

**Dry Drayton Parish Council**

**I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 28<sup>th</sup> July at 7.30pm, via **REMOTE (ONLINE) MEETING****

**Join meeting via Zoom with details below**

<https://zoom.us/j/92982097585?pwd=TERvcnRsMllGMi9wUTdQQ29rQXQyZz09>

**Meeting ID: 929 8209 7585 Password: 728018**

**Dial by your location: 0203 481 5237; 0203 481 5240; 0203 901 7895; 0208 080 6591; 0208 080 6592; 0330 088 5830; 0131 460 1196**

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)  
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

**NEW LEGISLATION & REQUIREMENTS**

In summary the Temporary 2020 Regulations detailed above.

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

*The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential).  
The order of business maybe varied at the Chairman's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

**Agenda**

**1. To Accept Apologies for Absence**

**2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

**3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**4. To Approve the Minutes of Meeting held on Tuesday 23<sup>rd</sup> June 2020**

**5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1**

**6. To Accept a Report from County and District Councillors**

**7. To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

a. Applications received for consideration

- i. 20/02789/FUL – Springhill Stables, Oakington Rd – Retention of 2 stable blocks and extension of existing manage
- ii. 20/02618/FUL – 46 Pettitts Lane, CB23 8BT - Demolition of existing bungalow and replacement with new Passivahaus bungalow, adjacent double garage with covered link and installation of new residential annex accommodation – extension for comments granted ]
- iii. 20/03023/FUL – Irwin Centre, Scotland Rd CB23 8AU- Extension to provide extended and additional office units and the provision of an on site cafe and new car parking area on former agricultural land

b. Decisions received from South Cambs District Council

- i. 20/01669/HFUL – Keepers End, Scotland Road - Refurbishment, external insulation and render cladding with zinc roof. Front ground floor and minor first floor

extension. Rear ground floor extension. Minor side storey ground floor extension. Replacement windows throughout. Associated refurbishments throughout and upgrading thermal performance of house to bring it up to the Enerphit standard of low energy refurbishment – Permission granted

- c. 3 Pettitts Lane – enquiry with enforcement re: demolition of garage and replacement

#### **8. Matters for discussion/correspondence received**

- a. To discuss email received from Cllr Bygott in relation to propose improvements for Girton Interchange
- b. To discuss email received from Pam Hobson in relation to the A14 legacy fund works and completion of works before school commences
- c. Chairman to provide update in order to discuss and approve document from UK Power Networks in relation to schedule of works for electricity supply change at the allotments
- d. To discuss the grass cutting list received from Dennis Vacher
- e. To discuss access to the bottom of Long Lane and purchase from Madingley Mulch for materials
- f. To discuss website enquiry re: 'Pathfinder' Long Distance Walk concerning hedging and signage
- g. To discuss an application for Zero Carbon Communities Grant Scheme Round 2 opened on 1<sup>st</sup> July – deadline 30<sup>th</sup> September 2020
- h. To discuss resident email sent to Cllr Lander re: HGVs through the village
- i. For info – email from Heidi Allen re: Snap service for residents commuting to London

#### **9. Consultations**

#### **10. Finance and Policy**

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received
  - i. CCC – Grass Cutting Reimbursement - £555.26
- c. Payments to hand
  - i. S Etherington-Meech – Period 1, 2 & 3 expenses - £27.00
  - ii. Cambridge Water Business – 7<sup>th</sup> Jan – 2<sup>nd</sup> July 2020 - £103.93
- d. To discuss the purchase of a scanner/printer
- e. Approval of internal control and risk assessment documents
- f. To discuss a review of insurance policy in preparation for renewal on 1<sup>st</sup> October 2020

#### **11. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

#### **12. Date and time of next meeting – TBA**

#### EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

#### **13. To discuss clerk's salary review and pension set up**

## Appendix 1

### Action Report/Ongoing Issues

a.	Councillor Vacancy (ongoing)	DDPC
b.	2021/22 LHI Application for Oak Crescent (ongoing)	SL/LH
c.	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	LH/SL
d.	Village Hall Management Committee new members update/KC handyman duties/EP attendance at meetings (ongoing)	JD/EP/KC
e.	Arrangement of new councillor training for JD, FP & KC (ongoing)	JD/KC/FP
f.	Rod Scammell resignation – quotation from Brookfield/exact location & frequency and grass cutting reimbursement query for CC (SL)"/listed to cut" info (SEM) (ongoing)	SL/SEM/LH
g.	CBS Account – Change of signatories/address etc (ongoing)/online banking access for Lloyds for EP (ongoing)	SL/SEM
h.	Recruitment of volunteers for village Speed watch team (Ongoing)	SL/JD
i.	Discussion with resident re: boundary/fencing at Cotton Fields (ongoing)	TSH
j.	Drift clearance date arranged	JD
k.	Old Rectory Windows concerns (ongoing)	SL
l.	Covid-19 Community Support Group – update report	FP
m.	2020/21 LHI and Legacy Fund Application/Works progress update	SL/LH
n.	LH arrange for TSH to meet with a Local Highways Officer re: potholes, drainage etc	LH/TSH
o.	Submission of objection and comments for Cambridge City Crematorium	SEM
p.	JD sent photos and landowner contact re: allotment fencing	JD/SL/SEM
q.	JD contact organiser of bike event and KC contact resident re: vehicles for sale on green	JD/KC
r.	SL to draft a response and circulate for Northstowe traffic concerns	SL