

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 5th July 2022 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: S E Meech 30th June 2022
Sarah Etherington-Meech - Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To consider applications and co-option for three ordinary vacancies – Joanna Granger

5. To Approve the Minutes of Meeting held on Tuesday 7th June 2022

6. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. 22/01806/HFUL - 6 Cottons Field Dry Drayton Cambridgeshire - Single storey side and rear extensions with realignment and part replacement of boundary fencing including new access gate – deadline for comments 7th July 2022
- ii. 22/02518/HFUL - Church Farm Cottage 2 Park Street -Demolition of existing garden room and erection of a single storey rear extension – deadline for comments 19th July 2022
- iii. 22/02573/HFUL - 21 Park Street - Front and Side Extension – deadline for comments 20th July 2022

b. Decisions received from South Cambs District Council

- i. 22/01605/HFUL - 22 Pettitts Lane Dry Drayton Cambridgeshire CB23 8BT -Single storey front extension and roof light to front roof slope – Permission Granted
- ii. 22/01582/HFUL - Studio One Park Lane Dry Drayton CB23 8DB - Erection of a Double garage – Permission Granted

9. Matters for discussion/correspondence received

- 9.1 To discuss proposal from Hallam Land Management on behalf of PX Farms to develop land East and West of Scotland Road – (<https://oc2.greatercambridgeplanning.org/form/56252> & <https://oc2.greatercambridgeplanning.org/form/51608>)
- 9.2 For info – Comments published for Greater Cambridge Local Plan First Proposals Consultation
- 9.3 Cllr Aldersley - Update on the email received from PX Farms in relation to the culvert under Madingley and response from James Broder at Highways
- 9.4 To discuss and agree wording for an inscribed/engraved plaque for the Jubilee bench to inc. jointly funded with South Cambridge District Council
- 9.5 Defibrillator – to discuss and consider email received from DDVH Management Committee in relation to future maintenance costs and payment of costs already incurred. Update from Cllr Aldersley on research carried out in relation to the lifespan of the defibrillator, grant funding for purchasing of a defibrillator etc.
- 9.6 For Cllr Aldersley to provide an update on discussion with residents of Pump Green and to discuss locations for the Jubilee and slab benches
- 9.7 For info – Email from Chris Turner to Helen Taylor (SCDC) in relation to a damaged lamppost SC005
- 9.8 For info – Email from Matheus Souza at Highways in relation to LHI application for Oak Crescent 2022/23
- 9.9 To discuss quotations received for maintenance and replacement of the damaged bus shelter
- 9.10 To discuss skill sets of Councillors and the Clerk to assist functioning of Dry Drayton Parish Council
- 9.11 For info - Cultivate Cambs funding round - Grants for Cambridgeshire communities
- 9.12 Cllr Aldersley – to discuss email to Cllr Murphy in relation to stolen drain covers

10. Consultations

- 10.1 GCP Cambourne to Cambridge Better Public Transport and Active Travel Environmental Impact Assessment - Public Consultation – deadline for comments 11th July 2022
- 10.2 Local Transport and Connectivity Plan (LTCP) for Cambridgeshire & Peterborough – deadline 4th August 2022

11. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st June 2022 to 30th June 2022
 - i. Cambridgeshire County Council – Grass Cutting Reimbursement - £555.26
- c. Direct debits and standing orders paid between 1st June 2022 to 30th June 2022
 - i. Salary/Overtime/Expenses/Pension (Period 2 & 3) - £703.10
- d. Online payments made between 1st June 2022 to 30th June 2022
 - i. DDVH – Hall Hire for 2 hours 5th July 2022 - £12.00 (DDPC are a regular band so hourly fee reduced from £7.00 per hour to £6.00 per hour)
- e. Payments to hand
 - i. SLCC – Annual Membership Fee - £144.00
 - ii. SCDC – Uncontested election fee for 7 seats - £105.00
 - iii. Cambridgeshire ACRE – Annual Membership Fee - £57.00
 - iv. S&VA – Contribution to Jubilee mugs - £250.00
 - v. Reimbursement to Chris Turner for mounting bars and clamps for the MVAS - £182.18
 - vi. Brookfield Groundcare – Grass Cut 4 of 10 - £360.00
- f. To consider switching website and emails from org.uk to gov.uk
- g. To provide an update on Section 106 monies – both outstanding and spent
- h. To discuss current streetlighting energy contract with Drax Energy and discuss any quotations received from other energy suppliers for a new contract
- i. To update the Asset Register to include the MVAS ladder and benches
- j. To provide an update on changes to bank signatories for Lloyds
- k. To provide an update on streetlight ownership and responsibilities in the parish

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 6th September 2022 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

14. Review of employment policies and procedures and to discuss clerks' overtime and CiLCA studies

Appendix 1

Action Report/Ongoing Issues

6.1	Letter drafted to the Secretary of State in relation to complaints with planning and procedures for 65 Pettitts Lane	SCA/SL
6.2	To provide an update on call with Joshua Rutherford and Cllr Murphy in relation to highways issues in the parish	SCA/EM
6.3	Update from Cllr Murphy in relation to the removal of posts at the drift	SCA/EM
6.4	Update on a time frame from Highways in relation to fixing of wigwags	SEM/EM
6.5	To provide and update on the progress of the NMU	EM
6.6	Update of Section 106 projects from Townlands Trust and setting up a management committee	SCA
6.7	To put article in newsletter in relation to a survey of resident's views on traffic calming/speed reduction measures	SCA
6.8	To provide and update on Swifts Close	SCA
6.9	To arrange a meeting with DDVH and the church to discuss an action plan for Operation London Bridge	SCA
6.10	To update on the increase in aircraft noise following the change of airway approach for Luton Airport	SCA
6.11	Erection of additional poles for MVAS – clerk to contact Jon Clarke at Highways	SCA/SEM
6.12	To provide an update on councillor bios and photos for the website and map	SEM
6.13	Village Hall Management Committee Meeting Update inc. completion of S106 works	EP