

**Dry Drayton Parish Council**

I hereby give notice that the Parish Council Meeting of Dry Drayton Parish Council will be held on Tuesday 6<sup>th</sup> October 2020 at

**7.30pm, via REMOTE (ONLINE) MEETING**

**Join meeting via Zoom with details below**

**<https://zoom.us/j/97641348623?pwd=aWlDT1NGcVhpVjY5SRjQ3WUlvSFRTZz09>**

**Meeting ID: 976 4134 8623 Passcode: 099392**

**Dial by your location: 0131 460 1196; 0203 481 5237; 0203 481 5240; 0203 901 7895; 0208 080 6591; 0208 080 6592; 0330 088 5830**

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)  
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

**NEW LEGISLATION & REQUIREMENTS**

In summary the Temporary 2020 Regulations detailed above.

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

*The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential). The order of business maybe varied at the Chairman's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

**Agenda**

**1. To Accept Apologies for Absence**

**2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

**3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**4. To Approve the Minutes of Meeting held on Tuesday 8<sup>th</sup> September 2020**

**5. To consider an application for co-option – Stephen Aldersley**

**6. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1**

**7. To Accept a Report from County and District Councillors**

**8. To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

a. Applications received for consideration

- i. 20/03023/FUL – Irwin Centre, Scotland Rd CB23 8AU- Extension to provide extended and additional office units and the provision of an onsite cafe and new car parking area on former agricultural land – extension for comments 9<sup>th</sup> October – amended application with a reduction in the proposed number of car parking spaces.

b. Decisions received from South Cambs District Council

- i. 20/03013/FUL – Scotland Farm, Scotland Road, CB23 8AU - Erection of an agricultural workers dwelling for seasonal farm workers - GRANTED

**9. Matters for discussion/correspondence received**

- a. To discuss responses received for the Pegasus consultation
- b. To discuss the new Local Plan and overview of the call for sites in relation to the parish
- c. To discuss the illegal traveller encampment on the old A14 slip road
- d. To discuss drainage issues at the bottom of Long Lane and if a quotation for chippings has been obtained
- e. To discuss tidying up of the village footpaths
- f. To discuss assistance/schemes to tackle loneliness in the parish further to the Covid-19 pandemic
- g. For info – Temporary Road Traffic order for Madingley Road with Park Street as an alternative route – scheduled for between 16<sup>th</sup> & 18<sup>th</sup> November 2020
- h. Feedback from clerk in relation to focus group attendance at the Greater Cambridge Planning Committee
- i. For info – email from SCDC re: changes to the planning committee notifications

## **10. Consultations**

- a. Gamlingay Neighbourhood Plan – 7<sup>th</sup> September – 30<sup>th</sup> October 2020

## **11. Finance and Policy**

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received
  - i. SCDC – Final precept instalment - £7,474.50
- c. Payments made between 9<sup>th</sup> September 2020 and 6<sup>th</sup> October 2020
  - i. Brookfield Groundcare – Cut 4 - £360.00
  - ii. Brookfield Groundcare – Cut 6 - £360.00
- d. Payments to hand
  - i. S Etherington-Meech – Period 6 – Incremental Backpay & Expenses - £59.49
- e. To consider budget review in November, clerk budget training 15<sup>th</sup> October 2020
- f. To consider bank signatories for Lloyds and closure & transferring of the savings accounts

## **12. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

## **13. Date and time of next meeting – Tuesday 3<sup>rd</sup> November 2020 at 7.30pm**

### EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

- 14.** To discuss clerk's holiday entitlement (5 years continuous service in May 2020) & pension set up progress

## Appendix 1

### Action Report/Ongoing Issues

6.1	2021/22 LHI Application for Oak Crescent (ongoing)	SL/LH
6.2	2020/21 LHI and Legacy Fund (Pam Hobson) update on progress of works	SL/LH
6.3	Park Lane Verges/Cycle path upgrade/line painting/drainage (ongoing)	SL/LH
6.4	Quotation from Brookfield/exact location & frequency and grass cutting reimbursement query for CC (SL)/"listed to cut" info (SEM) (ongoing)	SL/SEM/LH
6.5	Landowner contact re: allotment fencing	SL/JD/SEM
6.6	Drift clearance – progress for working party	SL/JD
6.7	Tidy up of area in front of fence at Pettitts Lane	SL
6.8	Old Rectory Windows concerns (ongoing)	SL
6.9	Completion of direct debit mandate for ICO (Data Protection Registration)	SL/JD
6.10	Recruitment of volunteers for village speed watch team (Ongoing)	SL/JD
6.11	Planning comment submission – Scotland Farm, Irwin centre, 50 & 52 High St	SEM
6.12	Draft letter re: hedging/signage 'Pathfinder' Long Distance Walk	SL
6.13	Village Hall Management Committee Meeting Attendance Update	KC
6.14	Arrangement of new councillor training (ongoing)	JD/KC/FP
6.15	SCDC - Road verge management – more info received?	SEM
6.16	Progress on LED upgrade to streetlights	DDPC