

## Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 7<sup>th</sup> November at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed:  2<sup>nd</sup> November 2023  
Sarah Etherington-Meech - Proper Officer/Parish Clerk

### Agenda

#### 1. To Accept Apologies for Absence

#### 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

#### 3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

#### 4. To Approve the Minutes of Meeting held on 11<sup>th</sup> September 2023 & 3<sup>rd</sup> October 2023

#### 5. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

- 5.1 Two remaining councillor vacancies/poster review (SCA)
- 5.2 Any update of Luton Airport Stacking consultation (now closed) (RS/CG)
- 5.3 To produce a map of areas with hedgerows to be cut and councillors to send details of streets to be cut (TSH)
- 5.4 Clerk to obtain plaque for coronation tree (SEM)
- 5.5 Create Training Statement of Intent and Dignity at Work Policies (SEM)
- 5.6 To arrange a meeting with the National Allotment Society (SEM/SCA)
- 5.7 Update on Oak Crescent parking works and bus stop issues (SCA)
- 5.8 Update from PX Farms of responsibility of Long Lane and ditches being cleared (SEM)
- 5.9 To obtain update from Grant Weller and Cllr Bridget Smith in relation to the NMU (SCA)
- 5.10 Progress on opening Unity Trust bank account (SEM)
- 5.11 Update on 2023/24 LHI application
- 5.12 Update on removal of wooden barrier on stile at 'The Drift' and response from Highways for funds for fence
- 5.13 Update from David Crowther at Highways in relation to flooding issues and contact with landowners
- 5.14 Update on feedback from Kerry Allen in relation to the proposed link for a NMU to Scotland Farm Travel Hub

#### 6. To Accept a Report from County and District Councillors

#### 7. To Discuss Planning Matters

##### a. Applications received for consideration

- i. 23/03797/HFUL & 23/03798/LBC - 67 Pettitts Lane Dry Drayton - Single storey rear extension, internal alterations, and all associated works – comments by 15<sup>th</sup> November 2023
- ii. 23/03767/HFUL - 6 Cottons Field Dry Drayton - Demolition of existing single storey garage. Construction of two storey extension to side. Air source heat pump to rear. New side entrance gate and access to the rear garden – comments by 9<sup>th</sup> November 2023

##### b. Decisions received from South Cambs District Council – no decisions received

#### 8. Matters for discussion/correspondence received

- 8.1 For information – email from Highways with cyclic gully programme for Dry Drayton
- 8.2 To discuss email from Section 106 officer in relation to monies given to school for 'Trim Trail' and deadline for spending.
- 8.3 To discuss the response from the Principal Active Travel Officer at CCC in relation to Dry Drayton Parish Councils comments on the ETRO on Cambridge Rd/Madingley Rd
- 8.4 To discuss LHI application for 2024/25 – deadline for applications 12<sup>th</sup> January 2024
- 8.5 To discuss and approve bus shelter cleaning quotes

#### 9. Consultations

- 9.1 Polling District Review consultation – comments by 27<sup>th</sup> November 2023
- 9.2 Greater Cambridge Statement of Community Involvement consultation – comments by 29<sup>th</sup> November 2023
- 9.3 SCDC - Gypsy & Traveller Accommodation Needs Assessment – comments by 10<sup>th</sup> November 2023
- 9.4 Childerley Orchard consultation – application for premises licence – comments by 22<sup>nd</sup> November 2023

## 10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 29<sup>th</sup> September 2023 and 31<sup>st</sup> October 2023
  - i. Allotment Rentals - £288.00
  - ii. Pidley-cum-Fenton PC – Contribution to clerks training - £45.00
- c. Direct debits and standing orders paid between 29<sup>th</sup> September 2023 and 31<sup>st</sup> October 2023
  - i. SSE – Streetlighting Energy from 2<sup>nd</sup> Sept 23 – 2<sup>nd</sup> Oct 23 - £16.23
  - ii. Clerks Salary/Overtime/Pension/Expenses (Period 7) - £803.64
- d. Online payments made between 29<sup>th</sup> September 2023 and 31<sup>st</sup> October 2023
  - i. Brookfield Groundcare – Grass Cut 7 of 10 - £360.00
  - ii. Brookfield Groundcare – Grass Cutting Cut 7 of 10 - £360.00
  - iii. CAPALC – Clerks Grant Application Training - £40.00
  - iv. CAPALC – Section 106/CIL Training - £50.00
  - v. Dry Drayton Primary School – Section 106 monies contribution - £2,082.13
  - vi. Dry Drayton Village Hall – Hal Hire for 3 hours for 7<sup>th</sup> November 23 - £24.00
- e. Payments to hand
  - i. S Etherington-Meech – Mileage Reimbursement - £23.94
  - ii. National Allotment Society – Affiliation Fee for 2023/24 - £66.00
  - iii. Brookfield Groundcare – Cut 8 of 10 - £360.00
- f. To discuss reallocation of monies from the 2023/24 budget to pay for an annual cut of ‘The Drift’
- g. To consider the purchase of a general waste/dog poo bin for Park Lane
- h. To provide an update on the Section 106 monies from the Northstowe allocations
- i. To discuss the draft budget for 2024/25
- j. To discuss a review of the budgeted transfers to earmarked reserves

## 11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

## 12. Date and time of next meeting – Tuesday 5<sup>th</sup> December 2023 at 7pm at Dry Drayton Village Hall

### EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items to be discussed that exclude the public and press