

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 4th March 2025 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 27th February 2025

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of the Parish Council Meeting held on Tuesday 4th February 2025

5. Matters Arising from the Minutes, report of any actions, resolutions from last meeting & ongoing matters

5.1 Casework update for Highways issues (EM)

- i. Concerns over road surface on Park Street (inc. lorry traffic)
- ii. Repainting of faded lines at Dry Drayton Primary School
- iii. Repair of broken fence at 'The Drift'
- iv. To enquire if footpath with access to Long Lane from Pettitts Lane can have signage
- v. Update on repairs to Pettitts Close following damage caused by Swifts Close development
- vi. Update from David Allatt (CCC) in relation to the NMU land transfer
- vii. Update from Kerry Allen in relation to the proposed link for an NMU to Scotland Farm hub – clerk (SEM) to arrange a meeting for councillors to meet with Kerry Allen following further discussions
- viii. Urgent rotten handrail repair on fields off Cottons Field that leads to Butchers Lane
- ix. Sink hole along Callow Brook, railings along Madingley Rd at Callow Brook end and poor condition of gates and stiles around pathways (PX Farms)

5.2 Seek advice on best approach for Highways Social Value & Community Fund bid (EM)

5.3 Update of plans for Park & Ride/ Travel Hub at Scotland Rd and to arrange a meeting with Kerry Allen in relation to the proposed link for a NMU to Scotland Farm hub (EM/RS/SEM)

5.4 Update on proceeding with proposal from Highways for 2024/25 LHI application (SCA)

5.5 Update on Luton Airport Stacking Consultation – extended to mid-April 2025 (RELAS) (RS/CG/)

5.6 To investigate funding, efficacy and operating experience of solar powered streetlights (RS)

5.7 Review of Training Statement of Intent and Dignity at Work Policies (SCA)

5.8 Update on 2023/24 LHI Application for speed limit buffers and email from Evans Amoateng at Highways (SCA)

5.9 Update on planting of Six Free Trees from SCDC (Resident)

5.10 To arrange for resident to repair Perspex in High Street noticeboard (EP)

5.11 To resend grass cutting plan to Brookfield Groundcare in relation to untended grass opposite Oak Crescent and to request costings for one off cut of the overgrown area in Park Lane and to include the entrance of the allotments in the grass cutting rota (SEM)

5.12 To add more details and recent activity for submission of 2025/26 20mph speed limit application (SCA)

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 25/0106/TTPO - 4 Old Rectory Drive Dry Drayton Cambridgeshire CB23 8BU – Works to TPO trees – Comments by 6th March 2025
- ii. 25/00551/PRIOR - Rectory Farm New Road Dry Drayton CB23 8AS - Erection of an agricultural general purpose storage building – For information only

b. Decisions received from South Cambs District Council

- i. 22/03352/CONDA - Land Adj 3 Old Rectory Drive Dry Drayton - Submission of details required by conditions 5 (ecology enhancement), 6 (biodiversity net gain plan), 7 (great crested newt survey),

10 (arboricultural impact assessment and arboricultural method statement and tree protection permission 22/03352/OUT – Conditions discharged in full

- ii. 24/04553/PRIOR - Scotland Farm Scotland Road Dry Drayton Cambridgeshire CB23 8AU - Installation of 111 No. 450w Solar Photovoltaic (PV) panels to the East and West sides of a shallow pitched roof of an existing agricultural building – Prior approval not required

8. Matters for discussion/correspondence received

- 8.1 To discuss email from school in relation to the wig wags not working
- 8.2 For information – South Cambs District Council - Five-year housing land supply update
- 8.3 For information - Great British Spring Clean – 21st March 2025 – 6th April 2025 and to consider arranging a village litter pick
- 8.4 For information - Greater Cambridge Local Plan – An update including revised deadlines and site proposal submission opportunities for further ‘Call for Sites’
- 8.5 To update and discuss allotment management, vacant plots and responses from plot holders in relation to rental agreements and maintenance of plots
- 8.6 To discuss letter from SSE in relation to the Market-Wide Half-Hourly Settlement (MHHS) programme and expiration of current contract for streetlighting energy

9. Consultations

- 9.1 Greater Cambridge Planning - Parish Forum Survey : 2025 – comments by 28th March 2025

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st February 2025 and 27th February 2025 – no payments received
- c. Payments made between 1st February 2025 and 27th February 2025
 - i. Clerks Expenses/Overtime/Pension (Period 10) - £56.35
 - ii. S Etherington-Meech – Reimbursement for Office Subscription - £59.99
 - iii. Brookfield Groundcare – Grass Cut 9 & 10 - £720.00
 - iv. Dry Drayton Village Hall – Hall Hire for 4th February 2025 - £24.00
 - v. Source for Business – Water Rates for Allotments (03/07/24 – 03/01/25) - £81.66
- d. Scheduled payments and payments to hand
 - i. Dry Drayton Village Hall – Hall Hire for 4th March 2025 - £24.00
 - ii. S Etherington-Meech – Clerks Salary/Overtime/Expenses (Period 11) - £825.20
 - iii. HMRC – Clerks Tax and National Insurance for Period 11 - £22.93
 - iv. To ratify payment - HCE – Purchase of defib battery and pads - £324.00
- e. For information – rental charge increases for hall hire of Dry Drayton Village Hall from £8 to £9 per hour
- f. Clerk to provide information for moving website and email to .gov.uk
- g. To discuss future meeting dates for 2025/26 and agree date for Annual Parish Meeting
- h. To confirm date for end of March for clerk’s appraisal

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 1st April 2025 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items to exclude the public and press