

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday
6th April 2021 at 7.30pm, via **REMOTE (ONLINE) MEETING**

Join meeting via Zoom with details below

<https://zoom.us/j/96600339580?pwd=T0d6V2U5NTNOOS9QM0xhelpKZE03QT09>

Meeting ID: 966 0033 9580 Passcode: 854455

**Dial by your location: 0208 080 6591; 0208 080 6592; 0330 088 5830; 0131 460 1196; 0203 481 5237;
0203 481 5240; 0203 901 7895**

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and
Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

NEW LEGISLATION & REQUIREMENTS

In summary the Temporary 2020 Regulations detailed above.

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

*The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential).
The order of business maybe varied at the Chairman's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon
the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To consider applications for one casual vacancy

5. To Approve the Minutes of Meeting held on Tuesday 23rd February 2021 and 2nd March 2021

6. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

7. Chairman's Report

8. To Accept a Report from County and District Councillors

9. To Discuss Planning Matters

a. Applications received for consideration

- i. 21/00480/HFUL – Summerleas, Scotland Road CB23 8BX - Construction of new double garage and conversion of existing garage into kitchen area including a new bay window, external side door and rear doors – extension for comments to 9th April 2021
- ii. 21/00593/HFUL – 57 High Street - Two storey rear extension with first floor balcony, new entrance porch infills and new external finishes – extension for comments to 9th April 2021 – neighbouring resident comments for consideration
- iii. 20/02159/FUL – Cambridge City Crematorium – Amendment - Construction of a new surface car park to serve the crematorium accessed directly from the new access road and erection of a new single-storey cafe building with associated landscaping scheme – closing date for comments 13th April 2021

- iv. For info only – 2 Old Rectory Drive – Works to TPO trees
- b. Decisions received from South Cambs District Council – no decisions received

10. Matters for discussion/correspondence received

- 10.1 To discuss the premises licence application for Strawberries and Creem festival and feedback from the hearing on 1st April 2021
- 10.2 For info - Email received from Cambridgeshire Constabulary for Tom and Mani - PCSO to PC
- 10.3 To discuss the responsibility of 3-4 trees on the verge outside Duck End, Park Lane
- 10.4 To discuss the Great British Spring Clean – 28th May – 13th June 2021
- 10.5 For info - 28th July 2021 – NALC Planning White Paper seminar
- 10.6 Acknowledgement of involvement in the Village Meal Scheme now that it has ended
- 10.7 A428 Black Cat to Caxton Gibbet Road Improvement scheme to discuss representation at pre-examination stage
- 10.8 To discuss Zero Carbon Communities Grant – Round 3 – community buildings, nature, other projects – deadline for applications 30th July 2021 - £1,000-£15,000
- 10.9 For info - Cllr Wickham to provide feedback from the Gypsy/Traveller session attended
- 10.10 To discuss the urgent action required in relation to fencing at the allotment
- 10.11 Virtual council meetings – email from SCDC writing to local MP to support continuation (Cllr Pyle)
- 10.12 To discuss UK Power Networks works at the allotments and email received from resident
- 10.13 For info – Cambridge Independent article in relation to Mayor’s plan for new garden villages to pay for metro

11. Consultations

- 11.1 Waterbeach Neighbourhood Plan – deadline for comments – 20th April 2021
- 11.2 Independent Audit of the Cambourne to Cambridge Better Public Transport Project – deadline for comments 23rd April 2021

12. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received – No payments received
- c. Payments made and agreed via email between 26th February 2021 and 29th March 2021
 - i. Dry Drayton Primary School – Community Meal Scheme - £156.00
 - ii. Clerks Salary & Pension (Period 11) - £454.02
 - iii. Haven Power – Streetlighting Energy (Feb 21) - £27.85
- d. Payments to hand
 - i. Clerks Expenses – Period 12 – £13.00
 - ii. CAPALC – Councillor Training for Cllr Wickham (Inv 2439) - £75.00
 - iii. Parish Online – Annual Subscription - £40.50
- e. To discuss instruction of LGS Service for the 20/21 internal audit
- f. To discuss payment of the CCC invoice for the MVAS & wigwags and whether works have been fully completed and lights are now in full working order.

13. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

14. Date and time of next meeting – Tuesday 4th May (Annual Parish at 7pm & Annual Parish Council Meeting at 7.30pm)

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No items for discussion where the public or press need excluding

Appendix 1

Action Report/Ongoing Issues

6.1	2021/22 LHI Application for Oak Crescent (ongoing)	SL/LH
6.2	2020/21 LHI and Legacy Fund (Pam Hobson) update on progress of works	SL/LH
6.3	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	SL/LH
6.4	Brookfield quotation/exact location/frequency & grass cutting reimbursement query (CCC)	SL/LH
6.5	Update on maintenance at Pettitts Close corner to Oakington Rd/Park Street/Footpath 8/flooding at bungalow outside the school	LH
6.6	Recruitment of volunteers for village speed watch team (ongoing)	SL
6.7	Draft and circulation of a complaints letter to planning re: processes	SL
6.8	Update on the Pegasus consultation for a new development	SL
6.9	Village Hall Management Committee Meeting Update	EP
6.10	Progress on LED upgrade to streetlights	DDPC/SEM
6.11	Update on bank signatories and online access to bank account	SL