

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 12th October 2021 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To Approve the Minutes of Meeting held on Tuesday 7th September 2021

5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

6. Chairman's Report

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

- a. Applications received for consideration – No applications received
- b. Decisions received from South Cambs District Council
 - i. 21/01035/FUL – St Giles Cricket Club - Construction of two-lane artificial cricket nets with retractable frame for netting. There is no change of use associated with this planning permission – Permission granted
 - ii. 21/02721/HFUL 7 High Street, Dry Drayton – Single storey side extension – Application decided as a delegated decision – permission granted

9. Matters for discussion/correspondence received

- 9.1 To agree the figures on the LHI application for 2022/23
- 9.2 To discuss grass cutting contract and obtaining tenders for 2022
- 9.3 To discuss councillors making use of the village website and displaying councillor photos
- 9.4 To discuss the gate that is in disrepair on the way to the A14
- 9.5 To discuss the Community Gritting Scheme – application deadline 31st October 2021
- 9.6 To discuss arrangement of an Autumn Litter Pick

10. Consultations

- 10.1 The Ox-Cam Arc Spatial Framework Consultation – deadline for comments 12th October 2021
- 10.2 Gamlingay Neighbourhood Plan – deadline for comments 23rd November 2021

11. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received
 - i. SCDC – 2nd instalment of precept for 2021/22 - £8,087.50
- c. Direct debits and standing orders paid between 1st September 2021 and 30th Sept 2021
 - i. Haven Power – Streetlighting Energy from 01/08 – 31/08 - £4.46
 - ii. ICO – Annual Data Protection Registration - £35.00
- d. Online payments made between 1st September – 30th Sept 2021
 - i. Dry Drayton Village Hall – Hall Hire for 5th Oct (2 hrs) - £14.00
 - ii. Brookfield Groundcare – Cut 6 of 10 (Inv 13246) - £360.00
 - iii. Salary/Pension/Expenses/Overtime (Period 5 & 6) - £899.50
- e. Payments to hand
 - i. Came & Company (now Gallagher)– Annual Insurance Premium - £563.55 – Clerk to report on increased premium and obtaining quotations
 - ii. CAPALC – Councillor Training for Cllr Vale (11th Sept) - £75.00
 - iii. SLCC – Clerk's CILCA registration extension - £143.50
 - iv. Brookfield Groundcare – Cut 7 of 10 (Inv 1026) - £360.00

- f. To discuss the opportunity of a bursary through CAPALC towards clerks training costs
- g. To discuss an annual review of parish council policies – Financial Regulations and Risk Assessment and Management Policy
- h. To discuss reviewing laws, procedures, processes, training, insurance, and a committee in relation to the allotments

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 9th November 2021 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

There are no items to discuss that require exclusion of the public and press

Appendix 1

Action Report/Ongoing Issues

5.1	Pursue repainting of white lines	EM
5.2	Update on response from Charlotte Peet following meeting at Swifts Close re: complaints for planning and procedures	SCA
5.3	Update on the Pegasus consultation for a new development	DDPC
5.4	Village Hall Management Committee Meeting Update	EP
5.5	To chase response to road surface & repairs for Pettitts Close	EM
5.6	Update on bank signatories and online access to bank account	SEM/SA/EP
5.7	Update on follow up with Highways further to the meeting to discuss transport issues	EM
5.8	Detailed info on Section 106 projects from DDVH & Townlands Trust	SCA/SEM
5.9	Update on removal of dead oak tree and SCDC survey of trees	CG
5.10	Update on dangerous footpath between Hill View & Trinity Stables	EM
5.11	Contact Chris Turner (Speed watch) for details of MVAS locations and mounting equipment	SCA/SEM
5.12	Update on Strawberries and Creem Festival and dedicated phone line	SEM/EP