

**Dry Drayton Parish Council**

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday  
3<sup>rd</sup> November 2020 at 7.30pm, via **REMOTE (ONLINE) MEETING**

**Join meeting via Zoom with details below**

<https://zoom.us/j/93690552954?pwd=bW9uSzRpV3EyNUw2ekFYM2x5dkh2dz09>

**Meeting ID: 936 9055 2954      Passcode: 009184**

**Dial by your location: 0203 481 5240, 0203 901 7895, 0208 080 6591, 0208 080 6592, 0330 088 5830, 0131  
460 1196, 0203 481 5237**

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and  
Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

**NEW LEGISLATION & REQUIREMENTS**

In summary the Temporary 2020 Regulations detailed above.

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

*The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential).*

*The order of business maybe varied at the Chairman's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon  
the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

**Agenda**

**1. To Accept Apologies for Absence**

**2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

**3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**4. To Approve the Minutes of Meeting held on Tuesday 6<sup>th</sup> October 2020**

**5. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1**

**6. To Accept a Report from County and District Councillors**

**7. To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

- a. Applications received for consideration – no applications have been received
- b. Decisions received from South Cambs District Council
  - i. 20/03023/FUL – Irwin Centre, Scotland Rd CB23 8AU- Extension to provide extended and additional office units and the provision of an onsite cafe and new car parking area on former agricultural land – extension for comments 9<sup>th</sup> October – amended application with a reduction in the proposed number of car parking spaces. GRANTED.
- c. To discuss a judicial review for the Irwin Centre – feedback from Cllr L Harford

**8. Matters for discussion/correspondence received**

- a. To discuss if any feedback or a meeting has been arranged with Pegasus re: housing development consultation
- b. To provide an update re: the illegal traveller encampment on the old A14 slip road
- c. To discuss drainage issues at the bottom of Long Lane and if a quotation for chippings has been obtained

- d. To discuss the collection of allotment rents for in the current Covid-19 climate
- e. Cllr Houlihane to provide feedback from his attendance at the East West Rail Route forum with Anthony Browne MP
- f. To discuss delivery of the MVAS unit and to agree whom is to take responsibility for the unit
- g. For info – the Covid-19 grant received from SCDC in relation to funding for the Dry Drayton support group
- h. To discuss resident email that has been circulated to Highways & County & District Councillors re: flooding/blocked gully outside of Solways, Scotland Rd
- i. To discuss the resignation of Cllr Fiona Peck

**9. Consultations – No consultations to discuss**

**10. Finance and Policy**

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received
  - i. HMRC – VAT reclaim 2019/20 - £1,026.55
- c. Payments made between 6<sup>th</sup> October 2020 and 3<sup>rd</sup> November 2020
  - i. Brookfield Groundcare – Cut 7 of 10 - £360.00
  - ii. PC Window Cleaners – Bus Shelter Cleaning - £15.00
  - iii. ICO – Annual Direct Debit for Data Protection Registration - £35.00
- d. Payments to hand
  - i. S Etherington-Meech – Period 7 – Overtime & Expenses - £74.20
  - ii. SLCC – Clerks CILCA qualification registration - £205.00
  - iii. CAPALC – Planning Webinar (Sept 20)– Clerks Training - £30.00
  - iv. CAPALC – HR Forum Training for Clerk (Nov 19) - £37.50
  - v. Direct debit verification for clerks’ pension - £1.00
- e. To discuss old outstanding invoices received from CAPALC for training of councillors
- f. To discuss the 2021/22 budget and setting of precept
- g. To consider bank signatories for Lloyds and update on the closure & transferring of the savings accounts

**11. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**12. Date and time of next meeting – Tuesday 1<sup>st</sup> December 2020 at 7.30pm**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

## Appendix 1

### Action Report/Ongoing Issues

6.1	2021/22 LHI Application for Oak Crescent (ongoing)	SL/LH
6.2	2020/21 LHI and Legacy Fund (Pam Hobson) update on progress of works	SL/LH
6.3	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	SL/LH
6.4	Quotation from Brookfield/exact location & frequency and grass cutting reimbursement query for CC (SL)/"listed to cut" info (SEM) (ongoing)	SL/SEM/LH
6.5	Landowner contact re: allotment fencing	SL/JD/SEM
6.6	Drift clearance/tidy up in front of fence at Pettitts Lane/tidy up of footpaths – progress for working party	SL/JD
6.7	Old Rectory Windows concerns (ongoing)	SL
6.8	Recruitment of volunteers for village speed watch team (Ongoing)	SL/JD
6.9	Draft letter re: hedging/signage 'Pathfinder' Long Distance Walk	SL
6.10	Village Hall Management Committee Meeting Attendance Update	KC
6.11	Arrangement of new councillor training (ongoing)	JD/KC/FP
6.12	SCDC - Road verge management – more info received?	SEM
6.13	Progress on LED upgrade to streetlights	DDPC
6.14	Progress with scheme for loneliness/vulnerable in parish	JD/FP