

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 6th February 2024 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Mrs S Etherington-Meech

Sarah Etherington-Meech (CILCA) - Proper Officer/Parish Clerk, 1st February 2024

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of Meeting held on Tuesday 9th January 2024

5. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

- 5.1 Update on two remaining councillor vacancies/poster review (SCA)
- 5.2 Update of Luton Airport Stacking consultation (now closed) (RS/CG)
- 5.3 To investigate repainting of faded lines at Dry Drayton Primary School (CG)
- 5.4 Review of Training Statement of Intent and Dignity at Work Policies (SEM)
- 5.5 Update from PX Farms for rectifying the collapsed drain and ditch on Madingley Rd (SEM)
- 5.6 Update on Long Lane and ditches being cleared by PX Farms (SEM)
- 5.7 To obtain update from Highways in relation to the NMU (SCA)
- 5.8 Update on response from Highways for funds for broken fence at 'The Drift' (SEM)
- 5.9 Update from David Crowther at Highways in relation to flooding issues and contact with landowners (SCA)
- 5.10 Update from Cllr Stobart in relation to queries raised with new parking enforcement
- 5.11 Cllr Stobart to provide links to info for 'Rural Exemption Sites' & grant funding opportunities with SCDC.
- 5.12 Send District Councillor report to Les Waters for village circulation of first two items on report (SEM)
- 5.13 Update from Kerry Allen in relation to the proposed link for a NMU to Scotland Farm Hub (SCA)
- 5.14 Clerk to forward condition request for Dry Drayton Methodist Church to Dry Drayton Primary School
- 5.15 Update on 2023/24 LHI Application for a speed buffer zone (SCA)
- 5.16 Update on email sent from Cllr Smith to Cllr Stobart in relation to streetlights not working in Cottons Field
- 5.17 Update on report to Public Rights of Way Officer for Footpath 11 and issues with hedge and visibility (SCA)
- 5.18 Update on 2024/25 LHI Application for parking restrictions outside school (SCA)

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 24/00213/FUL - St Giles Cricket Club Scotland Road - Demolition of existing cricket pavilion and construction of new cricket pavilion – comments by 19th February 2024
- ii. 24/0146/TTPO - Favonius, Park Lane - Two trees located on Favonius property boundary included within the Group: TPO 0015 (1966) to be felled. Yew hedge to remain, large fir tree interfering with overhead wires and also lifting driveway. Smaller fir tree (dead) and interfering with overhead wires – comments by 19th February 2024

b. Decisions received from South Cambs District Council

- i. 24/0135/TTPO - St Giles Cricket Club Scotland Road - 5 Day Notice to remove 2 large Poplars fallen during high winds – For information only – Permission Granted 31st January 2024

8. Matters for discussion/correspondence received

- 8.1 For information – Letter from Cllr Bridget Smith in relation to Publication of Best Value Notice Data
- 8.2 To discuss repairs needed to the High Street noticeboard
- 8.3 To discuss change of frequency of the newsletter and upcoming matters to be included for March & June
- 8.4 To discuss the outcome of the meeting between Cllr Aldersley, the Clerk, and the National Allotment Society (NAS) in relation to the future management needs of the allotments in the parish
- 8.5 To discuss enquiry received in relation to councillor vacancies

- 8.6 To discuss email suggestion received from a resident in relation to reinstating the two-weekly collection of the green bins from 1st February to the 1st of March
- 8.7 For information – Highways planned closure of B1050 Hattons Road Bridge, Bar Hill – with overnight closures and surfacing works planned for 9th to 12th February 2024
- 8.8 To discuss the email received from the Chair of Bourn Parish Council in relation to the performance of SCDC Planning Department & Planning Committee and Cllr Bridget Smith response

9. Consultations

- 9.1 For info - Greater Cambridge residents to have their say on new Air Quality Strategy by Cambridgeshire City Council and South Cambs District Council – resident comments by 15th February 2024

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st January 2024 and 31st January 2024 – no payments received
- c. Payments made between 1st January 2024 and 31st January 2024
 - i. S Etherington-Meech – Reimbursement of Microsoft 365 - £59.99
 - ii. S Etherington-Meech – Clerks final backpay payment for 2023/24 – £136.44
 - iii. HMRC – Clerks Tax & NI for Period 9 - £57.39
 - iv. S Etherington-Meech – Salary/Overtime/Expenses/Pension (Period 9 & 10) - £803.64
 - v. SSE – Streetlighting Energy 2nd Nov 23 – 30th Nov 23 - £20.96
- d. Payments to hand
 - i. S Etherington-Meech – Pay difference for Period 10 - £40.00
 - ii. HMRC – Clerks Tax/NI for period 10 – £16.54
 - iii. Dry Drayton Village Hall – Hall Hire for 6th February 2024 for 3 hrs - £24.00
 - iv. Pennon Water Services – Water rates for the allotments 5th Jul 23 – 23rd January 24 - £102.68
- e. To discuss new contract quotation for streetlighting with SSE due to expiry of current contract
- f. To arrange a date for the clerk's annual appraisal
- g. To discuss costings and reduction of working of a plaque for the Coronation Tree
- h. To discuss and agree parish council meeting dates from June 2024 to May 2025
- i. To discuss instruction of internal auditor
- j. To discuss setting up a direct debit payment for water rates at the allotments

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 5th March 2024 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items to be discussed that exclude the public and press