8	Update on erection of Jubilee bench and slab benches – on agenda	SCA/SEM
5.9	<del>To confirm to Highways contribution to successful LHI application for 2022/23</del>	<del>SEM</del>
5.10	Village Hall Management Committee Meeting Update inc. completion of S106 works	EP



Appendix 2

**DRY DRAYTON PARISH COUNCIL**  
**May 2022 Bank Reconciliation**

	<b>£</b>
Lloyds current account on 30 <sup>th</sup> April 2022	£31,910.49
<u>Less</u> payments presented from 1 <sup>st</sup> May 2022 to 31 <sup>st</sup> May 2022 <i>7 online payments, 1 direct debit and 2 standing orders</i>	£3,428.56
<u>Plus</u> , receipts presented from 1 <sup>st</sup> May 2022 to 31 <sup>st</sup> May 2022 <i>No receipts received</i>	£0.00
Closing bank account on 31 <sup>st</sup> May 2022	£28,481.93
<u>Less outstanding payments not yet subtracted</u>	£0.00
<b>Balance carried forward at 31<sup>st</sup> May 2022</b>	<b>£ 28,481.93</b>

Notes:

*Sarah Etherington-Meech*

RFO

6<sup>th</sup> June 2022

## **Appendix 3**

**Cllr Edna Murphy**

**MONTHLY REPORT JUNE 2022**

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### **ANNUAL COUNCIL MEETING**

The Annual Meeting of the County Council took place on Tuesday 10 May 2022. Cllrs Stephen Ferguson and Sebastian Kindersley were re-elected as Chair and Vice-Chair respectively.

A number of motions for debate were agreed, covering:

- tracking of progress of previous council motions
- school transport policies for special educational needs and disabilities
- street planters and green bus stops
- increasing recycling.

### **STRATEGY & RESOURCES**

#### **Senior leadership review**

The Chief Executive has launched a period of internal consultation on his proposals for reorganisation of the council's senior staffing structure. He states that the proposals 'will provide the Council with a clear and sustainable leadership structure, teams that are aligned and sit well together and are positioned to tackle the challenges we face, as well as providing the compassionate and inclusive leadership that this the organisation both needs and deserves'.

#### **Anti-racism charter**

Cambridgeshire County Council is the first upper-tier local authority in the country to sign up to Unison's Anti-Racism Charter.

<https://eastern.unison.org.uk/content/uploads/sites/7/2022/02/Anti-racism-charter.pdf>

#### **Budget review**

Work has already started on next year's budget! There is a long hard road ahead and many improvements to the financial profile may take time to achieve.

### **ADULTS & HEALTH**

#### **Health & Wellbeing Board**

The Council has been grappling with the national changes in health decision-making structures brought about by the introduction of Integrated Care

Systems. Cambridgeshire and Peterborough have chosen to address this by creating a joint Health & Wellbeing Board to replace the previous separate Cambridgeshire Board and Peterborough Board, and a joint Integrated Care Partnership, with mostly overlapping membership and with shared agendas.

## **ENVIRONMENT & GREEN INVESTMENT**

### **Green Investment Advisory Group**

The Council's Green Investment Advisory Group—a group of councillors maintaining an overview of the Council's energy projects—has had its remit expanded to include considering the environmental impact of the Council's utilities procurements such as electricity, gas, and water.

### **Food delivery robots**

Food delivery robots are taking to the streets of Cambourne as part of a pilot between Cambridgeshire County Council and Starship Technologies. Twelve thousand residents will benefit from quick deliveries from their local Co-op by a fleet of Starship's robots. The project began on 17 May and is part of the Council's environmental agenda to reduce the number of short car journeys and improve air quality.

### **Carbon literacy training**

I recently undertook the Council's carbon literacy training course, which lasted several evenings and covered a wide range of information about the climate emergency and carbon emissions. This training is being made available to all councillors, and then to senior council officers.

## **HIGHWAYS & TRANSPORT**

### **Bar Hill Bridge**

County officers are continuing to work with National Highways on how to fix the problems with the bridge. National Highways has agreed to put right any defects and officers are investigating what the problems are. Many local residents have written raising concerns and local councillors have raised with the Director of Maintenance what are the arrangements and when will repairs be completed. We will continue to press on these questions until we have clear answers, and then we will make sure the work is done. In the meantime there are 'ramp' signs to warn of the uneven surfaces.

