

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 10th September 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 5th September 2024

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To consider application for co-option from Emma Al-Baqir

5. To Approve the Minutes of the Parish Council Meeting held on Tuesday 2nd July 2024 and Extraordinary Parish Council Meeting held on Monday 22nd July 2024

6. Matters Arising from the Minutes, report of any actions, resolutions from last meeting & ongoing matters

- 6.1 Update on resident concerns over road surface on Park Street (inc. lorry traffic) – raised with LHO
- 6.2 Update on Luton Airport Stacking Consultation (now closed) (RS/CG)
- 6.3 Update on repainting of faded lines at Dry Drayton Primary School (RS/CG/EM)
- 6.4 Review of Training Statement of Intent and Dignity at Work Policies (SCA)
- 6.5 To complete and submit application for SCDC Shared Prosperity Fund (JG)
- 6.6 Update from Highways for LHO assessing broken fence 'The Drift' (SEM)/Quote for repair (SCA)
- 6.7 To chase Helen Taylor (SCDC) in relation to abandoned streetlight between Pettitt's Lane & High Street (DS/RS)
- 6.8 Update on meeting with Kerry Allen in relation to the proposed link for a NMU to Scotland Farm Hub (SCA)
- 6.9 Update from David Allatt (CCC) in relation to the NMU land transfer (SCA)
- 6.10 Update on 2024/25 LHI application for parking restrictions outside school (SCA)
- 6.11 Investigate village handyperson for small jobs such as noticeboard repair (SCA)
- 6.12 Update on resident meeting with CCC in relation to continued flooding of Scotland Rd
- 6.13 Update on 2023/24 LHI Application for speed limit buffers (SCA)
- 6.14 Update on urgent rotten handrail repair on fields off Cottons Field that leads to Butchers Lane (CG/EM)
- 6.15 Update on attending meeting of Bar Hill Skatepark Lobby Committee (SCA)
- 6.16 Clerk to contact allotment warden for allotment plot holders addresses and plot waiting list
- 6.17 To enquire with Cllr Murphy if footpath with access to Long Lane from Pettitts Lane can have signage (SCA)
- 6.18 Councillors to investigate content and location of Northstowe new development signs in the village
- 6.19 Update on issuing of Cambridgeshire County Council invoice for Oak Crescent LHI works (SEM)

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. 24/03011/HFUL - Erection of a timber framed garage (3.5mx7m) 1m from the boundary - 11 Pettitts Lane CB23 8BT – Comments by 12th September 2024
- ii. 24/03069/FUL - Change of use from public amenity (highway) to private residential land together with new gated entrance - 67 Pettitts Lane CB23 8BT – comments by 18th September 2024

b. Decisions received from South Cambs District Council

- i. 24/02420/HFUL - 3 High Street Dry Drayton Cambridgeshire CB23 8BS - Part two storey, part first floor front and side extension with juliet balcony and rooflights to front and rear elevations – Application Permitted

9. Matters for discussion/correspondence received

- 9.1 For information - Public Rights of Way Routes Constructed by the A14 Improvement Scheme - Notification Letter and Plans

- 9.2 For information - Cambridgeshire County Council - Capital Maintenance Programme 24/25
- 9.3 To discuss recognition for the allotments being managed for 50 years – also to discuss and agree management of allotments and supporting documents
- 9.4 To note an email received from a resident in relation to potholes in Pettitts Close
- 9.5 To provide an update on the junction of Cambridge Rd and Madingley Rd (Cllr Aldersley)
- 9.6 To note update from Brookfield Groundcare in relation to cutting of an overgrown area in Park Lane
- 9.7 To note new Local Highways Officer (LHO) appointment for Cambridgeshire County Council
- 9.8 For information – North West & West Community Forum – Wednesday 16th October 2024 time TBC
- 9.9 To discuss the purchase of a dog waste bin for Park Lane

10. Consultations

- 10.1 Cambridgeshire County Council Community Energy Action Plan: Stakeholder Engagement Exercise Published on Consult Cambs (PC) – Draft Action Plan and Survey open until 16th September 2024
- 10.2 Cambridgeshire County Council – Active Travel Hierarchy Consultation open until 30th September 2024
- 10.3 Thriplow and Heathfield Neighbourhood Plan – comments by 30th September 2024
- 10.4 Cambridgeshire and Peterborough Combined Authority (CPCA) bus franchising consultation – comments by 20th November 2024
- 10.5 Greater Cambridge Partnership – Madingley Road Walking and Cycling Project – comments by 30th September 2024
- 10.6 Email from RELAS - Airspace Change AD6 for Luton Airport arrivals, feedback to CAA by 11 September 24

11. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 28th June 2024 and 31st August 2024 – no payments received
- c. Payments made between 28th June and 31st August 2024
 - i. S Etherington-Meech – Clerks Salary/Overtime/Expenses/Pension (Period 3, 4 & 5) - £2,540.72
 - ii. SLCC – Clerks Annual Membership – £125.96 (18/07/24)
 - iii. Dry Drayton Village Hall – Hall Hire for 2nd July/9th & 10th Sept - £60.00
 - iv. HMRC – Clerks Tax & National Insurance for Period 3, 4 & 5 - £35.84
 - v. Brookfield Groundcare – Grass Cut 3 & 4 of 10 - £720.00
 - vi. Cambs ACRE – Annual Membership - £65.00
 - vii. Unity Trust Bank Service Charge - £18.00
 - viii. Pennon Water Services – Monthly charge for water at the allotments - £24.87
 - ix. Pristine Windows – Bus Shelter Cleaning - £135.00
- d. Scheduled payments and payments to hand
 - i. PKF Littlejohn – External Audit Fee - £252.00
 - ii. Brookfield Groundcare – Cut 5 of 10 - £360.00
- e. To note and receive the complete and finalised external audit from PKF Littlejohn
- f. To discuss and approve renewal of insurance and other quote received
- g. To consider adopting a biodiversity policy

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 8th October 2024 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items that exclude the public and press