

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council (DDPC) will be held on **Tuesday 14th January 2020 at 8pm, in Dry Drayton Village Hall, High Street, Dry Drayton**
The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential).
The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. Guest Speaker – Cambridgeshire County Council – To discuss and answer questions in relation to the Climate Change Strategy Consultation that closes on 31st January 2020

4. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

5. To Approve the Minutes of Meeting held on Tuesday 3rd December 2019

6. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting - Appendix 1

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. S/4224/19/DC & S/4390/19/DC – Church Farm, Park St CB23 8DZ – Discharge of conditions for S/3939/18/PA - Condition 2 (Contamination), Condition 4 (Biodiversity), Condition 9 (Traffic Management Plan), Condition 10 (Long Term Management Plan)
- ii. S/4231/19/DC – Church Farm, Park St CB23 8DZ – Discharge of conditions for S/4245/18/FL – Condition 3 (Biodiversity Plan) & Condition 4 (Arboricultural Method Statement)
- iii. S/4474/19/PA – Rectory Farm, New Road CB23 8AS – Prior approval for change of use of agricultural building to dwelling house (Class C3) and for building operations reasonably necessary for the conversion
- iv. S/4318/19/DC – 65 Pettitts Lane CB23 8BT – Discharge of condition 10 (surface water drainage) of planning permission S/4554/17/OL for outline application with all matters reserved apart from access for construction of up to 10 dwelling houses and associated infrastructure and works
- v. S/4087/19/VC – Land at 65 Pettitts Lane CB23 8BT – Variation of condition 1 (Approved Plans) pursuant to planning permission S/3447/18/RM
- vi. S/4334/19/DC – 65 Pettitts Lane CB23 8BT – Discharge of condition 6 (tree protection) of planning permission S/4554/17/OL for outline application with all matters reserved apart from access for construction of up to 10 dwelling houses and associated infrastructure and works
- vii. S/3465/19/FL – 1 Cottons Field CB23 8DG – Removal of current surrounding hedgerow and replacing with a 1.8m fence – Comments already submitted 13/11/19 (resubmitted 13/12/19) – No need to discuss

b. Decisions received from South Cambs District Council

- i. S/4178/19/TP – Keepers End, Scotland Rd CB23 8BX – TPO 0015 (1966) W10: T7 – 2 x Hawthorn – trees in poor condition with sparse foliage and die back – Approval given on 20/12/19 to remove and replant with more suitable child friendly species
- ii. S/3310/19/DC - 65 Pettitts Lane CB23 8BT - Discharge of Conditions 10 (Drainage) of planning permission S/4554/17/OL – Refused and resubmitted S/4318/19/DC
- iii. S/3361/19/DC – 65 Pettitts Lane CB23 8BT - Discharge of condition 12 (Contractor Parking) & 14(Traffic Management Plan) pursuant to outline planning permission S/4554/17/OL – Refused

9. Matters for discussion/correspondence received

- a. Cambridgeshire County Council – Climate Change Strategy Consultation – Comments for the consultation to be discussed and agreed
- b. Feedback from Cllr Lander re: meeting regarding LHI application 2020/21 and raise any items to be included for the report for the panel meeting on 16th January 2020
- c. To discuss ways of preventing flooding in Park Lane/Madingley Road
- d. To discuss a village, clean up due to an accumulation of rubbish around the village
- e. Acknowledgment and thanks to past parish council members and those who have served the village
- f. Discussion of the current state and repair of roads/footpaths and blocked drains in the village
- g. To discuss the potential implications of having no administration group for the Village Hall Management Committee
- h. To discuss the recruitment of more volunteers for Speed Watch
- i. To discuss the current Village Hall rental rates charged to DDPC
- j. To discuss a review of rental rates at the village allotment
- k. To discuss play amenity in the parish
- l. Freaky Friday Grant Request
- m. Councillor contact details and allocation of responsibilities for council members
- n. To discuss a programme for 2020/21
- o. To advise of the opening of Cambridgeshire and Huntingdonshire Archives from 2nd Jan 2020
- p. Greater Cambridge Local Plan Issues and Options – Consultation open to all, roadshows to be announced- 13th January – 24th February 2020
- q. To discuss SCDC- Three Free Trees for Parishes Scheme – Deadline 14th March 2020

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received – None received
- c. To approve the following payments to hand
 - i. S Etherington-Meech – Clerks Overtime & Expenses – £126.30
 - ii. Red Shoes Accounting – Payroll Services - £43.20
 - iii. Cambridgeshire County Council – Speed watch signs and erection - £497.24
 - iv. Brookfield Groundcare – Grass Cut (10 of 10) - £360.00
 - v. Brookfield Groundcare – Park Lane Hedge Works - £696.00
- d. To finalise the budget and precept (submission deadline 20/01/20) for 2020/21
- e. Lloyds bank agreement for signatories/access to the account/online banking progression
- f. Expiry of Microsoft Office package for the clerk

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 25th February 2020 at 8pm

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

13. Staff Issues

- a. Clerks annual appraisal
- b. To discuss pension arrangements for the clerk

Appendix 1

Action Report/Ongoing Issues

a.	Hedge cutting/ownership and boundaries of surrounding properties for the Former Methodist Church/Chapel (ongoing)	SL
b.	Streetlighting energy supply to be set up with new supplier Haven (ongoing)	SEM
c.	Woodland Trust tree application for free trees to be completed (ongoing)	SL
d.	Oak Crescent Parking Issues/LHI application/consultation (ongoing)	SL/LH
e.	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	LH/SL
f.	Land at Pettitts Lane – drainage comment submission and biodiversity discharge objections and comments submission	SEM
g.	CCC – Climate Change Strategy Consultation – Attendee invitation for Jan meeting	SEM
h.	Village Hall Management Committee – marketing/action plan/processes investigation	JD/SEM
i.	Arrangement of new councillor training	SEM
j.	Rod Scammell resignation – quotation from Brookfield (SM)/exact location & frequency and grass cutting reimbursement query for CC (SL)	SM/SL
k.	Ditch blockage at Bar Hill nature reserve – cleared/landowner response	SL
l.	CCC – speed watch sign invoice – further details	SEM
m.	Lloyds (online access JD)/Cambridge Building Society (change of details)	SEM/SL/JD
n.	Cambridgeshire Building Society Account – Change of signatories	SL