


Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 7th March 2023 at 7.00pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed:  2nd March 2023
Sarah Etherington-Meech - Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. Guest Speaker – Grant Weller (Team Leader – Project Delivery – Cambridgeshire County Council) – Update on the Non-Motorised User (NMU) track along the A1307 and improvements at 'The Drift'

4. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

5. To Approve the Minutes of Meeting held on Tuesday 7th February 2023

6. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. For info - Planning committee meeting 12th April 2023 for Dry Drayton Methodist Church application
- ii. 23/00061/S73 – 57 High Street - S73 application to vary condition 2 (Approved plans) of planning ref; 21/01895/HFUL - (Two storey rear extension with first floor balcony, new entrance porch infills and new external finishes) change from solid masonry to opaque glass balcony. Amendment 'balcony sides altered'. Comments by 8th March 2023

b. Decisions received from South Cambs District Council – no decisions received

9. Matters for discussion/correspondence received

- 9.1 To discuss the NMU track along the A1307 and National Highways and Tranche 2
- 9.2 To discuss 20mph funding application for parish – applications between 27th February 2023 - 30th April 2023
- 9.3 To discuss taking part in the Great British Spring Clean during 17th March and 2nd April
- 9.4 To discuss email received from Community Chest Team at SCDC in relation to defibrillator funding
- 9.5 To discuss supporting Ukrainian host family in the parish applying to SCDC 'Ukrainian Small Grants' scheme for a social event for local Ukrainian families
- 9.6 To discuss Section 142 – Licence to Plant within the Highway on land adjacent to Duck End Farm – comments by 13th March
- 9.7 To discuss for councillors to meet with the Chair of Highways and Transport re: local road conditions
- 9.8 Update on public meeting at Great Gransden in relation to aircraft noise from Luton airport and to note resident email in relation to this matter
- 9.9 Update from the Neighbourhood Watch Team in relation to CCTV
- 9.10 For info – Dry Drayton Village Hall Management Committee AGM – Tuesday 18th April – attendee(s) and questions
- 9.11 For info – email received from Cambridgeshire Home Improvement Agency (Cambs HIA) in relation to raising awareness of Disabled Facilities Grants (up to £30000), Special Purpose Grants (up to £10000) and other services offered by the agency

10. Consultations

- 9.1 Cambridgeshire County Council - proposed 2023 revision of the Local Validation List for planning applications for the County Council's own development and for waste development – comments by 16th March 2023
- 9.2 St Ives Greenways – comments by 31st March 2023

11. Finance and Policy

- a. To accept account review to date and bank reconciliation

- b. To advise of payments received between 1st February 2023 to 28th February 2023 – No payments received
- c. Direct debits and standing orders paid between 1st February 2023 to 28th February 2023
 - i. SSE – Streetlighting Energy 4th Jan 23 – 1st Feb 23 - £21.08
 - ii. S Etherington-Meech – Clerks Salary/Expenses/Pension (Period 10 & 11) - £803.64
- d. Online payments made between 1st February 2023 to 28th February 2023
 - i. S Etherington-Meech – Reimbursement of Office Subscription - £59.99
 - ii. DDVH – Hall Hire for 3 hours on 7th March 2023 - £18.00
 - iii. Pennon Water – Allotment Water Rates Jun 22 – Jan 23 - £99.10
- e. Payments to hand
 - i. S Etherington-Meech – Postage reimbursement for bank forms - £1.90
- f. To discuss and agree the instruction of the internal auditor
- g. Email from DDVH management committee with increase for hire effective from 1st April 2023 from £6 per hour to £8 per hour
- h. To discuss and agree meeting dates for June 2023 to the end of the year

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 4th April 2023 at 7.00pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items to be discussed that exclude the public or press

Appendix 1

Action Report/Ongoing Issues

6.1	Update from Cllr Murphy in relation to the following matters: a) The removal of posts at the drift b) Fixing of the wigwags c) Progress on the NMU d) Erection of additional poles for MVAS	SCA/EM
6.2	Update of Townsland Trust Section 106 projects and parking investigations	SCA
6.3	Update on LHI application for Oak Crescent & 2023/24 LHI Application	SCA
6.4	Investigate defibrillator funding sources and locations	SCA/CG/RS
6.5	Aircraft noise from Luton Airport stacking – consultation end date 31 st May 2023	RS/CG
6.6	To attempt to source minutes from Highways and Transport committee in relation to NMU	RS
6.7	Update on the progress of erection of the jubilee and slab benches	SCA
6.8	Clerk to attend quarterly meetings with Cllr Murphy & Highways	SEM
6.9	Update on two remaining councillor vacancies. Clerk to circulate poster.	SEM/DDPC
6.10	Send letter in response to Cllr Bridget Smith's letter sent to the minster in relation to EWR	SCA/JG
6.11	Update on sending letter in relation to the partial closure of Cambridge Rd in Madingley	TSH
6.12	Update on the progress of plans for a proposed NMU route to the Travel Hub	TSH
6.13	Email PX Farms with photos and map in relation to a collapsed drain and water in a ditch on their land at the top of Madingley Road	SEM/TSH
6.14	To contact the National Allotment Society to arrange meeting to discuss an allotment committee	SEM
6.15	To investigate savings accounts	SEM
6.16	Update on changes to current account for Cllr Pyle, Cllr Houlihane and Cllr Smith	SEM
6.17	Contact headteacher at Dry Drayton Primary School in relation to planting of oak tree in grounds and clerk to source coronation plaque for tree in May 2023	SEM
6.18	Produce Training Statement of Intent and Dignity at Work Policy	SEM