

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 2<sup>nd</sup> March 2021 at

7.30pm, via **REMOTE (ONLINE) MEETING**

Join meeting via Zoom with details below

<https://zoom.us/j/95478290276?pwd=dHR1UkNLSDVQOHpWRDY3eGdURHBiZz09>

Meeting ID: 954 7829 0276 Passcode: 784149

Dial by your location: 0203 481 5240; 0203 901 7895; 0208 080 6591; 0208 080 6592; 0330 088 5830; 0131 460 1196

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)  
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

**NEW LEGISLATION & REQUIREMENTS**

In summary the Temporary 2020 Regulations detailed above.

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

*The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential). The order of business maybe varied at the Chairman's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed:  Proper Officer/Parish Clerk

**Agenda**

**1. Election of Vice-Chair**

**2. To Accept Apologies for Absence**

**3. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

**4. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**5. To consider applications for one casual vacancy**

**6. To Approve the Minutes of Meeting held on Tuesday 2<sup>nd</sup> February 2021**

**7. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1**

**8. Chairman's Report**

**9. To Accept a Report from County and District Councillors**

**10. To Discuss Planning Matters**

a. Applications received for consideration

i. 20/05387/HFUL - 40 Pettitts Lane - Single storey front extension

ii. 21/00270/HFUL - 42 Pettitts Lane – Single storey rear extension and conversion of garage to a bedroom

iii. Strawberries & Creem known as Childerley Orchard – Application for a new premises licence - deadline for comments 9<sup>th</sup> March 2021

b. Decisions received from South Cambs District Council – no decisions received

**11. Matters for discussion/correspondence received**

11.1 To discuss and review the return to face-to-face meetings from May 2021 and agree date for Annual Parish Council Meeting

11.2 Correspondence received from resident in relation to verge rewilding with verge suggestion

**12. Consultations**

12.1 South Cambs Housing Strategy - New housing policies relating to Build to Rent, Clustering and Distribution of Affordable Housing and Affordable Rent Setting – deadline 23<sup>rd</sup> March 2021

12.2 The Cavendish School – Section 10 consultation – deadline 18<sup>th</sup> March 2021

12.3 Waterbeach Neighbourhood Plan – deadline for comments – 20<sup>th</sup> April 2021

12.4 Independent audit of the Cambourne to Cambridge Better Public Transport Project – deadline 29<sup>th</sup> March 2021

**13. Finance and Policy**

a. To accept account review to date and bank reconciliation

b. To advise of payments received

- i. Allotment Rents - £36.00
- c. Payments made and agreed via email between 1<sup>st</sup> February and 25<sup>th</sup> February 2021
  - i. CAPALC – Councillor Training Fee for Cllr Cullen and Cllr Aldersley - £150.00
  - ii. Cambridge Water Business - Allotment water rates - £103.06
  - iii. Haven Power (Direct debit) – 01/01/21 – 31/01/21 – Streetlighting Energy - £30.16
  - iv. Salary (Standing Order) and Pension (Direct Debit) – Period 10 - £454.02
- d. Payments to hand
  - i. Clerks Expenses – Period 11 - £13.00
  - ii. CAPALC – Clerks budget training (15/12/20) Inv no 2282 - £15.00
- e. To discuss outstanding invoices for councillor training from CAPALC
- f. To discuss the CAPALC affiliation fees for 2021/22 and renewal of membership

**14. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**15. Date and time of next meeting – To be agreed**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

**16. Clerks Appraisal**

**Appendix 1**

**Action Report/Ongoing Issues**

7.1	2021/22 LHI Application for Oak Crescent (ongoing)	SL/LH
7.2	2020/21 LHI and Legacy Fund (Pam Hobson) update on progress of works	SL/LH
7.3	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	SL/LH
7.4	Brookfield quotation/exact location/frequency & grass cutting reimbursement query (CCC)	SL/LH
7.5	Update on maintenance at Pettitts Close corner to Oakington Rd/Park Street/Footpath 8/flooding at bungalow outside the school	LH
7.6	Landowners contact re: allotment fencing	SL
7.7	Tidy up at the Drift, fence at Pettitts Lane & footpaths	SL
7.8	Old Rectory – improvement works (ongoing)	SL
7.9	Recruitment of volunteers for village speed watch team (ongoing)	SL
7.10	Draft and circulation of a complaints letter to planning re: processes	SL
7.11	Update on the Pegasus consultation for a new development	SL
7.12	Village Hall Management Committee Meeting Update	EP
7.13	Arrangement of new councillor training – 27 <sup>th</sup> March 2021	EW
7.14	Progress on LED upgrade to streetlights	DDPC/SEM
7.15	Update on bank signatories and online access to bank account	SL