Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 10th November 2026 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 5th November 2026

Agenda

1. **To Accept Apologises for Absence**
2. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**
   Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**
3. **To Agree to hold a Public Forum**
   The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
   Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.
4. **To confirm the end of the Notice of Vacancy and advise of two casual vacancies for co-option**
5. **To Approve the Minutes of Meetings held on Tuesday 13th October 2026**
6. **Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters**
   - 6.1 Update on outstanding Highways issues (EM) including:
     - 6.1.1 Update on Cllr Murphy meeting with Joshua Rutherford at Highways in relation to the condition of the dangerous and narrow footpath on Oakington Road and to discuss the options for rectifying this matter
   - 6.2 Update on traffic modelling for Scotland Rd travel hub and proposed link for an NMU (RS/EM)
   - 6.3 Update on another resident taking over checking and maintenance of the defibrillator from the current designated person (SCA)
   - 6.4 Update in relation to streetlighting for 'The Drift' and grant funding sources and to put a poll in the next village newsletter (CG/SCA)
   - 6.5 Update on ZCC application for solar powered streetlighting including a Section 171 licence (RS/CG/JG)
   - 6.6 Update from Speedwatch for obtaining confirmation that the poles for MVAS are safe and secure for mounting new MVAS and obtaining a new circuit board (SCA)
   - 6.7 Update on 2026/27 LHI Application (SCA)
   - 6.8 Send October minutes to SCDC in relation to support for the Asset of Community Value application for the Black Horse pub (SEM)
   - 6.9 Contact Cambs Acre to ask them to attend a parish council meeting to explain the process of carrying out a Housing Needs Survey (SEM)
   - 6.10 Enquire with SCDC as to who the landowner is in the parish with a rural exemption site (CG)
   - 6.11 Update on liaising with Madingley Parish Council to draft a letter for Cllr Murphy and Chris Morris to increase the area for restricting HGVs (SCA)
   - 6.12 To obtain location from resident of trees that are blocking the bus stop (SCA)
   - 6.13 To draft email for clerk to send to allotment holders in relation to why the existing rental agreement was sent out again for 2026/27 (SCA/SEM)
   - 6.14 Update on replacement glass in the Oakington Road bus shelter
7. **To Accept a Report from County and District Councillors**
8. **To Discuss Planning Matters**
   a. **Applications received for consideration**
      i. For information only - 26/00585/CONDB – 2 Old Rectory Drive - Submission of details required by condition 4 (Window Details) of Listed Building consent 26/00585/LBC
      ii. For information only - 26/03976/PRIOR – Scotland Farm, Scotland Road - Steel framed portal end extension to existing agricultural spray storage building
   b. **Decisions received from South Cambs District Council**
      i. 26/03437/PRIOR – Rectory Farm, Scotland Road - Change of Use and conversion of existing red brick barns to 4 No. Dwellinghouses (Class C3) – Prior Approval Given

ii. 26/03240/PRIOR - Trinity Stables Oakington Road - Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to 1 No. Dwellinghouse (Class C3) – Application withdrawn
iii. 26/03097/S73 - St Giles Cricket Club Scotland Road - Section 73 - Remove/Vary Condition – Application permitted
iv. 26/0932/TTCA - The Coach House Scotland Road - Works to CA trees – Decline to determine

9. Matters for discussion/correspondence received

9.1 To discuss email from resident to Cllr Murphy in relation to footpath that is blocked by overhanging branches - between the High St at Pump Green and the bend in Pettitts Lane
9.2 To discuss the parish council contacting PX Farms to ask if they would clear the ditches on Long Lane
9.3 To discuss an LHI application for introducing 20MPH through some of the village
9.4 For information - Anglia Water's Pollution Incident Plan 2026 - Dry Drayton Foul Sewer category 2 following incident in May 2025
9.5 For information – North West & West Community Forum will take place on Wednesday 16 December 2026 at Storey's Field, Eddington
9.6 For information – Cambridgeshire County Council - Invitation: 25 November 2026 workshop - Flood response and recovery
9.7 To consider SCDC Community Chest Grant Funding for signage at Edwards Woodland (SCA)

10. Allotments

10.1 To provide an update on any matters in relation to the allotments including issuing of tenancy agreements and invoices
10.2 To contact Brookfield Groundcare to obtain a quote for brush cutting at the allotment and enquire as to comparative costs for hiring a brush cutter that volunteers can use
10.3 Update on pest control fencing being erected at the allotments

11. Consultations – no consultations

12. Finance and Policy

a. To accept account review to date and bank reconciliation
b. To advise of payments received between 1st October 2026 to 31st October 2026
    i. Allotment Rentals for 2 and half plots - £100.00
c. Payments made between 1st October 2026 to 31st October 2026
    i. Brookfield Groundcare – Cut 6 of 10 - £360.00
    ii. CAPALC – Planning Training for Cllr Pyle - £45.00
    iii. Percheron Agricultural Services – Supply and fitting of handrail for footpath - £444.00
    iv. Pristine Windows – Bus Shelter Cleaning for 1st October 2026 - £135.00
    v. Unity Trust Bank – Bank Service Charge for September 2026 - £7.00
    vi. Staff Costs - £1,068.25
d. Payments to hand and scheduled payments
    i. Brookfield Groundcare – Grass Cutting – Cut 7 & 8 of 10 - £720.00
    ii. Dry Drayton Village Hall – Hall Hire for 10th November 2026 - £27.00
    iii. The National Allotment Society – Annual Membership Renewal - £84.00
e. To discuss changes required to signatories for the Unity Trust bank account
f. To discuss the 2027-2028 budget for clerk to produce a draft and consider the precept

13. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

14. Date and time of next meeting – Tuesday 8th December 2026 at 7.00pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items that exclude the public and press