### **20MPH policy**

The working group mentioned previously has now begun meeting to draw up criteria for applications for 20MPH limits and zones. These are expected to be completed in the next few months. The key principal is that they will become much more common, if not the default option, for residential areas such as villages or city centres. It will become easier to apply for them – currently it is an onerous task and it is also very

expensive, which can be off putting. However reduction in speed is key to safety and so it is important and indeed rational to make it easier to introduce.

### **HGV policy**

This is long awaited but it is expected that there will be a draft revision of the Council's policy on heavy goods vehicles to be considered by the Highways & Transport Committee in the autumn.

### **Following up on the A14 trees die back**

National Highways report that they have now concluded their survey of all saplings planted as part of their contract with the County Council. As of March 2020 94% of the saplings had died (just a lot of plastic tubes by the road) and so it is unlikely there are many left. But they need to replant next planting season. The key issue to discuss is what their maintenance programme will be, to ensure that the same fate does not befall the saplings planted next.

### **Meanwhile on the Combined Authority**

An Extraordinary Meeting of the Combined Authority Board took place on Friday 20 May, having been requisitioned by Conservative council leaders and the then Chair of the Business Board. The aim of the requisition was to force the resignation or suspension of the Mayor of Cambridgeshire & Peterborough, following various allegations which are still under investigation.

However, between the requisition and the meeting, council elections had resulted in a change of leader in Huntingdonshire, and the Chair of the Business Board resigned. The attempt to depose the Mayor before the ongoing investigation had been concluded was therefore unsuccessful. An amendment to the proposal was agreed, supporting the ongoing investigation, and consideration of any resulting recommendations by the Combined Authority and its Audit & Governance Committee.

Meanwhile, Cllr Wayne Fitzgerald of Peterborough has been replaced as Deputy Mayor of the Combined Authority by Cllr Lewis Herbert of Cambridge; and the Chief Executive is moving on after just ten months in post.

In a serious development, and following on from the disappointment of not receiving any money for its bus improvement bid, the Combined Authority has recently learned that it will receive only £635,000 from the Government's latest round of active travel funding—millions less than other Mayoral authorities. This is a serious blow.

The Combined Authority's Annual Meeting on Wednesday 8 June 2022 will

consider the future role of the Combined Authority in relation to housing, now that the Government has decided there will be no more housing funds for Combined Authorities. It will also consider its business plan, deferred from the previous regular meeting of the Board; and a number of business cases for spending on climate change projects.

**Cllr Edna Murphy** - County Councillor for the Bar Hill division & Chair of the Cambridgeshire and Peterborough Fire Authority

Contact: [edna.murphy@cambridgeshire.gov.uk](mailto:edna.murphy@cambridgeshire.gov.uk)

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## **Appendix 4**

### **District Councillors' Report for Dry Drayton Parish Council, 7<sup>th</sup> June 2022**

The first meeting of the new Council was held on Thursday 26th May 2022. Anna Bradnam (Councillor for Milton and Waterbeach) was elected Chair of Council and Peter Fane (Shelford) Vice Chair. Bridget Smith (Gamlingay) was re-elected as Council leader and Judith Rippeth (Milton and Waterbeach) was elected deputy leader. Please check the Leader's blog for more background, <https://www.scams.gov.uk/your-council-and-democracy/leader-s-blog-cllr-bridget-smith/>

#### **Energy rebate**

The £150 energy rebate is payable to those in properties in Council Tax bands A to D. It is not a Council Tax rebate, but the payment is based on Council Tax data. For about 70% of households this payment is automatic because the Council holds bank information. For the remaining 30%, many of whom will likely have a particular need for this rebate, there is an application form to be completed, and they experience a short wait for checks of eligibility to be made. More details are available on the South Cambs web site: <https://www.scams.gov.uk/council-tax/150-energy-rebate/>.

If you know of anyone with questions about the rebate, please guide them to this web page, or simply ask them to make a telephone call to South Cambs (01954 713000) to obtain a form and advice.

#### **Hardship**

The Housing Officers at South Cambs are acutely aware of the impact that increases in the general cost of living and energy prices in particular will have on some tenants. They have asked that anyone facing hardship lets the Council know as soon as possible. We have currently have a question lodged with the Housing Department on how we best to make this happen and we will advise the Parish Council as soon as we get a clearer picture.

