

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 9th November 2021 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. ALL dispensations requests must be made to the Clerk prior to the meeting.

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To Approve the Minutes of Meeting held on Tuesday 12th October 2021

5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

6. Chairman's Report

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

a. Applications received for consideration

- i. 21/02173/FUL - Land to The North-East Of Childerley Farm Childerley Estate Childerley - Installation of a renewable energy led generating station comprising of ground-mounted solar arrays, associated electricity generation infrastructure and other ancillary infrastructure comprising of storage containers, access tracks, fencing, gates and CCTV together with the creation of a woodland, landscaping and biodiversity enhancements – extension for deadline for comments 10th November
- ii. S/3939/18/CONDA - Land at Church Farm Buildings Park Street - Submission of details required by condition 2 (Part (d) (Contamination) of prior approval S/3939/18/PA – For information only
- iii. 21/04689/CL2PD - Orchard Barn House Park Lane - Certificate of lawfulness under S192 for a proposed single storey rear extension to replace existing conservatory – Awaiting allocation to an officer – Lawful Use Certificate (S192)

b. Decisions received from South Cambs District Council

- i. 21/03441/OUT - Land Lying to The North Of 3 Old Rectory Drive -Outline planning for the erection of 1 No. dwelling house with all matters reserved - withdrawn

9. Matters for discussion/correspondence received

- 9.1 To discuss Social Media training session attended and actions required ^(SCA)
- 9.2 To discuss planting locations and a maintenance rota for the Six Free Trees (volunteer required for planting)
- 9.3 To discuss ownership of the noticeboard outside Dry Drayton Primary School
- 9.4 To discuss grass cutting contract and obtaining tenders for 2022
- 9.5 To discuss email received from Mr R Stamford re: loss of trees on the roundabout and future planting
- 9.6 To discuss marking of the Queens Platinum Jubilee further to email from school
- 9.7 For info - Northwest and West Cambridge Community Forum – circulated to residents – Weds 17th November 6.00-7.30pm virtually
- 9.8 For info – email received from Dry Drayton Primary School re: wigwags not working

10. Consultations

- 10.1 Greater Cambridge Local Plan – Consultation – deadline 13th December 2021. Completion of First Proposals Response Form
- 10.2 Gamlingay Neighbourhood Plan – deadline 23rd November 2021
- 10.3 'Vision for Route Strategies – Planning for the future of our roads' – deadline 30th November
- 10.4 2022/23 precept consultation – deadline 22nd November 2021
- 10.5 Local Transport & Connectivity Plan – deadline 28th November 2021

11. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received – No payments received

- c. Direct debits and standing orders paid between 1st October 2021 and 31st October 2021
 - i. Salary/Pensions/Overtime/Expenses (Period 6) - £679.18
 - ii. Drax Energy Solutions – Streetlighting Energy for 01/09/21 to 30/09/21 - £4.15
- d. Online payments made between 1st October 2021 – 31st October 2021
 - i. DDVH – Hall Hire for 9th November 2021 - £14.00
 - ii. Arthur J. Gallagher – Annual Insurance Premium - £563.55
 - iii. Brookfield Groundcare – Cut 7 of 10 - £360.00
 - iv. CAPALC – Councillor Training (Cllr Vale) - £75.00
- e. Payments to hand
 - i. Brookfield Groundcare – Cut 8 of 10 - £360.00
- f. To discuss and consider payment of clerks’ re-registration fee for her CILCA studies of £287.00
- g. To consider and complete bursary application for CAPALC bursary scheme for clerk’s re-registration fee or allotment training sessions
- h. To consider draft budget and precept for 2022/23 (deadline for precept requirement submission 24th January 2021)
- i. Annual review of parish council policies – Complaints Procedure/Data Audit Report/Press & Media Policy/Publication Scheme 2019/Social Media Policy
- j. To discuss reviewing laws, procedures, processes, training, insurance, and a committee in relation to the allotments ^(SCA/SEM)
- k. To discuss email from Scribe accounts in relation to accounts packages
- l. To discuss membership to the National Allotment Society (NAS) – £55 plus VAT - 10% discount offer at present
- m. For info - VAT reclaim for 2020/21 for £734.87 submitted by post

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 11th January 2022 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

There are no items to discuss that require exclusion of the public and press

Appendix 1

Action Report/Ongoing Issues

5.1	Investigation into removal of gate in disrepair on way to A14	EM
5.2	Update on response from Charlotte Peet following meeting at Swifts Close re: complaints for planning and procedures	SCA
5.3	Update on the Pegasus consultation for a new development	DDPC
5.4	Village Hall Management Committee Meeting Update	EP
5.5	To chase response to road surface & repairs for Pettitts Close	EM
5.6	Update on 2022/23 LHI application	SCA
5.7	Update on follow up with Highways further to the meeting to discuss transport issues	EM
5.8	Detailed info on Section 106 projects from DDVH & Townlands Trust	SCA/SEM
5.9	Update on removal of dead oak tree and SCDC survey of trees	CG
5.10	Update on dangerous footpath between Hill View & Trinity Stables	EM
5.11	Update on registration of MVAS locations, lamppost attachment applications, purchase of mounting equipment (Chris Turner at Speed watch). Update on quotation and application for erection of poles (SEM/James Broder).	SCA/SEM
5.12	Councillor photos and bios for website	DDPC