

## Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 5<sup>th</sup> November 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

*Mrs S Etherington-Meech*

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 31<sup>st</sup> October 2024

### Agenda

#### 1. To Accept Apologies for Absence

#### 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

#### 3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

#### 4. To Approve the Minutes of the Parish Council Meeting held on Tuesday 8<sup>th</sup> October 2024

#### 5. Matters Arising from the Minutes, report of any actions, resolutions from last meeting & ongoing matters

##### 5.1 Update on Highways issues (EM)

- i. Concerns over road surface on Park Street (inc. lorry traffic)
- ii. Repainting of faded lines at Dry Drayton Primary School
- iii. Repair of broken fence at 'The Drift'
- iv. Update on resident meeting with CCC in relation to continued flooding of Scotland Rd
- v. To enquire if footpath with access to Long Lane from Pettitts Lane can have signage
- vi. Update on repairs to Pettitts Close following damage caused by Swifts Close development
- vii. Update from David Allatt (CCC) in relation to the NMU land transfer
- viii. Update from Kerry Allen in relation to the proposed link for an NMU to Scotland Farm hub
- ix. Chase Helen Taylor (SCDC) regarding abandoned streetlight between Pettitt's Lane & High Street (RS)
- x. Urgent rotten handrail repair on fields off Cottons Field that leads to Butchers Lane
- xi. Issues with junction of Cambridge Rd and Madingley Rd

##### 5.2 Update on Luton Airport Stacking Consultation (RELAS) (RS/CG)

##### 5.3 Review of Training Statement of Intent and Dignity at Work Policies (SCA)

##### 5.4 Update on 2023/24 LHI Application for speed limit buffers (SCA)

##### 5.5 Update on successful 2024/25 LHI application for parking restrictions outside school (SCA)

##### 5.6 To source Perspex for resident to repair High Street noticeboard and Cllr Aldersley to provide a key (EP)

##### 5.7 To chase Brookfield Groundcare in relation to the overgrown area in Park Lane (SEM)

#### 6. To Accept a Report from County and District Councillors

#### 7. To Discuss Planning Matters

##### a. Applications received for consideration – no applications received

##### b. Decisions received from South Cambs District Council

- i. 24/03069/FUL - 67 Pettitts Lane Dry Drayton Cambridgeshire CB23 8BT - Change of use from public amenity (highway) to private residential land together with new gated entrance – Application permitted

#### 8. Matters for discussion/correspondence received

8.1 For information – Public consultation for 2023/24 LHI application for proposed 40mph speed limit buffers on Oakington Road and Scotland Road, Dry Drayton – Open from 16/10/24 to 07/11/24

8.2 For information – Cambridgeshire County Council – 2<sup>nd</sup> weed spray due 11<sup>th</sup> November 2024

8.3 For information – email from Bridget Smith in relation to '...help shape Cambridgeshire District Council Plans' – ended 29<sup>th</sup> October 2024

8.4 To discuss the details sent from Speedwatch in relation to the purchase of MVAS battery replacements

8.5 To discuss queries received in relation to the allotment agreement and allotment management inc, ponds

8.6 To provide an update following meeting with Dry Drayton Primary School and Highways on 4<sup>th</sup> November 2024 (Cllr Aldersley)

- 8.7 To confirm SCDC advising that no election called for vacancy following the resignation of Cllr Smith and discuss any applications received for co-option for the vacancy
- 8.8 To discuss email received from S&VA in relation to a Highways Social Value & Community Fund (Black Cat to Caxton Gibbett) – with potential application for a bike path
- 8.9 To discuss feedback/action from meeting with previous Local Highways Officer and resident concern raised over lack of action
- 8.10 For information – Notification of works on A14 westbound junctions 24 to 22 – bridge joint repairs for one night on 19<sup>th</sup> November 2024

## **9. Consultations**

- 9.1 Cambridgeshire and Peterborough Combined Authority (CPCA) bus franchising consultation – comments by 20<sup>th</sup> November 2024
- 9.2 For information - A proposed reservoir in the Fens – Environmental Impact Assessment (EIA) scoping report - EIA Scoping and Consultation and Regulation 11 Notification – comments by 21<sup>st</sup> November 2024

## **10. Finance and Policy**

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1<sup>st</sup> October 2024 and 30<sup>th</sup> October 2024
  - i. Allotment Plot Rentals (remaining rents paid, one payment outstanding) - £204.00
- c. Payments made between 1<sup>st</sup> October 2024 and 30<sup>th</sup> October 2024
  - i. SSE Energy – Streetlighting Energy (5 payments between 01/10/24 & 07/10/24) - £31.08
  - ii. S Etherington-Meech – Clerks Salary/Overtime/Expenses/Pension (Period 6 & 7) - £1668.27
  - iii. HMRC – Clerks Tax and NI for (Period 6) - £12.08 & (Period 7) - £11.88
  - iv. Brookfield Contracting – Grass Cutting – Cut 6 of 10 - £360.00 & Cut 7 of 10 - £360.00
  - v. CAPALC – Annual Conference Attendance for Clerk - £75.00
  - vi. Dry Drayton Village Hall – Hall Hire for 3 hours on 8<sup>th</sup> Oct 2024 - £24.00 & 5<sup>th</sup> Nov 24 - £24.00
  - vii. The National Allotment Society – Annual Membership Fee - £66.00
- d. Scheduled payments and payments to hand
- e. To consider and review the draft budget
- f. To note change of interest rate on savings account from 2.75% to 2.60% from 5<sup>th</sup> November 2024

## **11. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

## **12. Date and time of next meeting – Tuesday 3<sup>rd</sup> December 2024 at 7pm at Dry Drayton Village Hall**

### **EXCLUSION OF THE PUBLIC AND PRESS**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

## **13. To confirm details of the agreed Local Government Pay Agreement for 2024/25 and backpay due to clerk**