

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Thursday 10th September 2026 at 7.00pm, at Dry Drayton Primary School, Park Street, Dry Drayton CB23 8DA

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 5th September 2026

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To consider applications and co-option for one ordinary vacancy and advertising of the vacancy

5. To Approve the Minutes of Meetings held on Tuesday 14th July 2026

6. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

6.1 Update on outstanding Highways issues (EM) including:

6.1.1 Update on private contractor works for the broken handrail on the footpath (SCA)

6.1.2 Update on Cllr Murphy meeting with Joshua Rutherford at Highways in relation to the condition of the dangerous and narrow footpath on Oakington Road that has caused injuries to residents from traffic

6.1.3 Update on query of purchase of a new MVAS through the Highways team via an LHI application

6.2 Update on traffic modelling for Scotland Rd travel hub and proposed link for an NMU (RS/EM)

6.3 Investigate with SCDC names on housing list for Dry Drayton (RS)

6.4 To confirm with SCDC as to whether new Street Trader Consent is retrospective for Ice Cream Traders (CG)

6.5 Update on another resident taking over checking and maintenance of the defibrillator from the current designated person (SCA)

6.6 Update in relation to streetlighting for 'The Drift' and grant funding sources and to put a poll in the next village newsletter (CG/SCA)

6.7 Update on ZCC application for solar powered streetlighting including a Section 171 licence (JG)

6.8 Raise issue if increase in dog waste on paths in village newsletter (SCA)

6.9 Update from Speedwatch for obtaining confirmation that the poles for MVAS are safe and secure for mounting and obtaining a new circuit board (SCA)

6.10 Update on bi-weekly emptying by SCDC of the bin at the High Street bus stop (SEM)

6.11 Submit comments for Cambridge 25 employment park – Outline Planning Permission to SCDC and A14 forum (SEM/SCA/JG)

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. 26/01263/OUT & 26/02947/SCRE - Land South Of St Neots Road Hardwick - Outline application for the development of up to 138 residential dwellings along with associated infrastructure & EIA Screening Opinion under the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 – extension for comments requested
- ii. 26/02534/OUT - Land East Of Junction 25 Of The A14 Huntingdon Road Bar Hill - Development of up to 230,000 m2 GIA of employment floorspace (within Use Classes E (g)(i), E(g)(ii), E(g)(iii), B2, and B8) together with supporting community and amenity space (within Use Classes F1, F2, E(a), E(b), E(d), and E(f)), nature park and biodiversity zone, service yards and parking areas, formation of primary means of access, associated landscaping, earthworks, drainage and other associated works (outline, all matters reserved except for the principal means of vehicular access to the Site) – determination deadline 23rd October 2026

- iii. 26/02949/HFUL - 14 Pettitts Close Dry Drayton - First floor side extension – comments by 10th September 2026
- iv. 26/03240/PRIOR - Trinity Stables, Oakington Road - Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to 1 No. Dwellinghouse (Class C3) – comments by 21st September 2026
- v. 26/03097/S73 – St Giles Cricket Club – S73 to vary condition 2 (approved drawings) and condition 4 (Biodiversity net gain) of ref: 24/00213/FUL (Demolition of existing cricket pavilion and construction of new cricket pavilion) to incorporate additional decking and an access ramp beyond the front elevation of the pavilion – comments by 17th September 2026
- vi. Information only - 26/00585/CONDA - 2 Old Rectory Drive Dry Drayton - Submission of details required by conditions 3 (roofs), 4 (windows scale of 1:20), 6 (rainwater goods), 7 (timber framing scale of 1:20), 8 (timber frame members) and 9 (schedule of works) of Listed Building consent 26/00585/LBC

