

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Monday 11th September 2023 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: Sarah Etherington-Meech 6th September 2023
Sarah Etherington-Meech - Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. Guest Speaker – Jo Baker from GCP to discuss the Travel Hub and the proposed NMU route to the hub

5. To Approve the Minutes of Meeting held on 18th July 2023 & 3rd August 2023

6. Matters Arising from the Minutes, Report of any actions, Resolutions from last meeting & ongoing matters

- 6.1 Update from Cllr Murphy on the erection of additional poles for MVAS
- 6.2 Update on installing the school defib and obtaining a secure box (SCA)
- 6.3 Two remaining councillor vacancies/poster review (SCA)
- 6.4 Luton Airport Stacking – feedback from latest NATS meeting (RS/CG)
- 6.5 To arrange a site visit with Kerry Allen (Senior Project Manager at GCP) in relation to the proposed NMU route to the Travel Hub
- 6.6 Update on quotation from Brookfield in relation to annual cutting of 'The Drift' and hedgerows (SEM)
- 6.7 Update on confirmation of wording for oak tree coronation plaque from SCDC (SEM)
- 6.8 Create Training Statement of Intent and Dignity at Work Policies (SEM)
- 6.9 To arrange a meeting with the National Allotment Society (SEM/SCA)
- 6.10 Update on Oak Crescent parking works and bus stop issues (SCA)
- 6.11 Update from PX Farms of responsibility of Long Lane and ditches being cleared (SEM)
- 6.12 To obtain update from Grant Weller and Cllr Bridget Smith in relation to the NMU (SCA)
- 6.13 To obtain quotes for bus shelter cleaning (SEM)

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. 23/02866/LBC - 67 Pettitts Lane Dry Drayton - Works to existing listed building comprising of: the removal of existing cement render and replace with breathable lime and repairs to existing drainpipes – extension for comments 12th September 2023
- ii. 23/0870/TTPO - 1 High Street Dry Drayton - T1 Prunus - Remove left stem to clear drive. T2 Holly - Trim back on building side by 0.5m and raise canopy to 2m. T3 Horse Chestnut away from garage by 2m – extension for comments 14th September 2023
- iii. 23/03394/FUL - Scotland Farm Scotland Road - Erection of a single-storey agricultural worker's dwelling, associated works, and infrastructure (resubmission of 21/04878/FUL)

b. Decisions received from South Cambs District Council

- i. 21/01982/NMA1 - 46 Pettitts Lane Dry Drayton - Non-material amendment on application 21/01982/FUL for removal of plinth brickwork and soldier course – Permission Granted

9. Matters for discussion/correspondence received

- 9.1 To provide an update on the outcome of the successful 2023/24 LHI application for speed limit change and the parish council contribution of £5,000
- 9.2 Update on works at 'The Drift', response from Highways in relation to repairing the broken fence and email from resident concerning taking horses over the wooden barrier at the entrance
- 9.3 For info – letter from Councillor Lucy Nethsingha – Leader of CCC in relation to NMU and land purchase
- 9.4 For info – completion of bus shelter repairs/refurbishment

- 9.5 To discuss remaining Section 106 being used towards the 'Trim Trail' at Dry Drayton Primary School
- 9.6 Cllr Granger to provide an update on meeting in relation to the ETRO for Cambridge Road in Madingley
- 9.7 For info – update on MVAS data from Speed Watch Team
- 9.8 To discuss the email received from Girton Parish Council in relation to Neighbourhood Plan/Local Plan and to also discuss The Old Rectory in Dry Drayton in relation to this
- 9.9 For info - email received from GCP in relation to the South West Travel Hub project – Junction 11 of the M11
- 9.10 To discuss the email received from Cllr Steve Count in relation to signing a petition and letter of objection concerning the change in the weedkilling policy at the County Council
- 9.11 Response to Cllr Granger's request for a County Council update on drain flushing and assessment and the second round of ramp repairs at Bar Hill roundabout over the A14
- 9.12 To discuss submitting an expression of interest form for the Community Automated External Defibrillator Fund
- 9.13 For info – Responses received for Making Connections consultation and revised proposals – formal GCP decision to be made on 28th September 2023

10. Consultations – no consultations

11. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st July 2023 – 31st August 2023
 - i. Cambridgeshire County Council – Grass Cutting Reimbursement for 23/24 - £555.26
- c. Direct debits and standing orders paid between 1st July 2023 – 31st August 2023
 - i. S Etherington-Meech – Clerks Salary/Expenses/Pension (Period 4& 5) - £1,555.56
 - ii. SSE Electricity – Streetlighting Energy – June £16.54 & July £15.91
- d. Online payments made between 1st July 2023 – 31st August 2023
 - i. Cambs ACRE – Annual Membership Fee - £60.00
 - ii. Brookfield Groundcare – Grass Cut 4 & 5 of 10 - £720.00
 - iii. Dry Drayton Village Hall – Hall Hire for 3 hrs on 10th July 23 £24.00 & EO meeting for 1 hour - £8.00
 - iv. LGS Services – Annual Internal Audit Fee - £90.00
 - v. SLCC – Clerks Annual Membership - £106.20
 - vi. Southwest Water – Water rates for allotments from 26th Jan 23 to 4th July 23 - £77.05
 - vii. S Etherington-Meech – Mileage Reimbursement - £17.69
- e. Payments to hand
 - i. Brookfield Groundcare – Grass Cut 6 of 10 - £360.00
 - ii. Dry Drayton Village Hall – Hall Hire for 3 hrs on 11th September 23 - £24.00
 - iii. Shelter Maintenance Ltd – Oakington Rd Bus Shelter Repairs/Refurbishment - £3895.20
- f. To discuss and approve Annual Insurance cover from quotations provided by Zurich & BHIB
- g. To discuss and approve training sessions for clerk – Grant Applications & Section 106/CIL

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Monday 11th September 2023 at 7pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items to be discussed that exclude the public and press