

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 3rd December 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 28th November 2024

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes and Confidential Minutes of the Parish Council Meeting held on Tuesday 5th November 2024

5. Matters Arising from the Minutes, report of any actions, resolutions from last meeting & ongoing matters

5.1 Update on Highways issues (EM)

- i. Concerns over road surface on Park Street (inc. lorry traffic)
- ii. Repainting of faded lines at Dry Drayton Primary School
- iii. Repair of broken fence at 'The Drift'
- iv. Update on resident meeting with CCC in relation to continued flooding of Scotland Rd
- v. To enquire if footpath with access to Long Lane from Pettitts Lane can have signage
- vi. Update on repairs to Pettitts Close following damage caused by Swifts Close development
- vii. Update from David Allatt (CCC) in relation to the NMU land transfer
- viii. Update from Kerry Allen in relation to the proposed link for an NMU to Scotland Farm hub
- ix. Urgent rotten handrail repair on fields off Cottons Field that leads to Butchers Lane

5.2 Update on Luton Airport Stacking Consultation – extended to 3rd January 2025 (RELAS) (RS/CG)

5.3 Chase Helen Taylor (SCDC) regarding abandoned streetlight between Pettitt's Lane & High Street (RS)

5.4 Review of Training Statement of Intent and Dignity at Work Policies (SCA)

5.5 Update on 2023/24 LHI Application for speed limit buffers (SCA)

5.6 Update on successful 2024/25 LHI application for parking restrictions outside school (SCA)

5.7 To publish the current allotment plot vacancies and parish councillor vacancies in the village newsletter (SCA)

5.8 To arrange for resident to repair Perspex in High Street noticeboard (EP)

5.9 To chase Brookfield Groundcare in relation to the overgrown area in Park Lane and request costings for including the entrance of the allotments in the grass cutting rota (SEM)

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration – no applications received

b. Decisions received from South Cambs District Council

- i. 24/03518/HFUL - 49 Park Street Dry Drayton Cambridgeshire CB23 8DA - Two storey side extension – Application permitted
- ii. 23/03394/FUL - Scotland Farm Scotland Road Dry Drayton Cambridgeshire CB23 8AU - Erection of a single-storey agricultural worker's dwelling, associated works and infrastructure (resubmission of 21/04878/FUL) – Application permitted

8. Matters for discussion/correspondence received

8.1 Cambridgeshire County Council – To discuss potential projects for the Capittally Funded Highway Maintenance Schemes 2025/26 – projects to be submitted by 8th December 2024

8.2 To discuss Greater Cambridge Partnership (GCP) application for a Transport and Work Act Order to the Department for Transport (DfT) for a new busway travel hub and path for walkers and cyclists linking Cambourne to Cambridge – comments by 8th January 2025

- 8.3 To discuss an application for South Cambs District Council Six Free Trees scheme – applications by 20th December 2024
- 8.4 For information – Community Group – Successful Application for Community Garden with SCDC Community Chest Grant
- 8.5 To discuss an application for the NMU through the Highways Social Value & Community Fund and email received from David Allatt (Service Director Infrastructure and Project Delivery at Cambridgeshire County Council)
- 8.6 To discuss applying for the LHI 2025/26 funding round – applications by 10th January 2025
- 8.7 Update on management of allotments (inc. rental charges), responses to queries raised by plot holders, payment for plots and unreturned rental agreements

9. Consultations

- 9.1 East West Rail – Third launch of non-statutory consultation 14 November 2024 to 24th January 2025
- 9.2 Cambridgeshire County Council - Business Planning and Budget Consultation which will be open between Monday 9 December 2024 and Wednesday 9 January 2025.
- 9.3 South Cambs District Council – Parish Precept & Taxbase 2025/26 consultation – comments by 16th December 2024
- 9.4 Greater Cambridge Supplementary Planning Documents – Consultation – comments by 24th January 2024

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 31st October 2024 and 27th November 2024
 - i. South Cambs District Council – Community Growing Grant - £375.00
 - ii. Pidley-cum-Fenton Parish Council – Contribution to staff training - £37.50
- c. Payments made between 31st October 2024 and 27th November 2024
 - i. Unity Trust Bank – Service Charge - £5.40
 - ii. SSE Energy – Streetlighting energy charge - £6.09
 - iii. Staff costs/expenses/pension – Period 7 - £56.35
 - iv. Cllr Aldersley – Reimbursement for gift voucher for allotment warden - £100.00
 - v. Pristine Windows – Bus Shelter Cleaning - £135.00
 - vi. Mr C Turner – Reimbursement for MVA batteries - £105.98
- d. Scheduled payments and payments to hand
 - i. VisionICT – Email hosting for Cllr Baqir - £16.00
 - ii. Dry Drayton Village Hall – Hall Hire for 3 hrs on 3rd December 2024 - £24.00
 - iii. Brookfield Groundcare – Grass Cut 8 of 10 - £360.00
- e. To consider and review the draft budget and precept requirement – precept request to be submitted by 31st January 2025
- f. To discuss purchase of new laptop for the clerk
- g. For information – changes to National Insurance Contributions (NICs) from Employers

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 7th January 2025 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items for exclusion of the public or press