b. Decisions received from South Cambs District Council – no decisions received

9. Matters for discussion/correspondence received

- 9.1 Update from Cllr Aldersley for the 2026/27 LHI application
- 9.2 For information - Parish Council notification of pre-application developer briefing going to Planning Committee meeting regarding Tritax Park Queens' Cambridge - Land North of A14, J25, Bar Hill
- 9.3 To consider suggestion from Madingley Parish Council to jointly ask the County Council to consider altering their recommended HGV route map which extends as far as Bar Hill to include both parishes
- 9.4 For information – East West Rail - Commencement of door-to-door visits for outstanding Land Interest Questionnaires
- 9.5 For information - Mayor's Question Time in at Ely City Football Club on Thursday, September 17. Doors open at 5pm for a 5.30pm start
- 9.6 For information – Cambridgeshire County Council - 9 September 2026 webinar - Preparing a community flood plan
- 9.7 For information – Anglian Water - Proposed Fens Reservoir project update briefing 14th September
- 9.8 For information - North West & West Community Forum will take place on Thursday October 15th, 2026
- 9.9 For information – Stagecoach - Fare changes wef from 1st September 26
- 9.10 Update on damaged glass panel in bus shelter on Oakington Road and insurance claim
- 9.11 For information – SCDC adopted Heydon Neighbourhood Plan on 16 July 2026

10. Allotments

- 10.1 To provide an update on any matters in relation to the allotments including issuing of tenancy agreements and invoices
- 10.2 To discuss request from allotment holder for a simple sub book account to separate the two revenue streams - precept and allotment to provide transparency
- 10.3 Cllr Wright to contact Brookfield Groundcare to obtain a quote for brush cutting at the allotment and enquire as to comparative costs for hiring a brush cutter that volunteers can use

11. Consultations

- 11.1 Final consultation on the Proposed Submission Greater Cambridge Local Plan consultation – comments by 25th September 2026
- 11.2 Cambridgeshire and Peterborough Minerals and Waste Local Plan Review - Scoping Consultation & Call for Sites – comments by 12th October 2026
- 11.3 Cambridgeshire County Council - Updating Cambridgeshire's Rights of Way Improvement Plan – comments by 11th October 2026
- 11.4 Smaller Authorities Proper Practices Panel (SAPPP) has launched a consultation on proposed changes to the Proper Practices framework for Category 2 Authorities in England – comments by 31st October 2026

12. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st July 2026 – 31st August 2026
 - i. Cambridgeshire County Council – Grass Cutting reimbursement for 2026/27 - £581.66
 - ii. Zurich Insurance – Claim monies for glass panel replacement - £734.78
 - iii. Allotment rental for three half plots - £60.00
- c. Payments made between 1st July 2026 to 31st August 2026
 - i. Staff Costs – £2,246.45
 - ii. HCE – Purchase of defib pads - £158.40
 - iii. Pristine Windows – Bus Shelter Cleaning on 14th July 2026 - £135.00
 - iv. LGS Services – Annual Internal Audit for 2025/26 - £204.00
 - v. Brookfield Groundcare – Grass Cut 4 & 5 of 10 - £720.00

- vi. South Cambridgeshire District Council – Uncontested Elections Costs for May 2026 - £105.00
- vii. Unity Trust Bank – Service Charges for June & July 2026 - £14.00
- viii. Pennon Water Services – Allotment Water Rates from 16th Jan 26 – 1st Jul 26 - £92.97
- ix. Cambridgeshire ACRE – Membership for 2026/27 - £74.50
- x. Dry Drayton Village Hall – Hall Hire for 8th September 2026 - £27.00
- d. Payments to hand and scheduled payments
 - i. Sylvia Newman Garden Design – Allotment Fencing - £3,432.00
 - ii. Brookfield Groundcare – Grass Cut 6 of 10 - £360.00
 - iii. VisionICT – Pro-rata annual hosted email for Cllr Hawkes - £22.00
- e. Update on insurance claim for smashed panel in bus shelter on Oakington Road
- f. To review insurance cover with Zurich from 30th September 2026 – renewal premium of £396.00
- g. To discuss if councillors would like to attend Planning Training with CAPALC in October
- h. To add Cllr Wright & Cllr Hawkes as signatories to Unity Trust bank account

13. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

14. Date and time of next meeting – Tuesday 13th October 2026 at 7.00pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

15. To confirm release of Local Government Pay Award for 2026 w/e 1st April 2026 and changes it will make to the clerk's salary