

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 7th September 2021 at 7.30pm, at Dry Drayton Village Hall, High Street, Dry Drayton CB23 8BS

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential) but is not a public meeting. The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. **To Accept Apologies for Absence**
2. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**
3. **Jane Grant (Communications & Engagement Officer) from Greater Cambridge Planning to present an update on the C2C Project and Phase 3**
4. **To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
5. **To Approve the Minutes of Meeting held on Tuesday 6th July 2021, Tuesday 13th July 2021 & Wednesday 4th August 2021**
6. **Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1**
7. **Chairman's Report**
8. **To Accept a Report from County and District Councillors**
 - a. Response from Cllr Murphy to resident report in relation to road surface and repairs needed for Pettitts Close
9. **To Discuss Planning Matters**
 - a. Applications received for consideration
 - i. 21/03441/OUT – Land lying to the North of 3 Old Rectory Drive, Dry Drayton – Outline planning for the erection of 1 No. dwelling house with all matters reserved – deadline for comments 16th September 2021
 - b. Decisions received from South Cambs District Council
 - i. 57 High Street – Delegated meeting on 6th July 2021 and it was decided application was a delegated decision
10. **Matters for discussion/correspondence received**
 - 10.1 To discuss and agree LHI application for 2022/23 considering previous application for Oak Crescent – deadline for applications 30th September 2021
 - 10.2 To discuss the re-siting of stay cables and pole on the village green by the church at request of resident of Church Farm Cottage and UKPN
 - 10.3 To discuss the Greater Cambridge Local Plan and publication of preferred options including a small employment site off St Neots Road ^(TSH), full public consultation from 1st November 2021 to 13th December 2021
 - 10.4 To discuss projects put forward from Dry Drayton Village Hall Committee and the Townlands Trust for Section 106 monies and response to projects from James Fisher at GCP
 - 10.5 Update on recent site meeting attended by GCP, Cllr Aldersley, Cllr Houlihane, and a resident in relation to Swifts Close and the various concerns that have been highlighted

- 10.6 To discuss projects and works to be carried out following the removal of a dead oak tree and provide an update on SCDC carrying out a brief survey of trees in the parish
- 10.7 To discuss email received from Jilly Mc Naughton in relation to great crested newts and pond funding in the parish
- 10.8 To discuss the SCDC Zero Carbon Communities Initiative – Six free trees – deadline for applications 30th September 2021
- 10.9 To discuss grass cutting contract and obtaining tenders for 2022
- 10.10 To discuss councillors making use of the village website and displaying councillor photos
- 10.11 To discuss the gate that is in disrepair on the way to the A14
- 10.12 To discuss the Community Gritting Scheme – application deadline 31st October 2021
- 10.13 To discuss email received from a resident in relation to the dangerous footpath between Hill View and Trinity Stables
- 10.14 To discuss locations for mounting of the MVAS and also a risk assessment and method statement drafted by Chris Turner
- 10.15 To discuss an Autumn Litter Pick
- 10.16 To update on activities taking place in readiness for The Cambridge Club and Strawberries and Creem Festival
- 10.17 For info – to confirm councillor attendance at SCDC Infrastructure Workshops in October

11. Consultations

- 11.1 To discuss and agree a response to the Cambridgeshire Active Travel Scheme Consultation – deadline extended from August until after September meeting
- 11.2 Greater Cambridge Draft Biodiversity Supplementary Planning Document – deadline 17th September 2021
- 11.3 Cambridgeshire and Peterborough Minerals and Waste Local Plan – adopted 31st July 2021
- 11.4 The Ox-Cam Arc Spatial Framework Consultation

12. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received
 - i. Cambridgeshire County Council – Grass cutting reimbursement 21/22 - £555.26
 - ii. Haven Power – Streetlighting Energy Reimbursement – Upgrade to LED - £128.04
- c. Direct debits and standing orders paid between 1st July 2021 and 31st August 2021
 - i. Salaries/Expenses/Pensions (Period 4-5) - £1,520.42
 - ii. Haven Power Streetlighting Energy from 1st July to 31st July - £4.35
- d. Online payments made between 1st July 2021 and 31st August 2021
 - i. Brookfield Groundcare – Cut 4 of 10 Inv No 13115 - £360.00
 - ii. SLCC Annual Membership for clerk – 50% split with GPC - £83.00
 - iii. Cambridgeshire County Council – Wig wag and MVAS contribution - £1,200.00
 - iv. Brookfield Groundcare – Cut 5 of 10 Inv No 13182 - £360.00
 - v. Dry Drayton Village Hall – Hall Hire for 2 hours on 7th September 2021 - £14.00
- e. Payments to hand
 - i. Clerks Overtime from Period 1 – Period 5 - £220.32
- f. To advise of successful completion of HMRC Employer Compliance Review for 20/21
- g. To discuss clerks’ attendance at CAPALC annual conference on Friday 17th September 2021
- h. To discuss an annual review of parish council policies
- i. To discuss reviewing laws, procedures, processes & training in relation to the allotments
- j. To provide an update on SCDC adopting the 2020 Model Code of Conduct

13. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

14. Date and time of next meeting – Tuesday 5th October 2021 at 7.30pm at Dry Drayton Village Hall

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

15. To discuss clerk's CILCA coursework options and deadline extensions

Appendix 1

Action Report/Ongoing Issues

6.1	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	SL
6.2	Draft and circulation of a complaints letter to planning re: processes	SL
6.3	Update on the Pegasus consultation for a new development	DDPC
6.4	Village Hall Management Committee Meeting Update	EP
6.5	Update on the allotments	SA
6.6	Update on bank signatories and online access to bank account	SEM/SA/EP
6.7	Update on arrangement of meeting with Highways to discuss transport issues	EM/KC