

## Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 8<sup>th</sup> October 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 3<sup>rd</sup> October 2024

### Agenda

#### 1. To Accept Apologies for Absence

#### 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

#### 3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

#### 4. To consider application for co-option from Emma Al-Baqir

#### 5. To Approve the Minutes of the Parish Council Meeting held on Tuesday 10<sup>th</sup> September 2024

#### 6. Matters Arising from the Minutes, report of any actions, resolutions from last meeting & ongoing matters

##### 6.1 Update on Highways issues (EM)

- i. Concerns over road surface on Park Street (inc. lorry traffic)
- ii. Repainting of faded lines at Dry Drayton Primary School
- iii. Repair of broken fence at 'The Drift' (Quote for repair from Cllr Aldersley)
- iv. Update on resident meeting with CCC in relation to continued flooding of Scotland Rd
- v. To enquire if footpath with access to Long Lane from Pettitts Lane can have signage (SCA)
- vi. Update on repairs to Pettitts Close following damage caused by Swifts Close development
- vii. Update from David Allatt (CCC) in relation to the NMU land transfer (SCA)
- viii. Update from Kerry Allen in relation to the proposed link for an NMY to Scotland Farm hub (SCA)
- ix. Chase Helen Taylor (SCDC) regarding abandoned streetlight between Pettitt's Lane & High Street (RS)
- x. Urgent rotten handrail repair on fields off Cottons Field that leads to Butchers Lane
- xi. Issues with junction of Cambridge Rd and Madingley Rd

##### 6.2 Update on Luton Airport Stacking Consultation (RELAS) (RS/CG)

##### 6.3 Review of Training Statement of Intent and Dignity at Work Policies (SCA)

##### 6.4 Update on application for SCDC Shared Prosperity Fund (JG)

##### 6.5 Update on 2023/24 LHI Application for speed limit buffers (SCA)

##### 6.6 Update on 2024/25 LHI application for parking restrictions outside school (SCA)

##### 6.7 To source Perspex for resident to repair High Street noticeboard (EP)

##### 6.8 To arrange thank you and voucher for retired Dry Drayton allotment warden (SCA)

##### 6.9 To check if Brookfield Groundcare have cut the overgrown area in Park Lane (SCA)

##### 6.10 Respond to Cambridgeshire County Council - Active Travel Hierarchy Consultation (SCA)

##### 6.11 Respond to GCP – Madingley Road Walking and Cycling Project

#### 7. To Accept a Report from County and District Councillors

#### 8. To Discuss Planning Matters

##### a. Applications received for consideration

- i. 24/03518/HFUL - 49 Park Street Dry Drayton Cambridgeshire CB23 8DA - Two storey side extension – comments by 11<sup>th</sup> October 2024
- ii. 24/03370/FUL - Land West Of Casa D Foseta St Neots Road Dry Drayton - Erection of 4 self-build dwellinghouses (Plots 3, 4, 5 and 6) – comments by 23<sup>rd</sup> October 2024

##### b. Decisions received from South Cambs District Council – no decisions received

#### 9. Matters for discussion/correspondence received

- 9.1 To acknowledge and note the resignation of Cllr David Smith and advertising of councillor vacancy

- 9.2 To discuss the LHI 25/26 Round Expression of Interest Survey (South) – interest to be sent by 11<sup>th</sup> October 2024
- 9.3 For information – Update email on Fens Reservoir surveys - Sep 2024 – phase 2 consultation closed on 9<sup>th</sup> August 2024
- 9.4 To discuss issues with flooding on Park Lane and email from resident in relation to the issues
- 9.5 To discuss the issuing of rental agreements and invoices for Dry Drayton allotments including queries from plot holders in relation to this
- 9.6 For information - South Cambs District Council - Local Climate Action Conference 2024 – 19<sup>th</sup> November 11am-3pm
- 9.7 For information – South Cambs District Council – Statutory Youth Survey – closing date 25<sup>th</sup> October 2024
- 9.8 To discuss a request from residents to support an application to South Cambs District Council for a Community Herb Garden in the churchyard
- 9.9 To note email from Dry Drayton Primary School in relation to parking issues outside school

## **10. Consultations**

- 10.1 Cambridgeshire and Peterborough Combined Authority (CPCA) bus franchising consultation – comments by 20<sup>th</sup> November 2024

## **11. Finance and Policy**

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1<sup>st</sup> September 2024 and 30<sup>th</sup> September 2024
- c. Payments made between 1<sup>st</sup> September 2024 and 30<sup>th</sup> September 2024
  - i. PKF Littlejohn – External Audit Fee - £252.00
  - ii. Brookfield Groundcare – Cut 5 of 10 - £360.00
  - iii. ICO – Data Protection Registration - £35.00
  - iv. Zurich Insurance – Annual Insurance Premium - £396.00
  - v. PKF Littlejohn LLP – External audit fee - £252.00
  - vi. SSE – Streetlighting Energy - £6.30
  - vii. S Etherington-Meech – Clerks Expenses/Pension (Period 5 & 6) - £69.35
  - viii. Unity Trust Bank – Bank Service Charge - £18.00
- d. Scheduled payments and payments to hand
  - i. S Etherington-Meech – Clerks Salary/Overtime/Expenses/Pension (Period 6) - £799.36
  - ii. HMRC – Clerks Tax and NI (Period 6) - £12.08
  - iii. Brookfield Contracting – Grass Cutting – Cut 6 of 10 - £360.00
  - iv. CAPALC – Annual Conference Attendance for Clerk - £75.00
  - v. Dry Drayton Village Hall – Hall Hire for 3 hours on 8<sup>th</sup> Oct 2024 - £24.00
- e. To consider adopting a biodiversity policy

## **12. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

## **13. Date and time of next meeting – Tuesday 5<sup>th</sup> November 2024 at 7pm at Dry Drayton Village Hall**

### EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items that exclude the public and press