

Dry Drayton Parish Council

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 5th January 2021 at

7.30pm, via REMOTE (ONLINE) MEETING

Join meeting via Zoom with details below

<https://zoom.us/j/96302103978?pwd=dUN0OGFIdk1kbFhPRjk0dVNUK0swdz09>

Meeting ID: 963 0210 3978 Passcode: 177918

**Dial by your location: 0208 080 6591; 0208 080 6592; 0330 088 5830; 0131 460 1196; 0203 481 5237
0203 481 5240; 0203 901 7895**

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and
Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

NEW LEGISLATION & REQUIREMENTS

In summary the Temporary 2020 Regulations detailed above.

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential). The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To Approve the Minutes of Meeting held on Tuesday 1st December 2020

5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

6. Chairman's Report

7. To Accept a Report from County and District Councillors

8. To Discuss Planning Matters

Remote decisions on planning applications were made via email and voting records retained.

a. Applications received for consideration

- i. Numerous non-material amendments relating to the windows and roof - 20/01669/HFUL – Keepers End, Scotland Rd – For information only

b. Decisions received from South Cambs District Council – no decisions received

9. Matters for discussion/correspondence received

9.1 To discuss promotion of participation in the 2021 Census in March

9.2 Refreshed pre-application planning service

9.3 To discuss the email received from Stephen Kelly (Head of Planning) re: Call for Sites and specifically the Thakeham's new town proposal for South-West Cambridgeshire development

9.4 To discuss mud on the road in the parish and dangers raised by residents

9.5 Cambourne to Cambridge Local Liaison Forum – Cllr Houlihane to provide feedback from forum

9.6 For info – electric bikes Cambridge and Peterborough from January

9.7 To discuss and approve the 2021/22 LHI feasibility report and costings

9.8 To discuss annual streetlighting contract renewal with Haven Power

9.9 To discuss proposed solar farm at Childerley and letter received from Gareth Hawkins at Solarcentury

10. Consultations

10.1 Flightpath consultation for Luton Airport – deadline for comments 5th February 2021

10.2 Highways Service Stakeholder Survey – deadline for comments 31st January 2021

10.3 Sunnica Energy Farm – Burwell – deadline for comments 29th January 2021

11. Finance and Policy

- a. To accept account review to date and bank reconciliation

- b. To advise of payments received
 - i. Graveley PC – Zoom Contribution - £72.00
 - ii. NS&I – Closure of S106 monies savings account to Lloyds - £5,211.27
- c. Payments made between 26th November 2020 and 29th December 2020
 - i. Brookfield Groundcare – Cut 9 of 10 (Inv 12839) - £360.00
 - ii. Haven Power (DD) – Streetlighting (Nov 20) - £29.14
- d. Payments to hand
 - i. Clerks Overtime & Expenses – Period 9 - £66.08
- e. To consider finalising the budget and to set the precept for 2021/22
- f. To adopt policies - Lone Worker Policy

12. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. Date and time of next meeting – Tuesday 2nd February 2021 at 7.30pm

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

No confidential items to discuss

Appendix 1

Action Report/Ongoing Issues

5.1	2021/22 LHI Application for Oak Crescent (ongoing)	SL/LH
5.2	2020/21 LHI and Legacy Fund (Pam Hobson) update on progress of works	SL/LH
5.3	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	SL/LH
5.4	Brookfield quotation/exact location/frequency & grass cutting reimbursement query (CCC)	SL/LH
5.5	Landowner contact re: allotment fencing	SL/JD
5.6	Tidy up at the Drift, fence at Pettitts Lane & footpaths – progress for working party	SL/JD
5.7	Old Rectory Windows concerns (ongoing)	SL
5.8	Recruitment of volunteers for village speed watch team (ongoing)	SL/JD
5.9	Draft letter re: hedging/signage 'Pathfinder' Long Distance Walk	SL
5.10	Draft and circulation of a complaints letter to planning re: processes	SL
5.11	Update on the Pegasus consultation for a new development	SL
5.12	Village Hall Management Committee Meeting Update	KC/EP
5.13	EP & KC to liaise and arrange chippings for Long Lane SL to produce risk assessment/contact landowner to store chippings on delivery	EP/KC/SL
5.14	Arrangement of new councillor training (ongoing)	JD/KC/SA
5.15	SCDC - Road verge management – more info received?	SEM/LH
5.16	Progress on LED upgrade to streetlights	DDPC
5.17	Progress with scheme for loneliness/vulnerable in parish	JD
5.18	Update on bank signatories and closure of savings accounts	SL/SEM