

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 2nd July 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CiLCA) - Proper Officer/Parish Clerk, 27th June 2024

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of the Parish Council Meeting held on Tuesday 4th June 2024

5. Matters Arising from the Minutes, report of any actions, resolutions from last meeting & ongoing matters

- 5.1 Cllr Murphy to be informed of resident concerns over road surface on Park Street (inc. lorry traffic)
- 5.2 Update on Luton Airport Stacking Consultation (now closed) (RS/CG)
- 5.3 Update on repainting of faded lines at Dry Drayton Primary School (RS/CG/EM)
- 5.4 Review of Training Statement of Intent and Dignity at Work Policies (SCA)
- 5.5 Update from Highways in relation to issues with buses manoeuvring at Oak Crescent bus stop (SCA)
- 5.6 Update from Highways for LHO assessing broken fence 'The Drift' (SEM)/Quote for repair (SCA)
- 5.7 Update from SCDC on abandoned streetlight between Pettitt's Lane & High Street (DS/RS)
- 5.8 Clerk to email PX Farms in relation to works to remove debris at 'The Drift' (TSH/SCA)
- 5.9 Update on meeting with Kerry Allen in relation to the proposed link for a NMU to Scotland Farm Hub (SCA)
- 5.10 Update from David Allatt (CCC) in relation to the NMU land transfer (SCA)
- 5.11 Update on 2024/25 LHI application for parking restrictions outside school (SCA)
- 5.12 Investigate village handyperson for small jobs such as noticeboard repair (SCA)
- 5.13 Update on resident meeting with CCC in relation to continued flooding of Scotland Rd
- 5.14 Update on 2023/24 LHI Application for speed limit buffers (SCA)
- 5.15 Update on urgent rotten handrail repair on fields off Cottons Field that leads to Butchers Lane (CG/EM)
- 5.16 Update on attending meeting of Bar Hill Skatepark Lobby Committee (SCA)
- 5.17 Clerk to contact allotment warden for allotment plot holders addresses and plot waiting list
- 5.18 To enquire with Cllr Murphy if footpath with access to Long Lane from Pettitts Lane can have signage (SCA)
- 5.19 Councillors to investigate content and location of Northstowe new development signs in the village
- 5.20 Update on issuing of Cambridgeshire County Council invoice for Oak Crescent LHI works (SEM)

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 24/02175/PRIOR - Scotland Farm Scotland Road Dry Drayton CB23 8AU - Erection of an agricultural machinery storage building – Pending consideration for prior approval
- ii. 22/03729/CONDB - Dry Drayton Methodist Church Park Street Dry Drayton Cambridgeshire CB23 8DA - Submission of details required by condition 8 (Traffic Management Plan) of planning permission 22/03729/FUL – Information Only

b. Decisions received from South Cambs District Council – no decisions received

8. Matters for discussion/correspondence received

- 8.1 To discuss completing a bid application for South Cambs District Council – Shared Prosperity Fund – applications by 1st August 2024 for resurfacing of Long Lane
- 8.2 For info – Cambridgeshire County Council (CCC) Highways Operational Standards - carry out planned chemical weed treatment two times a year (as a minimum) – first treatments to commence 24th June 2024
- 8.3 To consider co-option application for councillor vacancy received from resident

- 8.4 To provide an update and feedback of village walkabout with newly appointed Local Highways Officer on 1st July 2024

9. Consultations – no consultations received

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 30th May 2024 and 27th June 2024
 - i. Cambridgeshire County Council – Grass Cutting Reimbursement - £555.26
- c. Payments made between 30th May and 27th June 2024
 - i. S Etherington-Meech – Clerks Salary/Overtime/Expenses/Pension (Period 2) - £51.72
 - ii. Brookfield Groundcare – Grass Cut 2 of 10 - £360.00
 - iii. LGS Services – Internal Audit Fee - £150.00
- d. Scheduled payments and payments to hand
 - i. SLCC – Clerks Annual Membership – £125.96 (18/07/24)
 - ii. Dry Drayton Village Hall – Hall Hire for 2nd July for 3 hours - £24.00 (28/06/24)
 - iii. S Etherington-Meech – Clerks Salary/Overtime (Period 3) - £799.56 (28/06/24)
 - iv. HMRC – Clerks Tax & National Insurance for Period 3 - £11.88 (28/06/24)
 - v. Brookfield Groundcare – Grass Cut 3 of 10 - £360.00
 - vi. Cambs ACRE – Annual Membership - £65.00
- e. To note and receive internal audit checklist
- f. To review and adopt amended Model Financial Regulations for Local Councils (2024)

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 10th September 2024 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items that exclude the public and press