

## Dry Drayton Parish Council

I hereby give notice that Dry Drayton Annual Parish Council Meeting will be held on Tuesday 14<sup>th</sup> May 2019 at 8.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton.

*The public and press are cordially invited to be present and may speak at item 4. The order of business may be varied at the Chairperson's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Signed  Clerk

### Agenda

1. Election of Chairman & Signing of Declaration of Acceptance of Office
2. Election of Vice-Chairman
3. Co-option – Councillor Vacancy
4. Confirmation all Parish Councillors have signed a Declaration of Acceptance of Office
5. Apologies for absence
6. Declarations of Interest and Dispensations
7. Public Forum
8. Minutes of meeting held on Tuesday 9<sup>th</sup> April 2019
9. County Councillor and District Councillor Reports
10. Items for discussion
  - a) Rectory Farm - Proposed Public Right of Way Diversion Consultation – Submission date 21<sup>st</sup> May 2019
  - b) A14 legacy fund application proposals – deadline 31<sup>st</sup> May 2019
  - c) New website and secure email address approval
  - d) Tree felling – Oakington Road – Ash tree
  - e) Tree surgery email
  - f) Dry Drayton Community Car Scheme donation email
  - g) Graffiti
  - h) Councillor contact details/allocation of responsibilities
  - i) Street Lighting Energy – CCC withdrawal from Oct 2019
  - j) A14 Huntingdon to Cambridge Improvement Project – Feedback request
11. Finance and Policy
  - a) Accounts review to date including account balances and reconciliation
  - b) Payments received
    - i. SCDC – 1<sup>st</sup> precept instalment 19/20 - £5,652.00
  - c) Payments to hand
    - i. Clerks Overtime/Expenses – 29/03-28/04 - £56.07
    - ii. CAPALC – Affiliation Fee & GDPR Membership - £282.57
    - iii. Brookfield Groundcare – 2<sup>nd</sup> grass cut - £360.00
  - d) 2018/19 end of year figures/AGAR (annual return) approval/exemption certificate
  - e) Bank account signatories – amendments to be made
  - f) Redshoes Accountancy/Payroll Services – review of payroll service
  - g) Review, approval and adoption of standing orders and financial regulations
  - h) Brookfield Groundcare Grass Cutting contract review – councillor allocation
  - i) 2020 meeting dates to include Annual Parish Council Meeting Date
12. Planning
  - a) Applications received for consideration
    - i. S/1385/19/TP – 13 Pettitts Lane, Dry Drayton CB23 8BT – Tree works
    - ii. S/1472/19/FL – 6 View Farm Close CB23 8BP – Single storey extension to front existing dwelling house and rear of existing garage
  - b) Decision received from SCDC
    - i. S/0405/19/FL – 5 Pettitts Lane CB23 8BT – 1<sup>st</sup> floor extension - Approved
13. Date and time of next meeting – Tuesday 25<sup>th</sup> June 2019 at 8.00pm