

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 1st March 2022 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: Sarah Etherington-Meech 24th February 2022
Sarah Etherington-Meech - Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To Approve the Minutes of Meeting held on Tuesday 1st February 2022

5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

a. Applications received for consideration

- i. 20/03013/CONDA - Scotland Farm Scotland Road - Submission of details required by conditions 4 (Foul water and surface water drainage) and 7 (Wildlife Mitigation, Compensation and Enhancement Scheme) of planning permission 20/03013/FUL – Deadline for comments 4th March 2022
- ii. 22/00764/PRIOR - 40 Oakington Road Dry Drayton Cambridge – Single storey rear extension – deadline for comments 10th March 2022
- iii. 21/02835/FUL - Land at Church Farm Buildings Park Street - Erection of single storey detached dwelling of three-bedroom design with associated amenity space, parking, bin and cycle storage – Application gone through appeal - deadline for further comments 28th March 2022

b. Decisions received from South Cambs District Council

- i. 21/02882/FUL - Land at Church Farm Buildings Park Street Dry Drayton CB23 8BZ - Conversion of two vacant office suites (units 4 & 7) to provide two 1-bedroom dwellings with associated amenity space and car parking – Permission granted
- ii. 21/02302/CONDA – 11 Pettitts Lane CB23 8BT - Discharge of condition 3 (Details of Works) of listed building consent – Discharge condition in part
- iii. 21/05291/FUL – Springhill Stables CB23 8DE – Retention of mobile home – Refused Permission
- iv. 21/05524/OUT - Land Off Park Lane CB23 8DB -Outline application for the erection of 1 No. dwelling with all matters reserved – Permission granted
- v. 21/05524/OUT– Land off Park Lane, Dry Drayton – Delegated decision on 9th February 2022

c. Development at 65 Pettitts Lane (21/04898/S73)

- i. To discuss the letter received from Jane Jackson at Dyason Developments in relation to the Section 73 application
 - ii. To discuss correspondence and action required in relation to letter received from Stephen Kelly dated 11th February 2022 advising of deferral of application for consideration at a future delegation meeting.
- d. To discuss letter received from Jane Jackson at Dyason Developments in relation to the Section 73 application for 65 Pettitts Lane

8. Matters for discussion/correspondence received

- 8.1 To provide an update on correspondence received from Donald O'Shea at Highways in relation to the flashing wigwags that are still not in operation
- 8.2 To discuss the creation of a Highway Improvement working group for Dry Drayton^{SCA/EM}
- 8.3 To provide an update on correspondence received from Richard Stamford in relation to tree ownership and footpaths

- 8.4 To discuss the email in relation to the Community Chest Grant Funding from SCDC that is available for the Queens Platinum Jubilee
- 8.5 To discuss the running/administration of the allotments and creation of an allotment management committee
- 8.6 To provide an update on correspondence received in relation to the upcoming May elections
- 8.7 To discuss reducing HGVs coming through the parish (Hilton Parish ban on HGVs)
- 8.8 To discuss reports made by Cllr Cullen to Highways by Cllr Cullen including a dead tree on the Village Green across from the church gate
- 8.9 Feedback from Cllr. Houlihane on the first meeting of the EWR Local Representatives for South Cambridgeshire West (14th February 2022)
- 8.10 Feedback from Cllr. Lander on the S&VA meeting regarding the Queen's Jubilee
- 8.11 To consider email from OkoGroupe in relation to street trading consent for a semi-mobile cafe

9. Consultations

- 9.1 Cambridge Local Plan and South Cambridgeshire Local Plan: Adoption of the Greater Cambridge Biodiversity Supplementary Planning Document – Adopted 7th Feb 2022 by SCDC

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 26th January 2022 – 24th February 2022
 - i. No payments
- c. Direct debits and standing orders paid between 26th January 2022 – 24th February 2022
 - i. Salary/Overtime/Expenses/Pension (Period 10) - £679.18
 - ii. Drax Energy – Streetlighting Energy – 01/12/21 – 31/12/21 - £32.79
- d. Online payments made between 26th January 2022 – 24th February 2022
 - i. Cambridge Water Business – Water bill for allotments - £81.31
 - ii. Dry Drayton Village Hall – Section 106 monies for ladies' toilets - £81.50
 - iii. Dry Drayton Village Hall – Hall Hire for 1st Feb 2022 (Inv 335) - £14.00
 - iv. Dry Drayton Village Hall – Hall Hire for 1st March 2022 (Inv 357) - £14.00
- e. Payments to hand
 - i. CAPALC – Affiliation Fee for 2022/23 - £352.73 with DPO membership option/£302.73 without
- f. To consider and discuss Internal Audit instruction through LGS Services for 2021/22 for £75.00
- g. To consider and discuss CAPALC affiliation fee for 2022/23 - £302.73 without DPO membership and £352.73 including membership
- h. To discuss the Nimble platform for e-learning through CAPALC

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 5th April 2022 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

13. To conduct clerk's annual appraisal

Appendix 1

Action Report/Ongoing Issues

5.1	Letter drafted to Lorraine Casey, Charlotte Peet & Enforcement requesting a satisfactory response in relation to complaints with planning and procedures at GCP	SCA/SL
5.2	Zoom meeting with Highways to discuss transport issues to be arranged with Cllr Aldersley, Cllr Murphy, and members of the Speed Watch team	SCA/EM
5.3	Update on road surface repairs for Pettitts Close	EM
5.4	Update on dangerous footpath between Hill View & Trinity Stables	EM
5.5	Progress on NMU	EM
5.6	SCDC survey of trees	CG
5.7	Circulate SCDC Community Chest Fund details to Cllrs following meeting with Emma Dyer	SCA
5.8	Section 106 projects from Townlands Trust	SCA
5.9	Publish litter pick date for 26 th March in newsletter	SCA
5.10	Update on 2022/23 LHI application	SCA
5.11	Erection of additional poles for MVAS	SCA/SEM
5.12	Discuss with Cllr Murphy the loss of trees on the roundabout	SCA/EM
5.13	Clerk to enquire with Section 106 Officer in relation to waste bin purchase	SEM
5.14	Grass cutting – update plan and circulate for quotes/investigate responsibility of footpaths	SEM/TSH
5.15	Update on ordering of benches	SL
5.16	Village Hall Management Committee Meeting Update	EP
5.17	Update on the Pegasus consultation for a new development	DDPC
5.18	Councillor photos and bios for website	DDPC