

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 9th April 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CILCA) - Proper Officer/Parish Clerk, 4th April 2024

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of Meeting held on Tuesday 5th March 2024

5. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

- 5.1 Update on two remaining councillor vacancies/poster review & clerk to contact resident who made enquiry (SCA/SEM)
- 5.2 Update of Luton Airport Stacking consultation (now closed) (RS/CG)
- 5.3 To investigate repainting of faded lines at Dry Drayton Primary School (RS/CG)
- 5.4 Review of Training Statement of Intent and Dignity at Work Policies (SCA)
- 5.5 Update on issues with buses manoeuvring at Oak Crescent bus stop
 - i. Discussion with bus company as to exact issues
 - ii. Meeting to be arranged with Highways to discuss matter
 - iii. Cllr Murphy to investigate the correct person to take issue forward/email exchange between Cllr Murphy and Highways
- 5.6 Update from Highways for LHO assessing the broken fence at 'The Drift' (SEM)
- 5.7 Update on abandoned streetlight on footpath between Pettitt's Lane & High Street (DS)
- 5.8 Update in relation to works carried out by PX Farms to Madingley Rd culvert, 'The Drift' (inc. resident emails) and clearing of ditches (TSH/SCA)
- 5.9 Update from Kerry Allen in relation to the proposed link for a NMU to Scotland Farm Hub (SCA)
- 5.10 Update on report to Public Rights of Way Officer for Footpath 11 and issues with hedge and visibility (SCA)
- 5.11 Update on 2024/25 LHI Application for parking restrictions outside school (SCA)
- 5.12 To investigate a village handyperson for jobs such as noticeboard repairs (SCA)
- 5.13 To investigate social media channels as a medium for publishing parish council info/updates (SCA)
- 5.14 Update on 2023/24 LHI Application for speed limit buffers (SCA)
- 5.15 To obtain a plaque for the Coronation Tree (SEM)
- 5.16 To report to Highways the rotten handrail on the fields off Cottons Field that leads to Butchers Lane
- 5.17 Clerk to contact other clerks for advice on how they manage the allotment rents they receive

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

- a. **Applications received for consideration** – no applications received for consideration
- b. **Decisions received from South Cambs District Council**
 - i. For information – 24/0146/TTPO - Favonious Park Lane Dry Drayton – Tree Works – in relation to DDPC objection, SCDC are unable to refuse the proposed tree works as the trees in question do not have statutory protection.

8. Matters for discussion/correspondence received

- 8.1 To discuss email from David Crowther at Highways in relation to flooding at Park Lane
- 8.2 To discuss email updates from David Allatt at CCC in relation to the NMU land transfer
- 8.3 To discuss update received from PX Farms in relation to works on Long Lane
- 8.4 For information – Dry Drayton Primary School successful grant funding application for the trim trail
- 8.5 For information – Resident email in relation to issues with buses manoeuvring near Oak Crescent and Park Lane flooding

- 8.6 For information – TTRO on Church Lane in Madingley
- 8.7 For information - 24-571 Proposed Road closure, Park Lane, Dry Drayton, 08/05/2024 - 10/05/2024
- 8.8 For information – Feedback from Highways on last year’s 20mph application and feedback for this year
- 8.9 To discuss abridged set of legal documents produced by Cllr Granger for the allotments
- 8.10 To discuss email received from resident in relation to drop kerb application at Oak Crescent and correspondence from Highways in relation to this matter
- 8.11 To discuss applying for the South Cambs District Council – Zero Carbon Communities Grant – application deadline 2nd June 2024

9. Consultations

- 9.1 To discuss the review of South Cambs District Council – Street Trading Policy – comments by 15th May 2024
- 9.2 To discuss the review of South Cambs District Council – Gambling Act Policy – comments by 16th May 2024

10. Finance and Policy

- a. To accept Year-End account review to date and bank reconciliation
- b. To advise of payments received between 1st March 2024 and 31st March 2024 – no payments received
- c. Payments made between 1st March 2024 and 31st March 2024
 - i. S Etherington-Meech – Pay difference for Period 11 & Mileage - £57.80
 - ii. HMRC – Clerks Tax/NI for Period 11 - £16.74
 - iii. S Etherington-Meech – Salary/Pay Difference/Expenses/Pension (Period 11 & 12) - £859.84
 - iv. HMRC – Clerks Tax/NI for Period 12 - £16.54
- d. Payments to hand
 - i. GeoXphere (Parish Online) – Mapping Software - £45.00
 - ii. CAPALC – Affiliation Fee for 2024/25 - £342.86/£392.86 with DPO Membership
 - iii. DDVH – Hall Hire for meeting on 9th April 2024 for 3 hrs - £24.00
- e. To agree and confirm date for Annual Parish Meeting

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 7th May 2024 at 7pm at Dry Drayton Village Hall (Annual Parish Council Meeting)

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.