

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 9th January 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CILCA) - Proper Officer/Parish Clerk, 4th January 2024

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of Meeting held on Tuesday 5th December 2023

5. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

- 5.1 Update on two remaining councillor vacancies/poster review (SCA)
- 5.2 Update of Luton Airport Stacking consultation (now closed) (RS/CG)
- 5.3 To investigate repainting of faded lines at Dry Drayton Primary School
- 5.4 Create Training Statement of Intent and Dignity at Work Policies (SEM)
- 5.5 To arrange a meeting with the National Allotment Society and to discuss management of the allotments and increase in rental (SEM/SCA)
- 5.6 To provide plan to PX Farms for Long Lane and ditches to be cleared (TSH/SEM)
- 5.7 To obtain update from Highways in relation to the NMU (SCA)
- 5.8 Update on response from Highways for funds for broken fence at 'The Drift' (SEM)
- 5.9 Update from David Crowther at Highways in relation to flooding issues and contact with landowners

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 22/03729/CONDA - Dry Drayton Methodist Church Park Street Dry Drayton Cambridgeshire CB23 8DA - Submission of details required by conditions 3(Hard and Soft Landscaping), 4(Pedestrian Splays) and 8(Traffic Management Plan) of planning permission 22/03729/FUL – For information only
- ii. 23/04877/CL2PD - 18 Oakington Road Dry Drayton Cambridgeshire CB23 8DD - Certificate Of Lawfulness Under S192 for single storey side extension – For information only

b. Decisions received from South Cambs District Council

- i. 23/03797/HFUL - 67 Pettitts Lane Dry Drayton Cambridgeshire CB23 8BT - Single storey rear extension, internal alterations and all associated works – Granted Permission
- ii. 23/03767/HFUL - 6 Cottons Field Dry Drayton Cambridgeshire CB23 8DG - Demolition of existing single storey garage. Construction of two storey extension to side. New side entrance gate and access to the rear garden – Permission Granted
- iii. 23/04242/HFUL - Scotland Farm, Cherrytree Cottage Scotland Road Dry Drayton Cambridgeshire CB23 8AX - Two storey side extension to provide garage and additional bedroom accommodation – Permission Granted
- iv. 23/03798/LBC - 67 Pettitts Lane Dry Drayton Cambridgeshire CB23 8BT - Single storey rear extension, internal alterations and all associated works – Permission Granted

8. Matters for discussion/correspondence received

- 8.1 To discuss email from Kerry Allen in relation to the proposed link for a NMU to Scotland Farm Travel Hub
- 8.2 To provide an update on the 2023/24 LHI Application for a speed buffer zone
- 8.3 Update from Cllr Smith on reporting of streetlight not working in Cottons Field
- 8.4 Update from Cllr Aldersley in relation to report to The Public Rights of Way Officer for Footpath 11 and issues with hedge and visibility
- 8.5 For information - Papers for GCP's Executive Board meeting published
- 8.6 For information - Civil Parking Enforcement in South Cambridgeshire is now live

- 8.7 To discuss and agree LHI Application for 2024/25 for yellow lining in cul de sac near school – deadline for submission 12th January 2024
- 8.8 To discuss grant funding opportunities sent over from the communities’ team at SCDC including A428 Legacy Fund – deadline 1st February/1st August 2024
- 8.9 To discuss GCP - progressing towards submission of the Transport and Works Act Order in relation to the Cambourne to Cambridge guided busway – deadline for comments 12th January 2024
- 8.10 For info – SCDC - Northwest & West Community Forum 14 February 2024
- 8.11 To discuss the email from a resident in relation to flooding on Scotland Road and also flooding & drainage issues in the village
- 8.12 To discuss the ETRO/Active Travel Scheme on Cambridge Road/Madingley Road
- 8.13 To discuss costings for the plaque for the coronation tree

9. Consultations – no consultations received

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st December and 31st December 2023
 - i. HMRC – VAT Refund for 2022/23 - £781.52
- c. Payments made between 1st December 2023 and 31st December 2023
 - i. S Etherington-Meech – Clerks Salary Adjustments/Expenses (Period 1 -8) - £142.66
 - ii. HMRC – Clerks Tax and National Insurance for Period 8 - £57.53
 - iii. Dry Drayton Village Hall – Remaining Section 106 monies for ‘Indoor Meeting Spaces’ - £40.31
 - iv. S Etherington-Meech – Clerks Salary/Overtime/Pension (Period 8 & 9) – £803.64
 - v. Brookfield Groundcare – Grass Cut 10 of 10 - £360.00
 - vi. Dry Drayton Village Hall – Hall Hire for 3 hrs on 9th January 2024 - £24.00
 - vii. Pristine Windows – First Clean of Bus Stops - £160.00
- d. Payments to hand
 - i. S Etherington-Meech – Reimbursement of Microsoft 365 - £59.99
 - ii. S Etherington-Meech – Clerks final backpay payment for 2023/24 – £136.44
 - iii. HMRC – Clerks Tax & NI for Period 9 - £57.39
- e. To finalise & approve the 2024/25 budget
- f. To discuss the transfer of monies from Unity Current Account to Unity Instant Access Savings Account

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 6th February 2024 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items to be discussed that exclude the public and press