

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 3rd October 2023 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SEM Meech 28th September 2023

Sarah Etherington-Meech - Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. Guest Speakers - Andrew Muston & Yvonne Murray – to discuss progress of Neighbourhood Plan in Girton

5. To Approve the Minutes of Meeting held on 11th September 2023

6. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

6.1 Two remaining councillor vacancies/poster review (SCA)

6.2 Update on Luton Airport Stacking consultation (RS/CG)

6.3 Update on quotation from Brookfield in relation to annual cutting of 'The Drift' and hedgerows (SEM)

6.4 Clerk to obtain plaque for coronation tree (SEM)

6.5 Create Training Statement of Intent and Dignity at Work Policies (SEM)

6.6 To arrange a meeting with the National Allotment Society (SEM/SCA)

6.7 Update on Oak Crescent parking works and bus stop issues (SCA)

6.8 Update from PX Farms of responsibility of Long Lane and ditches being cleared (SEM)

6.9 To obtain update from Grant Weller and Cllr Bridget Smith in relation to the NMU (SCA)

6.10 To obtain quotes for bus shelter cleaning (SEM)

6.11 To open a Unity Trust bank account (SEM)

6.12 Update on the 2023/24 LHI application

6.13 Update on 'The Drift' – Highways to advise of funds for fence and Cllr Aldersley to arrange removal of wooden barrier on stile

6.14 Investigate decision makers at the council in relation to the ETRO for Cambridge Rd in Madingley (CG)

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration – No applications received

b. Decisions received from South Cambs District Council – No decisions received

9. Matters for discussion/correspondence received

9.1 To discuss the email from a resident in relation to the safety of drop off points for school buses

9.2 To discuss a response to the email from Claire Rankin at CCC in relation to views on the Trial Active Travel Scheme on Cambridge Rd/Madingley Rd

9.3 Cllr Houlihane to provide feedback from the Local Representative Group for EWR meeting on 27th September

9.4 Cllr Aldersley to advise of email from David Crowther at Highways in relation to flooding issues in Dry Drayton

9.5 Clerk to provide update from Highways Meeting on 21st September 2023 inc. outstanding matters

9.6 For info - Email from resident to Cllr Aldersley in relation to signposting changes required on Park Street

9.7 To discuss bus shelter cleaning quotations

9.8 To feedback on the site visit with Kerry Allen for the proposed link for a NMU to Scotland Farm Travel Hub

10. Consultations

11. Finance and Policy

a. To accept account review to date and bank reconciliation

b. To advise of payments received between 1st September to 28th September 2023

i. SCDC – 2nd instalment of precept for 23/24 - £14,500.00

c. Direct debits and standing orders paid between 1st September 2023 – 28th September 2023

- i. S Etherington-Meech – Clerks Salary/Overtime/Pension/Expenses (Period 6) - £803.64
 - ii. ICO – Data Protection Registration - £35.00
 - iii. SSE – Streetlighting Energy for 2nd August 23 – 1st Sept 23 - £16.23
- d. Online payments made between 1st September 2023 – 28th September 2023
 - i. Dry Drayton Village Hall – 3 hours on 3rd October 2023 - £24.00
 - ii. Zurich – Annual Insurance Premium - £396.00
 - iii. Brookfield Groundcare – Grass Cutting Cut 6 of 10 - £360.00
 - iv. Dry Drayton Village Hall – 3 hrs on 11th September 2023 - £24.00
 - v. Shelter Maintenance Ltd – Bus Shelter Refurbishment - £3,985.20
- e. Payments to hand
 - i. Brookfield Groundcare – Grass Cutting Cut 7 of 10 - £360.00
 - ii. CAPALC – Clerks Grant Application Training - £40.00
 - iii. CAPALC – Section 106/CIL Training - £50.00
- f. To discuss quotation from Brookfield for annual cut of ‘The Drift’ and hedgerows

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 7th November 2023 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items to be discussed that exclude the public and press