

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 10th March 2026 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 5th March 2026

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of Meeting held on Tuesday 10th February 2026

5. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

5.1 Update on outstanding Highways issues (EM) including:

5.1.1 Highways quotes for further works of broken handrail and steps on footpath

5.1.2 Explanation why Report IT log for condition of the dangerous and narrow footpath on Oakington Road has been flagged as closed

5.2 Update on traffic modelling for Scotland Rd travel hub and proposed link for an NMU (RS/EM)

5.3 Update on resident concerns over carcinogenic weed spraying by CCC (RS/EM)

5.4 Update on LHI application for 2026/27 for additional parking and a crossing (SCA)

5.5 Update on adding the Black Horse pub to SCDC Asset of Community Value Register (SEM)

5.6 Update on commencement date for 2024/25 LHI application (SCA)

5.7 Contact the village hall to enquire whether they can take over checking and maintenance of the defibrillator from the current designated person (SEM)

5.8 Update on installation by SCDC of dog waste bin for Park Lane

5.9 Update in relation to streetlighting for 'The Drift' inc. S106 monies and grant funding sources (RS & EM)

5.10 Update on ZCC application for solar powered streetlighting including update on obtaining a quote from Suffolk Streetlighting for completing the admin work for a Section 171 licence (JG)

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

i. 26/00584/HFUL & 26/00585/LBC – 2 Old Rectory Drive, Dry Drayton - Replacement of all existing roof coverings across the property, including both pitched and flat roofs. New flat roof over the Winter Garden and rebuilding of external wall. Structural repairs to window lintels and localised brickwork repairs. Internal alterations within the Winter Garden area to facilitate the proposed reconfiguration of the space. New timber sash windows and French doors to the Winter Garden following the rebuilding works – comments by 25th March 2026

b. Decisions received from South Cambs District Council

i. 25/04940/HFUL - 11 Scotland Road Dry Drayton - Two storey side extension and alteration of existing conservatory including the replacement of glazed walls with solid walls and windows, while retaining the existing slate roof and introducing rooflights. Changes to fenestration – application permitted

8. Matters for discussion/correspondence received

8.1 For information - Bourn Airfield – Update and Introduction from the JV Partnership

8.2 To review and agree to a letter for St Giles Cricket Club application to South Cambs District Council community chest grant and Mick George grant bid

8.3 For information - the Empty Homes Officer at South Cambs District Council has reported that 2 Rectory Drive has been sold

8.4 Email received from resident of Madingley to County Councillor with copy sent to Cllr Aldersley in relation to urgent highways repairs of the road required along Church Lane in Madingley

- 8.5 Update from Cllr Murphy in relation to permission for planting of small leaved lime on A1307 roundabout following an application to the tree grant scheme at SCDC
- 8.6 For information - Prospective Councillor Information Session arranged by CAPALC online for Wednesday 18th March 2026 between 7pm – 8pm
- 8.7 To discuss Rural Exception Sites for the parish

9. Allotments

- 9.1 Update on allotment plot holders joining the WhatsApp group and any feedback received in relation to setting up an allotment association
- 9.2 Update from Cllr Wright of matters raised and discussed at the National Allotment Society Forum on 9th March 2026
- 9.3 For information – meeting arranged by Cllr Wright for allotment holders on 18th March 2026 to discuss ongoing matters in relation to the allotments
- 9.4 Update on instructing the contractor to carry out pest fencing works at the allotments

10. Consultations

- 10.1 Consultation on Proposals for Local Government Reorganisation in Cambridgeshire and Peterborough (4 proposals submitted) – open from 5th February 2026 to 26th March 2026
- 10.2 Greater Cambridge: Community Infrastructure Levy Draft Charging Schedule Consultation – closes 29th March 2026
- 10.3 For information - Darwin Green Phases 2/3 Community Consultation (Outline permission ref: 22/02528/OUT) design code, the Infrastructure Reserved Matters application, and the Country Park Reserved Matters application

11. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st February 2026 and 28th February 2026
 - i. Dry Drayton Village Hall – Reimbursement of payment made in error - £27.00
 - ii. Allotment Rental Fee and Water Charge for one half plot - £20.00
 - iii. SSE – Refund of credit note for overpayment on streetlighting energy - £1,175.68
 - iv. South Cambs District Council – Allotment Improvement Grant Monies - £5,720.00
- c. Payments made between 1st February 2026 and 28th February 2026
 - i. Staff Costs – Period 10 & 11 - £926.75
 - ii. Pristine Windows – Bus Shelter Cleaning for 13th February 2026 - £135.00
 - iii. HMRC – Staff Tax/NI for Period 11 - £77.67
 - iv. Dry Drayton Village Hall – Hall Hire for 10th March 2026 - £27.00
 - v. Unity Trust Bank – Service Charge for January 2026 - £6.00
- d. Payments to hand and scheduled payments
 - i. Scheduled for 26th March – CAPALC – New Councillor training for Cllr Wright - £75.00
 - ii. Dry Drayton Village Hall – Hall Hire for Allotment Meeting on 18th March 2026 - £18.00
- e. Cllr Baqir to provide ID to add her as a signatory to the Unity Trust bank account
- f. For information – Correspondence received from Suffolk Streetlighting for annual cost for 2026/27 for streetlighting energy
- g. To discuss mandatory Code of Conduct training for councillors in June 2026

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 14th April 2026 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

14. Update on completing redeclaration of staff pension with the Pension Regulator and arranging a date for clerk's annual appraisal