

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 7th January 2025 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 2nd January 2025

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of the Parish Council Meeting held on Tuesday 3rd December 2024

5. Matters Arising from the Minutes, report of any actions, resolutions from last meeting & ongoing matters

- 5.1 Update on Highways issues and casework update from meeting with LHO (EM)
 - i. Concerns over road surface on Park Street (inc. lorry traffic)
 - ii. Repainting of faded lines at Dry Drayton Primary School
 - iii. Repair of broken fence at 'The Drift'
 - iv. To enquire if footpath with access to Long Lane from Pettitts Lane can have signage
 - v. Update on repairs to Pettitts Close following damage caused by Swifts Close development
 - vi. Update from David Allatt (CCC) in relation to the NMU land transfer
 - vii. Update from Kerry Allen in relation to the proposed link for an NMU to Scotland Farm hub – clerk (SEM) to arrange a meeting for councillors to meet with Kerry Allen following further discussions
 - viii. Urgent rotten handrail repair on fields off Cottons Field that leads to Butchers Lane
- 5.2 To seek advice on best approach for successful bid for Highways Social Value & Community Fund (EM)
- 5.3 Follow up for more details of the plans for Park & Ride/ Travel Hub at Scotland Rd (EM/RS)
- 5.4 To send a link for Section 106 agreement and to clarify what is allowed with Section 106 spending (RS)
- 5.5 Update on Luton Airport Stacking Consultation – extended to 3rd January 2025 (RELAS) & JG to investigate further published extension plans (RS/CG/JG)
- 5.6 To investigate funding and efficacy of solar powered option for abandoned streetlight between Pettitt's Lane & High Street (RS)
- 5.7 Review of Training Statement of Intent and Dignity at Work Policies (SCA)
- 5.8 Update on 2023/24 LHI Application for speed limit buffers (SCA)
- 5.9 Update on successful 2024/25 LHI application for parking restrictions outside school inc. email from Ross Lewis with LHI design plan (EM/SCA)
- 5.10 To arrange for resident to repair Perspex in High Street noticeboard (EP)
- 5.11 To chase Brookfield Groundcare in relation to the overgrown area in Park Lane and request costings for including the entrance of the allotments in the grass cutting rota (SEM)
- 5.12 To send details to the Village Hall Management Committee re: SCDC Net Zero Grant for green energy funding (SEM)
- 5.13 To submit statement for GCP application for Transport and Work Act Order to DfT (TSH)
- 5.14 Update on application for SCDC Six Free Trees (SEM)

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 24/04553/PRIOR - Scotland Farm Scotland Road Dry Drayton - Installation of 111 No. 450w Solar Photovoltaic (PV) panels to the East and West sides of a shallow pitched roof of an existing agricultural building – comments by 10th January 2024
- ii. 22/03729/NMA2 - Dry Drayton Methodist Church Park Street Dry Drayton Cambridgeshire CB23 8DA - Non material amendment of planning permission 22/03729/FUL for alterations to windows – Application withdrawn

b. Decisions received from South Cambs District Council

- i. 24/03518/CONDA - 49 Park Street Dry Drayton Cambridgeshire CB23 8DA - Submission of details required by condition 7 (Traffic Management Plan) of planning permission 24/03518/HFUL – Discharge condition in full

8. Matters for discussion/correspondence received

- 8.1 For information - email received from Principal Transport Officer at Cambridgeshire County Council in relation to spending of Northstowe Section 106 monies for zebra crossings and other measures to slow traffic
- 8.2 To discuss email received from Ross Lewis at Highways in relation to suggestions for application routes to apply for a crossing in Park Street and the use of Northstowe S106 monies for a Privately Funded Highways Initiative application
- 8.3 To discuss applying for the LHI 2025/26 funding round – applications by 10th January 2025
- 8.4 To discuss email from Cllr Murphy in relation her attendance at Greater Cambridge Partnership (GCP) meeting with Jo Baker updating on the Scotland Road Travel Hub
- 8.5 Update on management of allotments (inc. rental charges), responses to queries raised by plot holders, payment for plots and unreturned rental agreements
- 8.6 For information - New Police and Crime Plan for Cambridgeshire & Peterborough
- 8.7 To discuss applications for South Cambs Net Zero Villages grant – applications by 26th January 2025 – consider applying for solar powered streetlight
- 8.8 For information - County Council Community Energy Action Plan Published
- 8.9 For information – Dates for South Cambs District Council - Northwest & West Community Forums – 26th February 2025 & 15th October 2025 – held at Storeys Field Centre
- 8.10 For information – email from resident in relation to outstanding Highways issues – sink hole along Callow Brook, railings along Madingley Rd at the end of Callow Brook in poor condition and gates and stiles around pathways are rotten or breaking in many places

9. Consultations

- 9.1 East West Rail – Third launch of non-statutory consultation 14 November 2024 to 24th January 2025
- 9.2 Stapleford & Great Shelford Neighbourhood Plan Consultation – comments by 12th February 2025
- 9.3 Greater Cambridge Supplementary Planning Documents Consultation – comments by 24th January 2024

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 28th November 2024 and 31st December 2024
 - i. Allotment Fee for half plot - £12.00
- c. Payments made between 28th November 2024 and 31st December 2024
 - i. VisionICT – Email hosting for Cllr Baqir - £16.00
 - ii. Dry Drayton Village Hall – Hall Hire for 3 hrs on 3rd December 2024 - £24.00
 - iii. Brookfield Groundcare – Grass Cut 8 of 10 - £360.00
 - iv. Bank service charge - £6.00
 - v. HMRC – Clerks Tax for Periods 8 & 9 - £122.20
 - vi. S Etherington -Meech - Clerks salary/backpay/expenses/pension (Periods 8 & 9) - £1,920.43
 - vii. Dry Drayton Village Hall – Hall Hire for 7th January 2025 for 3 hours - £24.00
- d. Scheduled payments and payments to hand
 - i. CAPALC – Code of Conduct Training for Cllr Baqir - £40.00
- e. To consider and approve the budget and precept requirement – precept request to be submitted by 31st January 2025
- f. To discuss purchase of new laptop for the clerk

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 4th February 2025 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items for exclusion of the public or press