

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 2nd December 2025 at 7.15pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 27th November 2025

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To discuss co-option of a new Parish Councillor

5. To Approve the Minutes of Meeting held on Tuesday 4th November 2025

6. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

- 6.1 Update on outstanding Highways issues inc. urgent replacement of broken handrail and steps on footpath (EM)
- 6.2 Update on traffic modelling for Scotland Rd travel hub and proposed link for an NMU (RS/EM)
- 6.3 To investigate if both an additional parking and crossing can be considered for LHI applications for 2026/27 (EM)
- 6.4 Update on adding the Black Horse pub to SCDC Asset of Community Value Register (SEM)
- 6.5 Update on 2024/25 LHI application and LHI application for speed buffer zones (SCA)
- 6.6 Cllr Baqir to provide details in order to be added as a signatory on the Unity Trust bank account
- 6.7 Review and adapt IT policy (TSH)
- 6.8 Update on ZCC application for solar powered streetlighting application inc. RS to discuss with SCDC (JG)
- 6.9 Purchase of plot holder stakes for the allotments (EP)

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. 25/04201/S73 - Land to The North-east Of Childerley Farm Childerley Estate Childerley Cambridgeshire – Consultation on application for Removal or Variation of a Condition (Section 73) – comments by 4th December 2025
- ii. Cambridgeshire County Council - Capittally Funded Highway Maintenance Schemes – roads or footpaths to be considered – comments by 11th December 2025

b. Decisions received from South Cambs District Council

- c. **For information** - Allocation of addressing to a new dwelling at St Neots Road, Dry Drayton - To Be Known As: Harefield House, St Neots Road, Dry Drayton, CB23 8AY

9. Matters for discussion/correspondence received

- 9.1 To consider projects for 2026/27 LHI round opening on 10th November 2025 to 16th January 2026
- 9.2 For information – Temporary Traffic Regulation Order (TTRO) - 25-1900 - Oakington Road, Dry Drayton - Legal Order Period: 5 November 2025 to 4 May 2027/Anticipated Works Dates: 08:00hrs and 18:00hrs 5 November to 7 November 2025
- 9.3 To discuss prices & installing a dog waste bin at the top of Long Lane (Pettitt's Lane end) and Park Lane
- 9.4 To discuss the A14 Logistics Sites including Draft Plan Documents & Info including Notification of 3 x pre-application developer briefings going to SCDC Planning Committee on 12th November 2025
- 9.5 To review resident email and consider suggestion in relation to lighting along 'The Drift'
- 9.6 For information - Cambridgeshire County Council Budget Briefing with Town and Parish Councils – 11th December 2025
- 9.7 For information - TTRO 25-2173 High Street, Dry Drayton - Legal Order Period: 18 Months – 1 Dec 2025 to 31 May 2027/Anticipated Works Dates/Times: 08:00hrs to 18:00hrs 1 Dec to 9 Dec 2025

- 9.8 Cambridgeshire County Council - District of South Cambridgeshire (Civil Enforcement Area) (Waiting Restrictions and Street Parking Places) Order 2023 (Amendment No.20) Order202 for parking time restrictions outside Dry Drayton Primary School - comments by 10th December 2025
- 9.9 To discuss update on streetlighting transfer to Suffolk County Council lighting and issues with SSE and overcharge payments to SSE
- 9.10 To discuss opportunity to borrow thermal imaging cameras from Cambridge Carbon Footprint Press release: Thermal Imaging for Cambridgeshire Residents
- 9.11 For information and to discuss if any comments are required - E/6068 - Stopping up of highways at 67 Pettitts Lane
- 9.12 For information 26-10110 Scotland Road, Dry Drayton-Proposed Road closure for VRS repairs
- 9.13 To discuss the Ram Raid that occurred in Bar Hill and use of the The Drift for escape and cutting of the lock on the gate at High Street in Dry Drayton
- 9.14 For information – Cambridgeshire County Council LED Streetlighting Replacement Programme Briefing Note

10. Consultations

- 10.1 Fens Reservoir Project - A proposed reservoir in the Fens - proposals for third stage of consultation open from 15th October 2025 to 10th December 2025

11. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st October and 31st October 2025
 - i. Allotment Rental Payments x 9 - £280.00
- c. Payments made between 1st October 2025 and 31st October 2025
 - i. Staff Costs for Period 6 & 7 - £939.95
 - ii. Dry Drayton Village Hall – Hall Hire for 7th October 2025 and 4th November 2025 - £54.00
 - iii. Pristine Windows – Bus Shelter Cleaning for 25th September 2025 - £135.00
 - iv. HMRC – Staff Tax & NI for Period 7 - £77.47
 - v. Brookfield Groundcare – Cut 7 of 10 inc. allotment entrance - £390.00
 - vi. Unity Trust Bank – Monthly Bank Service Charge for September 2025 - £6.00
- d. Payments to hand and scheduled payments
 - i. Purchase of Charles Arnold Baker Council Administration 14th Edition - £74.70
 - ii. Dry Drayton Village Hall – Hall Hire for 2nd December 2025 – Amount to be advised
 - iii. Brookfield Groundcare – Cut 9 of 10 inc. allotment entrance - £390.00
 - iv. Staff costs for Period 8 - £870.60
 - v. HMRC – Staff Tax & NI for Period 8 – £77.47
- e. To discuss further questions from SCDC in relation to the Allotment Improvement Grant and funding
- f. To consider, review and discuss the draft budget and setting the precept for 2026/27
- g. To complete paperwork to add Cllr Baqir to Unity Trust bank account

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 6th January 2026 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

14. To discuss administration of the clerk's pension and notification from the Pension Regulator