For the moment, please let the Councillors know of any cases of hardship as soon as you know and we will make sure that the Council officers are made aware.

#### **C2C (Cambourne to Cambridge) consultation**

Here's a brief extract from the Great Cambridge Partnership (GCP) web site introducing the C2C project:

"The Cambourne to Cambridge (C2C) project is a proposed new public transport route from the Greater Cambridge Partnership (GCP) linking Cambourne to Cambridge via the new Bourn Airfield development, the Scotland Farm Travel Hub, Hardwick and the West Cambridge campus."

The project promises a rapid connection between those communities that lie to west of Cambridge. The proposals include a park and ride scheme at Scotland Farm, an active travel route alongside the busway and for the future, an interchange with the proposed EWR railway station in Cambourne.

The project has reached the stage of taking feedback on the environmental impact and proposed mitigation proposals. Please check this web page for the feedback form.

[www.greatercambridge.org.uk/c2c-eia](http://www.greatercambridge.org.uk/c2c-eia)

We strongly encourage the Parish Council to make a response. The District Councillors have requested a site visit for a more detailed briefing on the details of the development.

Aside from the improved transport links in the West Cambridge area, the C2C proposals could provide additional benefits to Dry Drayton:

- The proposed active travel link between the village and the Park and Ride area would be a great asset. Attention will be needed during the planning process to ensure that it is well-lit and safe in all weathers
- The scheme may also provide an opportunity to extend the active travel link to join the existing cycle paths to the north east of the village
- A shuttle bus could provide the link between Dry Drayton and the Park and Ride area; an “on demand” bus service may be feasible and we will ask that question during our visit to the project team

One possible downside of the scheme is an increased flow of motorised traffic through the village towards the Park and Ride area. This is an aspect that we will explicitly raise in the feedback.

### **Zero Carbon Communities Grants**

SCDC's popular Zero Carbon Communities Grant opened for a fourth round of funding on Wednesday 23 March. This year, groups can apply for up to £15,000, from a £120,544 pot, to one of two categories. These categories include projects which reduce carbon emissions and those which engage communities on climate change. Please visit the [website](#) for more information and guidance on the application process. If anyone / any group is thinking of applying and has questions after reading the guidance, they are encouraged to contact the ZCC team via [zcc@scambs.gov.uk](mailto:zcc@scambs.gov.uk)

The money for Zero Carbon Communities grants comes from business rates levied on renewable energy sites, like solar farms, in South Cambridgeshire that the Council retains and earmarks for use in green initiatives.

The scheme, now in its fourth year, has so far provided £310,000 to 51 grass-roots projects that work to tackle climate change in South Cambridgeshire. The deadline to apply for the latest round of grants has been extended to 17th June 2022

The finale of this year's Zero Carbon Communities initiative will take place on Monday 13<sup>th</sup> June 2022. The Leader of South Cambridgeshire District Council, Cllr Bridget Smith will be speaking about the Council's ambitions for tackling the Climate and Ecological Emergencies over the coming years.

In this session you will have the opportunity to have your say in how the Zero Carbon Communities (ZCC) programme can support you.

The session will take place online between 7 and 8.30pm on Monday 13th June. Tickets are free and available [here](#). Please note that the session will not be recorded.

### **Bus services**

The Councillors have been invited to attend Stagecoach quarterly meetings, the next of which is scheduled for 9<sup>th</sup> June 2022. We plan to raise the question of the quality of bus services in Dry Drayton.

## Refugees from the Ukraine

South Cambs is supporting the Homes for Ukraine scheme which aims to settle guest families from the Ukraine and provide them with a home, transportation, and funding. There is also the Ukraine Family Scheme, which is operated by the UK Government and is focussed on processing visas for guests from the Ukraine who wish to join families already in the UK.

South Cambs has the largest number of visas issued for any district council in the country. The total number of guests matched with host families is 600, and 514 visas have already been issued. The Council has also recently appointed a number of community workers to supplement the efforts of the Housing Officers in settling families.

