

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 4th June 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 30th May 2024

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of the Annual Parish Council Meeting held on Tuesday 7th May 2024

5. Matters Arising from the Minutes, report of any actions, resolutions from last meeting & ongoing matters

- 5.1 Clerk to send councillor application details to resident interested in becoming a councillor
- 5.2 Update on Luton Airport Stacking Consultation (now closed) (RS/CG)
- 5.3 Update on repainting of faded lines at Dry Drayton Primary School (RS/CG/EM)
- 5.4 Review of Training Statement of Intent and Dignity at Work Policies (SCA)
- 5.5 Update on proposal from Highways in relation to issues with buses manoeuvring at Oak Crescent bus stop (SCA)
- 5.6 Update from Highways for LHO assessing broken fence 'The Drift' (SEM)/Quote for repair (SCA)
- 5.7 Update on abandoned streetlight on footpath between Pettitt's Lane & High Street (DS/CG)
- 5.8 Update in relation to works carried out by PX Farms to remove debris at 'The Drift' (TSH/SCA)
- 5.9 Update from Kerry Allen in relation to the proposed link for a NMU to Scotland Farm Hub (SCA)
- 5.10 Update from David Allatt (CCC) in relation to the NMU land transfer (SCA)
- 5.11 Update on 2024/25 LHI application for parking restrictions outside school (SCA)
- 5.12 Investigate village handyperson for small jobs such as noticeboard repair (SCA)
- 5.13 To publish latest minutes of parish council Facebook page (SCA)
- 5.14 Update on 2023/24 LHI Application for speed limit buffers (SCA)
- 5.15 Update on rotten handrail repair on fields off Cottons Field that leads to Butchers Lane (CG)
- 5.16 Update on attending meeting of Bar Hill Skatepark Lobby Committee (SCA)
- 5.17 Clerk to confirm allotment plot holders are residents and waiting list to be obtained
- 5.18 To enquire with Cllr Murphy if footpath with access to Long Lane from Pettitts Lane can have signage (SCA)

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 24/01956/CL2PD - 2A Old Rectory Drive Dry Drayton Cambridgeshire CB23 8BU - Certificate of lawfulness under S192 for the erection of an oak-framed art studio – For information only

b. Decisions received from South Cambs District Council – no decisions received

8. Matters for discussion/correspondence received

- 8.1 For information – South Cambs District Council Community Growing Grant Scheme – runs until 31st March 2025
- 8.2 For information – South Cambs District Council - newly expanded Envirocrime Team to tackle fly tipping including abandoned cars
- 8.3 To discuss email from resident in relation to continued flooding of Scotland Road and complaint to CCC
- 8.4 Cllr Granger to provide update on event in relation to EV charging installation and to discuss if to register interest for CCC parish offer
- 8.5 To discuss signs erected in the parish directing drivers to new developments in Northstowe
- 8.6 For information – email from Brookfield Groundcare advising that due to adverse weather conditions they are currently behind schedule

9. Consultations

- 9.1 For information – East West Rail – Business update – update on Statutory Consultation and appointment of new CEO

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 2nd May 2024 and 29th May 2024 – no payments received
- c. Payments made between 2nd May and 29th May 2024
 - i. S Etherington-Meech – Clerks Salary/Expenses/Standing Order Difference (Period 1) - £876.78
 - ii. HMRC – Employee Tax & NI (Period 2)- £12.08
 - iii. S Etherington-Meech – Clerks Standing Order Difference (Period 2) - £60.44
 - iv. Dry Drayton Village Hall – Hall Hire for 3 hrs on 4th June 2024 - £24.00
 - v. Pristine Windows – Bus Shelter Cleaning - £135.00
 - vi. HMRC – Clerks Tax for Period 1 - £11.88
 - vii. Brookfield Groundcare – Grass Cut 1 of 10 - £360.00
- d. Payments to hand – no payments to hand
- e. To receive and note the Annual Internal Audit Report for 2023/24
- f. To consider and approve the Year-end accounts for 2023/24
- g. To consider, approve and sign The Annual Governance Statement (Section 1 of the AGAR)
- h. To consider, approve and sign the Accounting Statements (Section 2 of the AGAR)
- i. To discuss email from VisionICT in relation to upgrading parish council website to WordPress
- j. To review and adopt amended Model Financial Regulations for Local Councils (2024)
- k. Update from clerk in relation to chasing CCC for invoice for Oak Crescent LHI works
- l. Update from clerk in relation to adjusting the spreadsheet and adding projects to the monthly analysis

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 2nd July 2024 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

13. To discuss clerk's pension backpay and new direct debit amount