

Dry Drayton Parish Council

I hereby give notice that the Annual Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 4th May 2021 at 7.30pm, via **REMOTE (ONLINE) MEETING**
Join meeting via Zoom with details below

<https://us06web.zoom.us/j/86784825604?pwd=M3NlSkVkdDZlQWNOaEdlaGJlUmlFLz09>

Meeting ID: 867 8482 5604 Passcode: 855848

Dial by your location: 0330 088 5830; 0131 460 1196; 0203 481 5237; 0203 481 5240; 0203 901 7895

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

NEW LEGISLATION & REQUIREMENTS

In summary the Temporary 2020 Regulations detailed above.

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

*The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential).
The order of business maybe varied at the Chairman's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

- 1. Election of Chair**
- 2. Election of Vice-Chair**
- 3. To Accept Apologies for Absence**
- 4. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**
- 5. To Agree to hold a Public Forum**
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
- 6. To consider applications for one casual vacancy**
- 7. To Approve the Minutes of Meeting held on Tuesday 6th April 2021**
- 8. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1**
- 9. Chairman's Report**
- 10. To Accept a Report from County and District Councillors**
- 11. To Discuss Planning Matters**
 - Applications received for consideration
 - 21/01035/FUL – St Giles Cricket Club - Construction of two-lane artificial cricket nets with retractable frame for netting – deadline 7th May 2021
 - 21/01061/FUL - Land East of Park Lane & South Side Of Madingley Road Dry Drayton - Construction of American barn, horse walker, exercise track around outdoor arena and associated works – deadline 7th May 2021
 - 20/02789/CONDA – Springhill Stables - Submission of details required by condition 2 (Biodiversity Enhancement) and 3 (Surface Water Drainage) of planning permission 20/02789/FUL – For information only

- iv. 21/01225/HFUL – 67 Park Street – Erection of a garden room to the rear – deadline for comments 18th May 2021
- v. 20/04295/HFUL - Duck End Farm, Duck End Farmhouse - Side extension and front window/porch alterations. Internal alterations and relocation of detached garage – Revised scheme of development – deadline for comments 12th May 2021
- b. Decisions received from South Cambs District Council
 - i. Premises licence for Strawberries and Creem Festival - agreed

12. Matters for discussion/correspondence received

- 12.1 To discuss email from Bottisham Parish Council (Chair) re: observations of Dry Drayton in relation to noise levels from the new road surface in relation to new A14 spur
- 12.2 To discuss broadband quality in the parish – whether PC would like to support a Community Fibre partnership – email from Cllr Lander
- 12.3 To provide an update on the progress of the re-wilding project
- 12.4 For info - Calor Rural Community Fund – deadline for applications – Thursday 6th May 2021
- 12.5 To discuss an additional litter bins for the parish – see email from SCDC with costings
- 12.6 To discuss the email received from Cllr Harford in relation to Girton Interchange

13. Consultations

- 13.1 East West Rail (EWR) second consultation – expires 9th June 2021 – to consider comments received from Cllr Naughton at Madingley Parish Council, David Rutherford re: impact of Varsity rail and all other relevant emails received in relation to the EWR consultation

14. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received
 - i. South Cambs District Council – 1st precept payment - £8,087.50
- c. Payments made between 29th March 2021 and 28th April 2021
 - i. VisionICT – hosted email and website - £151.20 & £210.00 (agreed at meeting of 6th April and authorised for payment on due date 6th May 2021)
 - ii. Cllr Houlihane – reimbursement of allotment fencing - £182.49 (agreed 6th April)
 - iii. Salary/Pension/Allowances (Period 12) - £573.10
 - iv. Salary/Allowances (Period 1) - £543.40
 - v. Haven Power – Streetlighting Energy (Mar 21) - £32.66
- d. Payments to hand
 - i. VisionICT – Operation Forth Bridge Website Adjustments - £42.00
 - ii. Brookfield Groundcare – Cut 1 - Inv No 12984 - £360.00
 - iii. Clerks Period 1 - Postage and Mileage expenses - £23.89
- e. To review and approve the final year accounts, bank reconciliation, Annual Governance & Accountability Report (AGAR), exemption certificate and all supporting documentation for 2020/21
- f. To discuss payment of the CCC invoice for the MVAS & wigwags and whether works have been fully completed and lights are now in full working order – debt invoice received
- g. To review and approve Standing Orders with the 2020 amendments
- h. To review and approve the Asset Register for 31st March 2021
- i. To discuss and approve delegated powers to the clerk
- j. To approve the purchase of Charles Arnold Baker book 12th edition – Aug 20 publication

15. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

16. Date and time of next meeting – TBA as virtual meetings will not take place after 7th May 2021

Appendix 1

Action Report/Ongoing Issues

8.1	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	SL/LH
8.2	Draft and circulation of a complaints letter to planning re: processes	SL
8.3	Update on the Pegasus consultation for a new development	DDPC
8.4	Village Hall Management Committee Meeting Update	EP
8.5	Update on the allotments inc. UKPN/transformer location and fencing	SA/TSH
8.6	LHI application for Oak Crescent and re-applying/article for newsletter	SA
8.7	Great British Spring Clean – circulate through media to promote event	SA
8.8	Completion of Government Call for Evidence Survey/virtual meetings– deadline June 2021	SEM
8.9	Update on bank signatories and online access to bank account	SEM
8.10	Brookfield – reduction in grass cuts until June 2021	SEM