

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 6th January 2026 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 31st December 2025

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes and Confidential Minutes of Meeting held on Tuesday 2nd December 2025

5. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

- 5.1 Update on outstanding Highways issues inc. urgent replacement of broken handrail and steps on footpath (EM)
- 5.2 Update on traffic modelling for Scotland Rd travel hub and proposed link for an NMU (RS/EM)
- 5.3 To investigate if both an additional parking and crossing can be considered for LHI applications for 2026/27 (EM)
- 5.4 Update on adding the Black Horse pub to SCDC Asset of Community Value Register (SEM)
- 5.5 Update on 2024/25 LHI application and LHI application for speed buffer zones (SCA)
- 5.6 To contact Chair of Bar Hill Parish Council in relation to considering a join application for lighting along 'The Drift' (SCA)
- 5.7 Update on ZCC application for solar powered streetlighting application inc. RS to discuss with SCDC (JG)
- 5.8 Update on transfer of streetlighting from SSE to Suffolk Council Lighting (SEM)
- 5.9 To respond to SCDC in relation to funding questions for Allotment Improvement Grant (SEM)

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 25/1398/TTPO - 13 Pettitts Lane Dry Drayton Cambridgeshire CB23 8BT – works to TPO trees – extension for comments requested

b. Decisions received from South Cambs District Council

- i. 25/1152/TTPO - Land Adjacent to Junction of Madingley Road and Park Lane Dry Drayton - Works to TPO trees – Tree application permitted

8. Matters for discussion/correspondence received

- 8.1 For information - TTRO 26-10110 Scotland Road, Dry Drayton – anticipated start date of 19th January 2026 to 21st January 2026 – Order is to facilitate VRS repairs and associated works.
- 8.2 To discuss resident email received in relation to concerns over weed spraying in village by Cambridgeshire County Council
- 8.3 Draft Intend Notice for TTRO - 26-10259 Dry Drayton Footpath 17, Dry Drayton - Proposed footpath closure for sewer repair works – comments by 5th January 2026 – extension requested
- 8.4 To note email received from resident in relation to contacting Highways regarding serious pedestrian safety concerns for Oakington Road, how Scotland Farm Travel Hub will affect this area and GCP response to consider this matter for an LHI application
- 8.5 To consider designated person to continue maintenance and checking of the defibrillator at the village hall and to take over the email account
- 8.6 To discuss if an application should be submitted for a free commemorative tree and plaque as part of COVID-19 Day of Reflection – applications by 31st January 2026
- 8.7 To consider an application to SCDC Six Free Trees deadline extended to 31st January 2026

- 8.8 For information – Police and Crime Commissioner Darryl Preston circulated a survey for resident views on police funding for 2026-2027 – open for comments until 11th January 2026
- 8.9 To discuss and provide update on the issues and management of the allotments following the extraordinary meeting held with allotment plot holders
- 8.10 To agree type and cost of dog waste bin to be purchased from South Cambs District Council

9. Consultations

- 9.1 Heydon Neighbourhood Plan – Submission Public Consultation – comments by 9th February 2026
- 9.2 Cambridge City Council and South Cambridgeshire District Council New Local Plan for Greater Cambridge – consultation open until 30th January 2026
- 9.3 Cambridgeshire County Council - RECAP Resource and Waste Strategy and RECAP Design Guide Consultation – comments by 26th January 2026

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st November and 31st December 2025
 - i. Allotment rental/water charges for 3 allotment holders - £140.00
 - ii. Unity Trust Savings Account Interest – Amount to be advised
- c. Payments made between 1st November 2025 and 31st December 2025
 - i. Brookfield Groundcare – Grass cut 8, 9 & 10 of 10 - £1,170.00
 - ii. Dry Drayton Village Hall – Hall Hire for 4th Nov 25/2nd Dec 25/6th Jan 25- £83.25
 - iii. SLCC – Purchase of Local Council Administration book - £74.70
 - iv. Purchase of Charles Arnold Baker Council Administration 14th Edition - £74.70
 - v. Staff costs for Period 8 - £1879.70
 - vi. HMRC – Staff Tax & NI for Period 8 & 9 – £155.14
 - vii. Unity Trust Bank Service Charge for October and November - £12.00
 - viii. Pristine Windows – Bus Shelter Clean (brought forward to 29th Oct 25) - £135.00
 - ix. Capital Resolve Ltd – SSE Street lighting Energy Charges from 1st Aug 25 – 30th Sept 25 - £1175.68
(this will be claimed back as streetlighting energy transfer occurred from 1st August 2025)
 - x. National Allotment Society – Annual Membership Fee - £84.00
 - xi. Reimbursement to Cllr Pyle for allotment stakes - £72.13
- d. Payments to hand and scheduled payments
 - i. Microsoft Office 365 – Annual Subscription to be taken on 18th Jan 26 - £59.99
- e. To consider, review and discuss the finalising of the budget and setting the precept for 2026/27
- f. To complete paperwork to add Cllr Baqir to the Unity Trust bank accounts
- g. To consider adoption of IT Policy circulated

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 10th February 2026 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items that exclude the public and press