

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 1st February 2022 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To Approve the Minutes of Meeting held on Tuesday 11th January 2022

5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

6. To Accept a Report from County and District Councillors

7. To Discuss Planning Matters

- a. Applications received for consideration – No applications received
- b. Decisions received from South Cambs District Council – No decisions received
- c. To consider Site Agent response on 24th January 2022 to Section 73 application at Swifts Close on 24th January 2022

8. Matters for discussion/correspondence received

- 8.1 To discuss email from SCDC in relation to costs involved for providing a combined waste/dog waste bin.
- 8.2 To discuss and agree options and costings for the purchase of benches for the Queens Jubilee and Section 106 monies for the Church Grounds and Townsland Trust.
- 8.3 To discuss and consider the SCDC Community Chest Fund offering £2K towards a Parish Plan/Community Led Projects and Cllr Aldersley to provide feedback on his meeting with Emma Dyer.
- 8.4 To discuss meeting carried out between Cllr Aldersley and Daniel at Brookfield Groundcare in relation to grass that is cut in the parish. Grass cutting plans and tenders to also be discussed.
- 8.5 To discuss email from East West Rail (EWR) for DDPC to join EWR Local Representative Group for South Cambridgeshire West – first meeting 14th February 2022 – one representative.
- 8.6 To discuss and agree report, costings, and contribution of £4836.00 towards 2022/23 LHI application^{SCA/SL}.
- 8.7 To discuss damage to posts at Bar Hill Pathway/The Drift^{SCA}.
- 8.8 To discuss the surplus Section 106 monies for the Village Hall for new toilet seats, locks, and paint
- 8.9 To discuss attendance at a meeting with S&VA and the Church to discuss Jubilee Celebrations
- 8.10 To consider participation in the Great British Spring Clean – 25th March 2022 to 10th April 2022
- 8.11 To consider and discuss a tree survey being carried out for the parish
- 8.12 To consider and discuss replacement of the noticeboard outside the Primary School

9. Consultations

- 9.1 To consider Anthony Browne's email 'have your say on CSET busway' and any comments to be made
- 9.2 West Wickham Neighbourhood Plan – deadline for comments 15th March 2022

10. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received between 1st January 2022 to 26th January 2022 – No payments
- c. Direct debits and standing orders paid between 1st January 2022 to 26th January 2022
 - i. Salary/Overtime/Expenses/Pension (Period 9) – £29.70
 - ii. Drax Energy – Streetlighting Energy – 01/11 – 30/11 - £4.15
- d. Online payments made between 1st January 2022 to 26th January 2022
 - i. Microsoft 365 Annual Premium Renewal - £59.99
 - ii. Brookfield Groundcare – Cut 10 (Inv no 1175) - £360.00
 - iii. DDVH – Section 106 for men's toilets upgrade - £410.11 & £591.36
 - iv. DDVH – Hall Hire for 11th January 2022 (2 hrs) - £14.00

- e. Payments to hand – No additional payments to be made
- f. To consider and agree meeting dates for 2022 including Annual Parish Meeting (APM) and Annual Parish Council Meeting (APCM) in May 2022
- g. To discuss the Nimble platform for e-learning through CAPALC

11. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

12. Date and time of next meeting – Tuesday 1st March 2022 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

15. To arrange clerk's annual appraisal

Appendix 1

Action Report/Ongoing Issues

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| 5.1 | Letter drafted to Lorraine Casey, Charlotte Peet & Enforcement requesting a satisfactory response in relation to complaints with planning and procedures at GCP | SCA/SL |
| 5.2 | Update on the Pegasus consultation for a new development | DDPC |
| 5.3 | Village Hall Management Committee Meeting Update | EP |
| 5.4 | Update on road surface repairs for Pettitts Close | EM |
| 5.5 | Update on 2022/23 LHI application – on agenda | SCA |
| 5.6 | Zoom meeting with Highways to discuss transport issues to be arranged with Cllr Aldersley, Cllr Murphy, and members of the Speed Watch team | SCA/EM |
| 5.7 | Section 106 projects from DDVH ^{EP} & Townlands Trust ^{SCA} – on agenda | EP/SCA |
| 5.8 | SCDC survey of trees | CG |
| 5.9 | Update on dangerous footpath between Hill View & Trinity Stables | EM |
| 5.10 | Erection of additional poles for MVAS | SCA/SEM |
| 5.11 | Councillor photos and bios for website | DDPC |
| 5.12 | Discuss with Cllr Murphy the loss of trees on the roundabout | SCA/EM |
| 5.13 | To discuss the management/administration of the allotments | SCA/SEM |