

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 7th June 2022 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: S E Meech 31st May 2022
Sarah Etherington-Meech - Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To Approve the Minutes of Meeting held on Tuesday 10th May 2022

5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 22/01806/HFUL - 6 Cottons Field - Single storey side and rear extensions – deadline for comments 9th June 2022
- ii. 22/00972/FUL – Springhill Stables, Oakington Road – Retention of mobile home – Amendment to original application – deadline for comments 23rd June 2022

b. Decisions received from South Cambs District Council – no decisions have been received

8. Matters for discussion/correspondence received

- 8.1 Guest Speaker - Michaela Headland - GCP Cambourne to Cambridge – Better Public Transport and Active Travel – update on upcoming consultation
- 8.2 To discuss and finalise an action plan for Operation London Bridge in conjunction with Dry Drayton Village Hall and St Peter and St Paul Church
- 8.3 To consider and discuss the ongoing maintenance of the defibrillator (response to emails from Dry Drayton Village Hall Committee)
- 8.4 To discuss the bad state of repair of the bus shelter and the response from insurance company in relation to a claim
- 8.5 To discuss feedback from residents in relation to the location for the Jubilee bench and enquiry from Dry Drayton School for a slab bench to be located in their grounds
- 8.6 To discuss quotations and agree a contractor for the mounting of the Jubilee and slab benches
Successful Community Chest Grant Application for £700 towards the jubilee bench
- 8.7 To consider email from OkoGroupe in relation to street trading consent for a semi-mobile cafe
- 8.8 To discuss an email received from a resident in relation to the increase in aircraft noise following the change of airway approach for Luton Airport
- 8.9 To provide an update from Donald O'Shea (Highways) in relation to the repair of the wig wags.
- 8.10 To discuss Cllr Aldersley's call with Josh Rutherford and Cllr. Murphy (details to be circulated before the meeting) in relation to Highways

9. Consultations

- 9.1 CCC Transport Strategy Stakeholder Engagement Survey 2022 – deadline 19th June 2022
- 9.2 Cambourne to Cambridge Better Public Transport and Active Travel Environmental Impact Assessment - Public Consultation – deadline for comments 11th July 2022
- 9.3 GCP 'A new road classification for Cambridge' consultation – deadline 18th July 2022

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st May 2022 to 31st May 2022 – no payments received
- c. Direct debits and standing orders paid between 1st May 2022 to 31st May 2022

- i. Salary/Overtime/Expenses/Pension (Period 1 & 2) - £703.10
- d. Online payments made between 1st May 2022 to 31st May 2022
 - i. DDVH – Hall Hire for Apr/May (4 hrs) (Inv no 404 & 423) - £28.00
 - ii. S Etherington-Meech – Reimbursement for APM refreshments - £37.31
 - iii. VisionICT – Annual hosted email fee - £129.60
 - iv. VisionICT – Annual website hosting and support - £225.76
 - v. Cambridge Restoration – Remaining balance for Jubilee and slab benches - £1,944.79
- e. Payments to hand
 - i. Brookfield Groundcare – Grass cut 3 of 10 - £360.00
 - ii. S Etherington-Meech – Stationery Reimbursement (Paper) - £4.00
- f. To receive and note the Annual Internal Audit Report for 2021/22
- g. To consider and approve the Year-end accounts for 2021/22
- h. To consider, approve and sign the Certificate of Exemption
- i. To consider, approve and sign The Annual Governance Statement (Section 1 of the AGAR)
- j. To consider, approve and sign the Accounting Statements (Section 2 of the AGAR)
- k. To consider switching website and emails from org.uk to gov.uk
- l. To provide an update on Section 106 monies – both outstanding and spent
- m. To discuss current streetlighting energy contract with Drax Energy and discuss any quotations received from other energy suppliers for a new contract

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 5th July 2022 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

13. Review of employment policies and procedures

Appendix 1

Action Report/Ongoing Issues

5.1	Letter drafted to the Secretary of State in relation to complaints with planning and procedures for 65 Pettitts Lane	SCA/SL
5.2	Update on Swifts Close	SCA
5.3	Zoom meeting with Highways to discuss transport issues and footpaths (between Hill View & Trinity Stables) – on agenda	SCA/EM
5.4	Progress on NMU	EM
5.5	Section 106 projects from Townlands Trust	SCA
5.6	Erection of additional poles for MVAS – clerk to contact Jon Clarke	SCA/SEM
5.7	Update on a time frame from Highways in relation to fixing of wigwags	SEM/EM
5.8	Update on erection of jubilee bench and slab benches – on agenda	SCA/SEM
5.9	To confirm to Highways contribution to successful LHI application for 2022/23	SEM
5.10	Village Hall Management Committee Meeting Update inc. completion of S106 works	EP