

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 10th January 2023 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: S E Meech 5th January 2023
Sarah Etherington-Meech - Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

The maximum time allotted for the Public Forum is 15 minutes and a member of the public shall not speak for more than 3 minutes. The Public Forum is to provide an opportunity for members of the public to raise questions for items that are on the current agenda. However, a question shall not require a response at the meeting nor start a debate on the question. At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

4. To Approve the Minutes of Meeting held on Tuesday 6th December 2022 including confidential minutes from 1st November 2022 and 6th December 2022

5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 22/03729/FUL – Dry Drayton Methodist Church Park Street, Dry Drayton - Erection of a single storey side extension and a first-floor rear extension together with the provision of two parking spaces and eight cycle parking spaces and the creation of a vehicular access to the site – Amendment – Comments by 16th January 2023. Also, to be discussed by the planning committee.
- ii. 21/02913/CONDA - Land at Duck End Farm Park Lane - Submission of details required by condition 3 (Surface water drainage scheme), 4 (long term maintenance arrangements), 6 (biodiversity enhancement), 8 (Investigation & recording contamination), 12 (contractors parking plan), 13 (CEMP) and 15 (Landscaping) of planning permission 21/02913/FUL – For information only

b. Decisions received from South Cambs District Council

- i. 22/04137/HFUL - 7 High Street Dry Drayton - Single storey side extension to enlarge the existing Living-Dining area – Permission Granted

8. Matters for discussion/correspondence received

- 8.1 To discuss the letter Cllr Bridget Smith drafted to the minister in relation to EWR
- 8.2 To discuss email from Cllr Granger in relation to a collapsed drain and water in ditch at the top of Madingley Rd
- 8.3 To discuss the Cambridgeshire News article in relation to South Cambs being given new funding for EV chargers and email to Cllr Houlihane containing further information.
- 8.4 To discuss planting of tree applied for through the SCDC ZCC Six Free Trees grant for the coronation
- 8.5 For info - Greater Cambridge Local Plan - Report about next steps published – public webinar on 18th January
- 8.6 For info – email from Cambridgeshire Constabulary with South Cambs Community meeting dates for 2023

9. Consultations

- 9.1 For info - Notification of made/adoption of Gamlingay Neighbourhood Plan by SCDC on 24th November 2022
- 9.2 GSCP Consultation - Joint Planning Compliance Policy – comments by 20th January 2023

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st December 2022 to 31st December 2022 – No payments received
- c. Direct debits and standing orders paid between 1st December 2022 to 31st December 2022
 - i. S Etherington-Meech – Clerks Salary/Expenses/Pension (Period 8 & 9) - £781.62
 - ii. SSE Electricity – Streetlighting Energy 2nd Nov – 1st Dec - £21.08
- d. Online payments made between 1st December 2022 to 31st December 2022
 - i. S Etherington-Meech – Part payment of Clerks Backpay for National Salary Award - £159.10
 - ii. S Etherington-Meech – Part payment of Clerks Backpay for National Salary Award - £161.17

- iii. Brookfield Groundcare - Cut 9 of 10 - Inv No 1728 - £360.00
- iv. Brookfield Groundcare - Cut 10 of 10 - Inv No 1787 - £360.00
- v. CAPALC – Planning Training for Cllr Granger & S Etherington-Meech - £100.00
- vi. Dry Drayton Village Hall – Hall Hire for 6th December 2022 (2 hrs – Inv No 523) - £12.00
- vii. Dry Drayton Village Hall – Hall Hire for 10th January 2023 (3 hrs – Inv No 549) - £18.00
- viii. Clerks Pension Backpay - £343.44
- ix. HMRC – Employers National Insurance Contribution for Period 9 - £19.61
- e. Payments to hand
 - i. S Etherington-Meech – Mileage/Stationery (Period 9) - £29.99
- f. For info – Notification of external auditor appointment from 2022/23 to 2026/27 – PKF Littlejohn LLP
- g. For info – Precept Requirement for 2023/24 submitted to SCDC
- h. Requirements for Civility & Respect Pledge – Dignity at work policy, training programme for councillors and staff

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 7th February 2023 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items to be discussed that exclude the public or press

Appendix 1

Action Report/Ongoing Issues

5.1	Update from Cllr Murphy in relation to the following matters: a) The removal of posts at the drift b) Time frame from Highways in relation to fixing of wigwags c) Progress on the NMU d) Erection of additional poles for MVAS	SCA/EM
5.2	Update of Townsland Trust Section 106 projects and parking investigations	SCA
5.3	Update on LHI application for Oak Crescent & 2023/24 LHI Application for buffer zones and weight restriction signage	SCA
5.4	Cllr Aldersley to investigate defibrillator funding sources and request location ideas in newsletter	SCA
5.5	Aircraft noise from Luton Airport stacking – update from Cllr Stobart and Cllr Tumi Hawkins inc. date for end of consultation	RS
5.6	Cllr Stobart to provide update for neighbourhood planning team attending a meeting	RS
5.7	Update on the progress of erection of the jubilee and slab benches	SEM/SCA
5.8	Clerk to attend quarterly Highways meeting with Cllr Murphy & James Broder at Highways	SEM
5.9	Update on adding Cllr Houlihane and Cllr Smith as bank signatories	SEM
5.10	Update on applications for the two councillor vacancies	SEM/DDPC
5.11	Update on clerks’ investigations into sourcing one mature tree for the coronation through SCDC Six Free Trees scheme	SEM
5.12	Update from Cllr Granger with feedback from residents in relation to local markets	JG
5.13	Cllr Houlihane to produce a letter for February in relation to the partial closure of Cambridge Rd in Madingley	TSH