

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 11th January 2022 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. Guest Speaker - Dr Tumi Hawkins – Lead Cabinet Member for Planning Policy & Delivery to include discussion in relation to the ongoing planning issues with 65 Pettitts Lane/Swifts Close

4. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

5. To Approve the Minutes of Meeting held on Friday 12th November 2021 & Tuesday 30th November 2021

6. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. 21/02302/CONDA - 11 Pettitts Lane Dry Drayton CB23 8BT - Submission of details required by condition 3 (Details of Works) of listed building consent 21/02302/LBC – For information only
- ii. 21/05291/FUL - Springhill Stables Oakington Road – Retention of mobile home
- iii. 21/05524/OUT - Land Off Park Lane Dry Drayton Cambridge - Outline application for the erection of 1 No. dwelling with all matters reserved – 17th January 2022
- iv. 21/05417/FUL - Land East of Park Lane & South Side of Madingley Road Dry Drayton - Change of use of land from agricultural to equine use and construction of an American barn, exercise track and associated works – 20th January 2022

b. Decisions received from South Cambs District Council – no decisions received

9. Matters for discussion/correspondence received

- 9.1 To discuss the works carried out at 50/52 High Street not matching original plans
- 9.2 To discuss and agree action required for damage caused to the allotments by badger & deer
- 9.3 To consider and discuss a tree survey being carried out for the parish
- 9.4 To consider participation in the Great British Spring Clean – 25th March 2022 to 10th April 2022
- 9.5 To discuss and consider the SCDC Community Chest Fund offering £2K towards a Parish Plan
- 9.6 For info – Street Naming & Numbering Notification for Roosters Lodge, Rectory Farm, Scotland Rd
- 9.7 To consider emails received in relation to organising events for the Queens Jubilee
- 9.8 To consider email correspondence in relation to flooding issues in the parish ^{SCA/EM}
- 9.9 To discuss the need for a dog waste bin at Duck End due to lack of provision in area of the parish
- 9.10 To consider and discuss spending of Section 106 monies for improvements to Village Hall toilets

10. Consultations

- 10.1 Fulbourn Neighbourhood Plan – deadline for comments 18th January 2022
- 10.2 Street Trader Policy Draft Policy Document – deadline for comments 11th January 2022
- 10.3 Making Connections: have your say on greener travel in Greater Cambridge – extension permitted for comments to after meeting
- 10.4 Cambridgeshire Flood Strategy Management Strategy Consultation – 23rd January 2022 ^(SCA & EM)
- 10.5 Cambridgeshire Active Travel Scheme (Madingley Rd) – Amended proposal for Cambridge Rd

11. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st November 2021 and 31st December 2021
 - i. HMRC – VAT Reclaim for 2020/21 - £734.87
 - ii. Allotment rents for 2021/22 - £288.00

- iii. HMRC – PAYE refund for tax overpay - £21.79
- iv. CAPALC – Bursary for 2021/22 for Clerks CILCA Re-Registration - £143.50
- c. Direct debits and standing orders paid between 1st November 2021 and 31st December 2021
 - i. Salary/Pension/Overtime/Expenses (Period 7 & 8) - £1,437.92
 - ii. Drax Energy – Streetlighting Energy 1st Oct to 31st Oct 2021 - £4.35
- d. Online payments made between 1st November 2021 – 31st December 2021
 - i. Brookfield Groundcare – Cut 8 of 10 (Inv No 1076) - £360.00
 - ii. CAPALC – Social Media Training for Cllr Aldersley (Inv No 2876) - £45.00
 - iii. CAPALC – Allotment Training for Cllr Aldersley & Clerk (Inv No 2938) – £120.00
 - iv. CAPALC – Chairmanship Training for Cllr Aldersley (Inv No 2928) - £50.00
 - v. SLCC – Clerks CILCA Re-registration Fee - £287.00
 - vi. National Society of Allotments (NAS) – Annual Membership Fee - £60.40
 - vii. MVAS platform ladder reimbursement to Mr C Turner - £170.95
 - viii. Brookfield Groundcare – Cut 9 of 10 (Inv No 1126) - £360.00
- e. Payments to hand
 - i. DDVH – Hall Hire for 11th January 2022 - £14.00
- f. To agree the final budget and precept requirement for 2022/23 (deadline for precept submission 24th January 2021)
- g. To consider attendance at training session for Clerk (Understanding Elections & Clerks Role on 8th March 2022) and Chairman (Mapping Session on 23rd March 2022)
- h. To consider and discuss streetlighting energy contract renewal with Drax Energy (was Haven Power)
- i. For info - Signing of MVAS risk assessment and method statement for order for operation ^(SCA & SEM)
- j. For info – successful bursary application for clerks CILCA re-registration
- k. To discuss and consider S.106 monies church bench/church eco award – NALC legal advice
- l. To discuss the Nimble platform for e-learning through CAPALC

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 1st February 2022 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

There are no items to discuss that require exclusion of the public and press

Appendix 1

Action Report/Ongoing Issues

6.1	Update from Charlotte Peet following meeting at Swifts Close re: complaints for planning and procedures/SCA & SL to draft a letter to Charlotte Peet & Enforcement requesting a satisfactory response	SCA/SL
6.2	Update on the Pegasus consultation for a new development	DDPC
6.3	Village Hall Management Committee Meeting Update	EP
6.4	Update on road surface & repairs for Pettitts Close	EM
6.5	Update on 2022/23 LHI application	SCA
6.6	Zoom meeting with Highways to discuss transport issues to be arranged with Cllr Aldersley, Cllr Murphy, and members of the Speed Watch team	SCA/EM
6.7	Detailed info on Section 106 projects from DDVH ^{EP} & Townlands Trust ^{SCA}	EP/SCA
6.8	Update on removal of dead oak tree and SCDC survey of trees/CG to provide SCA with contact details	CG
6.9	Update on dangerous footpath between Hill View & Trinity Stables	EM
6.10	Update on MVAS operation and erection of additional poles	SCA/SEM
6.11	Councillor photos and bios for website	DDPC
6.12	Liaise with previous councillors for grass cutting map	SL
6.13	Discuss with Cllr Murphy the loss of trees on the roundabout	SCA
6.14	Obtain quotations for Queens Jubilee bench for parish	SL
6.15	To discuss the management/administration of the allotments	SCA/SEM
6.16	Update on planting of six free trees	TSH/KC