A bicycle scheme has been put together to support new arrivals in the rural district to meet other guests who have arrived in neighbouring villages. It will also help guests move between communities when public transport may not be available. Guests from Ukraine who have arrived as part of the Homes for Ukraine scheme (or their hosts) can now [request a quality second-hand bicycle](#). Helmets and locks will also be supplied free of charge. The Council will also provide guests with details of a free Bikeability cycle training course, which will include a translator.

Residents who may have a spare or not-needed bicycle at home are encouraged to offer it to OWL Bikes or Camtrust as part of the initiative – so the cycles can be refurbished and passed to guests from Ukraine.

Information and advice for both host families and guests from the Ukraine can be found at: <https://www.scambs.gov.uk/community-safety-and-health/support-for-ukraine/>

Information on the Ukraine Family Scheme can be found here:

<https://www.scambs.gov.uk/community-safety-and-health/support-for-ukraine/ukraine-family-scheme/>

## Reminder about access to Services

The “golden” telephone number 01954 713000 will give access to all South Cambs services. Those with access to a web browser can also access on-line services 24/7 at <https://www.scambs.gov.uk>.

*Corinne Garvey  
Richard Stobart*

*31<sup>st</sup> May 2022*



## Appendix 5

### Summary of call to discuss speeding issues in Dry Drayton, 20 May 2022

#### Attending:

- Joshua Rutherford, Team Leader Infrastructure, Cambridgeshire City Council (JR)
- Cllr. Edna Murphy (EM)
- Cllr. Stephen Aldersley (SCA)

The village suffers from issues with increasing numbers of HGVs, vehicles travelling in excess of the legal limits and a failing “network” (white lines, bollards, etc). EM had suggested that I speak with JR to determine what options may be available to address these issues and how these may be funded. The use of the LHI route had been suggested during Parish Council meetings but DDPC had expressed concern that this would take too long to implement, and the costs for the Parish Council could be prohibitive.

The points which came from the call are as follows:

- As a result of the A14 development, National Highways has a responsibility for a five-year period post the opening of the road to monitor traffic in the area and provide funding to address any issues which may have arisen because of the new road. This requires further investigation. JR agreed to follow this up.
- There is £350k funding available from Northstowe Phase 1 for traffic calming measures for surrounding villages. Six primary parishes have been identified as recipients of the funding and details will be shared once legal confirmation has been received from the County’s legal statutory team. This is expected August/September 2022. There is nothing from Phase 2, but £900k for Phase 3. JR will write to Parishes to say what funds are available in the autumn 2022, and we should be ready with suggestions (“shopping list”, see below) for how to use the funds.
- Major changes are expected to the LHI process for 2022 but these are aimed at making it easier to apply and mostly affect “background processes”. A working group is expected to report soon, and JR is expecting to issue a new call for applications in the autumn.
- It is likely that the introduction of a 20mph limit will become county-wide as it has been shown to have a positive impact upon pollution and vehicle speeds. The working group is to report to committee at the end of July with its recommendations. It should be noted that there could be costs to the affected parishes for the introduction of this limit.
- It would be very difficult to introduce 50mph zones on the roads which have the national limit (Scotland Road and Oakington Road). Other than this, anything is possible, funds permitting. It should be noted that the introduction of buffer zones has been found to reduce overall speeds and so this is an easier option to trying to have the national limits reduced.
- We should look at a “shopping list” and that suggested by JR includes:
  - o 40mph Buffer Zone the start of the 30mph zone
  - o Speed cushions (5 – 6 are suggested, at ca. £35k)
  - o Raised junctions (cost per junction ca. £65/70k)
  - o 20mph zone from junction of Scotland Road/Park Street/High Street to the roundabout at Park Lane/Park Street/Oakington Road (this may happen anyway but could be a few years away).
  - o Give-way chicanes are an option, but their effectiveness is less in rural/village settings.

- Residents would have to be advised of what is being considered so that they can comment on the proposals in a formal consultation. There may be concerns if a speed cushion is located directly outside a house which is close to the road as there could be additional noise for those residents.
- The more consultation and community engagement we can have on the types of traffic calming and speed reduction measures possible, the stronger our application and the less likely there will be objections which would introduce delays at the formal consultation stage. EM and SCA to consider to how progress this.
- The condition of the existing bollards and road markings was raised. This is the responsibility of James Broder at Highways as he is responsible for the network and, therefore, he should be contacted. EM to contact him about these.

Stephen Aldersley

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