**Dry Drayton Parish Council**

**I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 13th October 2026 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS**

*The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 8th October 2026

**Agenda**

1. **To Accept Apologises for Absence**
2. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**
   Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**
3. **To Agree to hold a Public Forum**
   The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
   Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.
4. **To note the resignation of Cllr Houlihane and Cllr Wright and advise of the end of the Notice of Vacancy on 20th October 2026**
5. **To Approve the Minutes of Meetings held on Thursday 10th September 2026**
6. **Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters**
   - 6.1 Update on outstanding Highways issues (EM) including:
     - 6.1.1 Update on private contractor works for the broken handrail on the footpath (SCA)
     - 6.1.2 Update on Cllr Murphy meeting with Joshua Rutherford at Highways in relation to the condition of the dangerous and narrow footpath on Oakington Road that has caused injuries to residents from traffic – update from Cllr Stobart on progressing this matter with Cllr Murphy
     - 6.1.3 Update on query of purchase of a new MVAS through the Highways team via an LHI application
   - 6.2 Update on traffic modelling for Scotland Rd travel hub and proposed link for an NMU (RS/EM)
   - 6.3 To confirm with SCDC as to whether new Street Trader Consent is retrospective for Ice Cream Traders (CG)
   - 6.4 Update on another resident taking over checking and maintenance of the defibrillator from the current designated person (SCA)
   - 6.5 Update in relation to streetlighting for 'The Drift' and grant funding sources and to put a poll in the next village newsletter (CG/SCA)
   - 6.6 Update on ZCC application for solar powered streetlighting including a Section 171 licence (RS/JG)
   - 6.7 Raise issue if increase in dog waste on paths in village newsletter (SCA)
   - 6.8 Update from Speedwatch for obtaining confirmation that the poles for MVAS are safe and secure for mounting and obtaining a new circuit board (SCA)
   - 6.9 Update on 2026/27 LHI Application (SCA)
7. **To Accept a Report from County and District Councillors**
8. **To Discuss Planning Matters**
   a. **Applications received for consideration**
      i. 26/03593/FUL – Scotland Farm, Scotland Road, Dry Drayton CB23 8AU – Change of use of the remaining floorspace within the agribusiness stores to storage and distribution (Use Class B8) – comments by 28th October 2026
      ii. 26/03409/LBC – 2 Old Rectory Drive, Dry Drayton CB23 8BU – Remove chimney stack above roof level and structural underpinning works – comments by 14th October 2026
      iii. 26/03437/PRIOR – Rectory Farm, Scotland Road, Dry Drayton CB23 8AS – Change of use and conversion of existing red brick barns to 4 Dwellinghouses (Class C3) – comments to be submitted asap
      iv. For information only – 26/0932/TTCA – The Coach House, Scotland Road, Dry Drayton, CB23 8BX – Tree works
   b. **Decisions received from South Cambs District Council**
      i. 26/02947/SCRE – Street Record St Neots Road, Hardwick – EIA Screening Opinion for up to 138 dwellings – EIA Screening not required

ii. 26/02949/HFUL - 14 Pettitts Close Dry Drayton Cambridgeshire CB23 8DQ – First Floor Side Extension – Application Permitted
iii. 26/00585/CONDA - 2 Old Rectory Drive Dry Drayton Cambridgeshire CB23 8BU - Submission of details required by conditions 3 (roofs), 4 (windows scale of 1:20), 6 (rainwater goods), 7 (timber framing scale of 1:20), 8 (timber frame members) and 9 (schedule of works) of Listed Building consent 26/00585/LBC – Split decision

**9. Matters for discussion/correspondence received**

9.1 To discuss the Asset of Community Value application made to South Cambs District Council for the Black Horse pub in Dry Drayton
9.2 To discuss contacting Cambs ACRE in relation to completing a Housing Needs Survey
9.3 For information - Parish Council notification of pre-application developer briefing going to Planning Committee meeting regarding Tritax Park Queens' Cambridge - Land North of A14, J25, Bar Hill
9.4 To discuss letter sent from Madingley Parish Council for consideration and liaising with them to request the information they hold in relation to the HGV route map
9.5 To discuss obtaining the location of trees blocking the bus stop
9.6 For information - National Scheme of Delegation - Changes to Town & Parish Roles RE: Planning Committee
9.7 Following approval of the Cambridge to Cambourne (C2C) Busway Cllr Murphy is requesting details of problems and agreed proposals for what is needed to address them
9.8 To discuss Six Free Trees Scheme opening with applications by 31st October 2026
9.10 For information - Government announcement that a review of Local Government Reorganisation is to take place – decision for Cambridgeshire and Peterborough paused whilst the review is carried out.
9.11 To discuss excessive phone cable lines overhead (Cllr Mason)

**10. Allotments**

10.1 To provide an update on any matters in relation to the allotments including issuing of tenancy agreements and invoices
10.2 To contact Brookfield Groundcare to obtain a quote for brush cutting at the allotment and enquire as to comparative costs for hiring a brush cutter that volunteers can use
10.3 To arrange for someone to meet contractor at the allotments to discuss erection pest control fencing

**11. Consultations**

**12. Finance and Policy**

a. To accept account review to date and bank reconciliation
b. To advise of payments received between 1st September 2026 to 30th September 2026
   i. Unity Trust Bank – Interest payment for July 26 – September 26 - £338.11
   ii. Allotment rental & water rates – 7 half plots - £140.00
c. Payments made between 1st September 2026 to 30th September 2026
   i. Staff Costs – £1,068.25
   ii. Information Commissioners Office (ICO) – Annual Renewal - £47.00
   iii. VisionICT – Hosted email account for Cllr Hawkes - £22.00
   iv. Sylvia Newman Garden Design – Deposit payment for pest control fencing allotments - £3,432.00
   v. SLCC – Clerks Annual Membership Renewal - £132.00
   vi. PKF Littlejohn LLP – External Audit Fee for 2025/26 - £252.00
   vii. Zurich Insurance – Annual Insurance Renewal - £396.00
d. Payments to hand and scheduled payments
   i. Brookfield Groundcare – Grass Cut 6 of 10 - £360.00 (paid on 01/10/26)
   ii. CAPALC – Training Invoice for Cllr Pyle - £45.00 (due to be paid on 09/10/26)
   iii. Pristine Windows – Bus Shelter Cleaning for 1st October 2026 - £135.00
   iv. Percheron Agricultural Services – Supply & Install of handrail on footpath - £444.00
e. To discuss changes required to signatories for the Unity Trust bank account

**13. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**14. Date and time of next meeting –** Tuesday 10th November 2026 at 7.00pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items that exclude the public and press